

**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

Resolution No.: )  
Adopt a Resolution to: )  
a. Amend the FY 2025-26 Emergency Communications Department Adopted Budget (Fund )  
028, Department 1520, Unit 8507) to approve the reallocation of one (1) Management )  
Analyst I to one (1) Management Analyst II as indicated in Attachment A, effective )  
February 21, 2026; and )  
b. Direct the County Administrative Office and the Auditor- Controller to incorporate the )  
approved position changes in the FY 2025-26 Adopted Budget and the Human Resources )  
Department to implement the changes in the Advantage Human Resources Management )  
(HRM) system. )

WHEREAS, The Emergency Communications Department completed a Request to Classify (RTC) of one (1) Management Analyst I incumbent to a Management Analyst II;

WHEREAS, The incumbent performs duties more in line with the Management Analyst II job specifications and the Management Analyst I job specifications do not accurately reflect the duties and responsibilities that the incumbent is performing;

WHEREAS, The Human Resources Department concurs with the RTC and recommends the Board of Supervisors amend the FY 2025-26 Emergency Communications Department Adopted Budget to approve the reallocation of one (1) Management Analyst I to one (1) Management Analyst II; and

WHEREAS, to implement the recommendation, the action requires the FY 2025-26 Adopted Budget to be amended.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

1. The Emergency Communication Department Budget Unit 1520-8507-Fund 028 is amended to reallocate one (1) Management Analyst I to one (1) Management Analyst II as indicated below:

|      | Class Code | Position Title        | Position Number | Position Increase/Decrease | Revised Total FTE |
|------|------------|-----------------------|-----------------|----------------------------|-------------------|
| From | 14G02      | Management Analyst I  | 0001            | (1.0)                      | 0.0               |
| To   | 14C30      | Management Analyst II | 0001            | 1.0                        | 1.0               |

2. The County Administrative Office and the Auditor-Controller are directed to incorporate the approved position changes in the FY 2025-26 Adopted Budget and the Human Resources Department is directed to implement the changes in the Advantage Human Resources Management (HRM) System.

PASSED AND ADOPTED on this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by the following vote, to-wit:

AYES:  
NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book\_\_\_\_ for the meeting on

\_\_\_\_\_.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

By \_\_\_\_\_  
, Deputy