



Monterey County

168 West Alisal Street,
2nd Floor
Salinas, CA 93901
831.755.5115

Meeting Minutes Budget Committee

Wednesday, May 30, 2012

1:30 PM

Monterey Room

Attendees: Supervisor Calcagno, Supervisor Armenta, Charles McKee, Dewayne Woods, Mary Zeeb, Al Friedrich, Mari Beraz and Ebby Johnson.

Excused: Lew Bauman, Michael Miller

A list of all attendees is on file in the CAO Budget & Analysis Division, with the Secretary to the Committee files.

Call to Order

The meeting was called to order at 1:38 p.m.

Additions and Corrections

There were no additions and corrections to the agenda.

Public Comment Period

No public comment was received.

Approval of Action Minutes

1. Approve the action minutes of April 25, 2012.

The minutes of April 25, 2012 were approved as submitted.

Consent Agenda

2. Receive the Hinderliter de Llamas and Associates' (HdL Companies) Cumulative Recovery of Misallocated Sales and Use Tax Through Calendar Year 2011.

ACTION: Received report.

Comments: Al Friedrich reported that the County receives approximately \$11,000-\$12,000 annually in sales tax from the Red Barn from about 200 various vendors that work at the Red Barn.

Regular Agenda

3. Receive information on the Fiscal Year 2012-13 Recommended Budget.

ACTION:

- Received report.
- Request from the Mr. Sable was referred to Benny Young, RMA Director to discuss funding options.

Comments: William Sable, Pres. of the Mo. Peninsula Airport District and representative of the Airport Land Use Commission requested the Committee to consider allocating funds in the amount of \$94,000 to assist with creating an Airport Plan.

4. Recommend an increase in appropriations for FY 2011-12 totaling \$193,000 in the Office of the Auditor-Controller, AUD001 and estimated revenue by the same amount to offset Agreed-Upon Procedures (AUP) costs and administrative costs related to ABXI 26 (Redevelopment Dissolution).

ACTION: Support received.

5. Recommend an increase in appropriations totaling \$200,000 in the Enterprise Resource Planning (ERP) Fund (403-1110-8006), Appropriation Unit AUD006, to implement Performance Budget version 3.91.

ACTION: Support received.

6. a. Support an increase of estimated revenues and appropriations for Fiscal Year 2011-12 of \$5,156,128 in Sheriff's Appropriation Unit SHE006 in Fund 022; and
b. Support the transfer of actual expenses from the Sheriff's Fund 022 to the Sheriff's Fund 001 at the end of Fiscal Year 2011-12.

ACTIONS: Support received for items 6a and 6b.

7. a. Support the amendment of Fiscal Year (FY) 2012-13 Sheriff's Office Budget to add 2.0 FTE Deputy Sheriff-Operations in Budget 2300, SHE001-8245; and
b. Support authorizing the County Administrative Office and Auditor-Controller's Office to incorporate approved position changes and to increase appropriations and estimated revenue in the FY2011-12 and the FY 2012-13 Adopted Budget.

ACTIONS: Support received for items 7a and 7b.

8. a. Receive information regarding the Office of the Public Defender's (PD) FY 2011-12 anticipated budget shortfall of \$571,179 due to Court appointments of private counsel pursuant to Penal Code sec. 98.2(d), costs related to Salaries and Benefits, Death Penalty cases, Truancy Court staffing, Sexually Violent Predator, Misdemeanor Appeals, Prison, and Paternity cases;
b. Support a recommendation to the Auditor-Controller to transfer \$571,179 from general fund contingencies (CAO020) to Public Defender (PUB001-2270).

ACTION:

- a. Received report.
- b. Support received.

Comments: Jim Egar explained that this request is to resolve current budget shortfall for FY 2011-12 for the short term period. He is working with the CAO budget staff on a long term solution for future years.

9. It is recommended that the Board of Supervisors' Budget Committee:
- a. Support the recommendation by the County Administrative Office to request the Auditor-Controller to modify revenues and appropriations for the Office of Emergency Services to cover unbudgeted costs associated with the July 2011 position restorations; and
 - b. Provide direction to staff.

ACTION: Support received.

10. Accept the award of a construction contract to William A. Thayer Construction, Inc., the lowest responsible and responsive bidder, for Refurbish Youth Center Kitchen, 970 Circle Drive, Salinas, CA; Project No. 8538, Bid Package No. 10310, in the total amount of \$159,139 and a 10% contingency.

ACTION: Support received to accept award.

11.
 - a. Support accepting a report on the financial condition of the Boronda County Sanitation District (BCSD);
 - b. Support authorizing the Auditor-Controller to amend the budget for BCSD Fund 156, Appropriation Unit RMA045, for FY 2011-12 by increasing appropriations by \$128,803 and estimated revenues in the amount of \$181,903, for emergency repairs and rate study consulting costs;
 - c. Support authorizing the Auditor-Controller to permit an Operating Transfer out up to the amount of \$181,903, from Capital Projects Fund 402, 3101 Unreserved Fund Balance to Fund 156, BCSD as a loan to be repaid with Interest; and
 - d. Support authorizing the Auditor-Controller's Office to incorporate approved appropriation and estimated revenue modifications to the FY 2011-12 Budget, and the County Administrative Office to reflect these approved changes in the FY 2012-13 Adopted Budget.

ACTIONS: Support received for items 11a through 11d.

Comments: Benny Young, RMA Director, explained that this is a temporary fix and they are working on a long-term solution.

