

***Before the Board of Supervisors
County of Monterey, State of California***

Resolution No.: 24-162

PPPR Control No. 24-017)

HRM Control No. 24-017)

)

Adopt a Resolution to:

)

- a) Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394)
Appendix A to adjust the base wage salary range of the Medical Unit Clerk)
classification as indicated below effective May 18, 2024; and)
- b) Direct the Human Resources Department to implement the changes in the)
Advantage Human Resources Management (HRM) System.)

WHEREAS, Natividad Medical Center (NMC) administration staff requested a base wage compensation study of the Medical Unit Clerk classification; and

WHEREAS, NMC conducted a base wage compensation study of the Medical Unit Clerk classification which determined Medical Unit Clerk is approximately 13.77% below the mean of the County's comparable agencies and it is recommended to adjust the base wage salary of Medical Unit Clerk by the approximate percentage identified at top step; and

WHEREAS, to implement the recommendation, the action requires the Personnel Policies and Practices Resolution No. 98- 394 Appendix A to be amended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

- Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A is amended to adjust the base wage salary range of the Medical Unit Clerk classification as indicated below effective May 18, 2024:

Classification Title: Medical Unit Clerk												
Hourly, Bi-Weekly and Monthly Pay Rates												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*
\$24.962	\$26.334	\$27.783	\$29.311	\$30.923	\$32.469	\$34.092						
\$1,996.93	\$2,106.76	\$2,222.62	\$2,344.86	\$2,473.82	\$2,597.51	\$2,727.39	80K21	18	OC	9043	J	Non-exempt
\$4,327	\$4,565	\$4,816	\$5,081	\$5,360	\$5,628	\$5,909						

*provided for information purposes only

- The Human Resources Department is directed to implement the changes in the Advantage Human Resources Management (HRM) system.

PASSED AND ADOPTED on this 21st day of May 2024, by roll call vote:

AYES: Supervisors Alejo, Church, Askew, and Adams

NOES: None

ABSENT: Supervisor Lopez

Motion passed 4 to 0

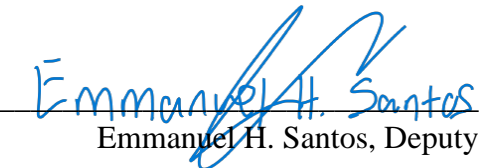
I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting on May 21, 2024.

Dated: May 22, 2024

File ID: RES 24-083

Agenda Item No. 19

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California


Emmanuel H. Santos, Deputy