12.
 - a. Support authorizing the Auditor-Controller to increase estimated revenues and appropriations in the Resource Management Agency Surveyor Appropriation Unit 001-3000-RMA010-8196 in the amount of \$200,000, for inspection costs of roadway and utility work at East Garrison Specific Plan (4/5th vote required); and
 - b. Support authorizing the Auditor Controller's Office to incorporate approved appropriation modifications to the FY 2011-12 Budget.

ACTIONS: Support received for items 12a and 12b.

- 13.
- a. Accept a report on the financial condition of County Service Area (CSA) 75 - Chualar;
 - b. Support authorizing the Auditor-Controller to amend the budget for CSA 75 - Chualar, Fund 093, Appropriation Unit RMA088, for FY 2011-12 by increasing appropriations by \$131,855 and estimated revenues in the amount of \$183,468 for emergency repairs and rate study consulting costs;
 - c. Support authorizing the Auditor-Controller to permit an Operating Transfer out up to the amount of \$183,468 from Capital Projects Fund 402, 3101 Unreserved Fund Balance to Fund 093, CSA75 - Chualar, as a loan to be repaid with Interest; and
 - d. Support authorizing the Auditor-Controller's Office to incorporate approved appropriation and estimated revenue modifications to the FY 2011-12 Budget, and the County Administrative Office to reflect these approved changes in the FY 2012-13 Adopted Budget.

ACTIONS: Support received to accept report in Item 13a; and Support received for Items 13b through 13d.

Comments: Benny Young, RMA Director, explained that they are working on long-term solutions for both 11 & 13 above.

- 14.
- a. Support authorizing the Auditor-Controller to increase appropriations in the amount of \$327,452 and estimated revenues in the amount of \$327,400 in the Resource Management Agency Special Appropriation Unit 001-3000-RMA006-8182 Utilities (4/5th vote required); and
 - b. Support authorizing the Auditor Controller's Office to incorporate approved appropriation modifications to the FY 2011-12 Budget.

ACTION: Support received for items 14a and 14b.

- 15.
- a. Support authorizing the Auditor-Controller to increase appropriations in the amount of \$149,416 and estimated revenues in the amount of \$149,416 in the Resource Management Agency (RMA) Planning Appropriation Unit 001-3000-RMA001-8172 (4/5th Vote Required);
 - b. Support authorizing the Auditor-Controller to increase appropriations in the amount of \$112,896 and estimated revenues in the amount of \$112,896 in the Resource Management Agency (RMA) Facilities Admin Appropriation Unit 001-3000-RMA001-8176 (4/5th Vote Required);
 - c. Support authorizing the Auditor-Controller to increase appropriations in the amount of \$164,677 and estimated revenues in the amount of \$164,677 in the Resource Management Agency (RMA) Fleet Admin Appropriation Unit 001-3000-RMA007-8185 (4/5th Vote Required);
 - d. Support authorizing the Auditor-Controller to increase appropriations in the amount of \$4,723 and estimated revenues in the amount of \$4,273 in the Resource Management Agency (RMA) RMA Admin Appropriation Unit 001-3000-RMA013-8222 (4/5th Vote Required); and
 - e. Support authorizing the Auditor Controller's Office to incorporate approved appropriation modifications to the FY 2011-12 Budget.

ACTIONS: Support received for items 15a through 15e.

Comments: Benny Young, RMA Director, explained that the budget adjustments are to balance various budget units and there are no increases to fund departments. Budget neutral.

16. a. Support the request to the Auditor-Controller to increase FY 2011-12 estimated revenues and appropriations by \$180,758 in the Agricultural Commissioner's Department (4/5th Vote Required); and
- b. Support the request to transfer up to \$120,758 from the Agricultural Commissioner's Unit 8001, Appropriation AGR001, to the Capital Projects Fund 402, Dept. 3000, Unit 8174, Appropriation RMA014, for the King City Project Number 28101; and
- c. Support the request to transfer up to \$60,000 from the Agricultural Commissioner's Unit 8001, Appropriation AGR001, to Parks Lake & Resort Operations fund 452, dept. 7500, appropriation Unit PAR004 for the enforcement of quarantine requirement to exclude zebra and quagga mussels.

ACTIONS: Support received for items 16a through 16c.

17. Support the request to the Auditor-Controller to amend the Fiscal Year (FY) 2011-12 Health Department Public Guardian HEA008 Budget to increase estimated revenue and appropriation in the amount of \$75,000.

ACTION: Support received.

18. Increase appropriation in General Assistance (SOC002) by \$65,000 financed from the Social Services Assignment.

ACTION: Support received to increase appropriation in General Assistance.

19. Support the Purchasing Manager for Natividad Medical Center (NMC) to execute Amendment No. Five to the Agreement (A-11574) with Gallun Snow Associates Inc. for Interior Design & Design Master Planning Services at NMC, extending the Agreement to June 30, 2013 and adding \$142,000 for a revised total Agreement amount not to exceed \$640,499 in the aggregate.

ACTION: Support received.

Monthly Reports

20. Receive the Natividad Medical Center Financial Report for March 31, 2012.

ACTION: Received report.

21. Receive a budget forecast and schedule report on key capital projects.

ACTION: Received report.

22.

It is recommended that the Budget Committee receive and accept the monthly report of expenditures and caseload data for the Department of Social & Employment Services.

ACTION: Received report.

Adjournment

The meeting was adjourned at 2:30 p.m.