

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
(Formerly King City Joint Union High School District)
BOARD OF EDUCATION
REGULAR BOARD MEETING

Wednesday, October 12, 2011

Minutes

BOARD OF EDUCATION

Mike Foster – Present
Debra McAlahney-Dodson - Present
Raul Rodriguez – Present

STUDENT BOARD MEMBERS

Hillary Hughes, King City HS
Arturo Siguenza, Greenfield HS

STATE ADMINISTRATOR

John C. Bernard, Ed.D.

OPEN SESSION: 5:25 PM

CALL TO ORDER

The meeting was called to order at 5:32 PM. The meeting was recessed to closed session.

PUBLIC COMMENT

The public may address the Board concerning items that are scheduled for discussion during closed session by completing the Request to be Heard Form provided on the table at the entrance to the meeting room and submitting the card to the Executive Assistant prior to the Board adjourning to closed session.

El publico puede dirigirse a la Mesa Directiva de Educación con respecto a asuntos que están enlistados para dialogar durante la sesión a puertas cerrada completando así la forma que se le da a la comunidad para poder hablar durante la sesión, esta forma se encuentra en la entrada de la junta donde se lleva acabo la sesión y entregando esta tarjeta a la Secretaria de el Superintendente antes de que la Mesa Directiva de Educación de por terminada la junta

There were not any comments from the public.

CLOSED SESSION:

- A. Public Employment
- B. Employee Discipline/Dismissal Release
- C. Negotiations with Employee Organizations
- D. Threatened/Potential Litigation

OPEN SESSION:

CALL TO ORDER

Mike Foster called the meeting to order at 6:30 PM.

FLAG SALUTE

Mike Foster led in the flag salute.

REPORT OF CLOSED SESSION ACTIONS

Mike Foster reported there was no action to report from closed session.

APPROVAL OF AGENDA

Mike Foster asked if there were any questions about the agenda. There were none. Dr. Bernard approved the agenda.

PUBLIC COMMENT: The public may address the Board regarding general school district topics or a specific agenda item. The person wishing to speak must complete a Request to be Heard Form prior to the meeting, indicating whether they wish to address a non-agenda item or a specific item and present it to the Executive Assistant. This is an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board/State Administrator, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on an item.

El público puede dirigirse a la Mesa Directiva de Educación con respecto a asuntos generales o a asuntos especificados en la agenda. La persona que quiera hablar debe de completar la forma que se le da a la comunidad pidiendo permiso antes de la junta, indicando si se desea hacer algún comentario sobre un tema de la agenda o algún otro asunto y presentarlo a la ^{Secretaria} de el Superintendente. Esta es una oportunidad de dirigirse a la Mesa Directiva de Educación cuando un asunto se este llevando acabo. A menos que se determine de otra manera por el Administrador de el Estado, cada persona tiene un máximo de 3 minutos para hablar. Se hay muchas personas que quieran hablar sobre un asunto especifico entonces habráun limite de 20 minutos en total para cada asunto.

There were not any comments from the public.

REPORT FROM STATE ADMINISTRATOR

Dr. Bernard commented he was pleased to note the Rustler published his update in the paper today as well as in previous weeks. He is hoping there will be several articles a month featuring positive factors of the schools and to provide factual information to parents and community. The article featured this week was on FCMAT, showing where the district was when the State Administrator was appointed and where the district is now. The article also covered other districts who had received loans from the state and the length of time it took districts to pay off the loan. The article also offers the FCMAT website for those who may be interested in reviewing more information.

Dr. Bernard also reported the Governor took action on several bills. One of those bills was bullying training for staff. He stated he has contacted several districts regarding this training. One other bill which passed was requesting an additional public hearing regarding Tier III. This document about the bills would be forwarded to the Board in the Friday update.

Dr. Bernard said under the consent agenda item 10, Special Education Waiver Request, there was a cover sheet, but the waiver request was not included in the board packet. Dr. Bernard distributed the waiver to the Board.

Dr. Bernard acknowledged Roberta Mayor as lead reviewed on the FCMAT team. One of the exit meetings has taken place, the district is doing better. Auditors from the State Controller's Office are here as well, and they will continue to be in the district next week.

Dr. Bernard said he received a letter of resignation from Rita Tavernetti on October 11, 2011 as a member on the board of education. Her decision was made due to personal reasons. The letter has been forwarded on to MCOE. The district now needs to pursue the appointment of her replacement. There is a process for the appointment. The Board and Dr. Bernard will be interviewing the applicants at a special board meeting. Once an appointment is made there is a 45 day window in which the community can request there be an election.

Debra McAlahney-Dodson asked if the Rustler would be informed of the decision. Dr. Bernard responded, "Yes."

STUDENT BOARD MEMBER REPORT

Hillary Hughes said King City High School had their homecoming a few weeks. The students in Leadership did a good job. They sold 800 to 900 mums. All of the proceeds will go toward planning a Halloween Dance and for the Prom.

BOARD MEMBER COMMENTS

Raul Rodriguez said he has made visits to King City High School, Greenfield High School, and Portola-Butler Continuation High School. He thanked the administration for their time and appreciated their flexibility. It is good getting into the classroom and seeing how hard it is to be an effective instructor.

He thanked the newspaper for including the article about Greenfield Rotary making a donation to the French Club.

Mr. Rodriguez said he attend 2 days of Governance Training last week and felt they were pretty intense trainings. It reminded him of what students do every day, sitting in a class room for 7 hours listening to an instructor. He was glad all of the Board Members and State Administrator were able to attend.

The governor signed a California version of the dream act. More money will be available to undocumented alien students who want to attend college.

Debra McAlahney-Dodson acknowledged Debbie Benson, Debbie is regarded in the ROP community and the SMCJUHSD should be proud of her; she is such a resource in the meetings and an asset to the district. Ms. McAlahney-Dodson said she enjoys being the board representative at the ROP meeting.

Ms. McAlahney-Dodson said she is excited about the parent survey which the Board is working on for the Communication Plan. It has been a long time coming. She is looking forward to the feedback from each of the sites School Site Councils as well as the parents.

Thanks to the Masters in Governance Training she has been attending, she feels she is finally getting it.

She viewed a video in which a student collapsed and thanks to a trained teacher who used the defibrillator, saved the student's life.

Dr. Bernard said each site does have a machine. The comment was made the new models now talk you through the process.

Dr. Bernard recognized Daisy Chavez on her writing style as a reporter for the Rustler.

Mike Foster said he saw the State Administrator Update in the paper today and thanked her for attending the board meeting this evening. The Board will be drafting their own letter to be published in the local papers.

Mr. Foster said the Masters in Governance training which Mr. Rodriguez referred to took place in San Jose last Friday and Saturday. The Board is half way through their training; they should complete all classes by April 14. All of the classes have been very good. Bob White who will be joining the Board in December has already graduated from the Masters in Governance training. Mike Foster asked the Board to review the material which they received from the training, he will be asking for feedback.

Mr. Foster said he felt good about the FCMAT interview he participated in. A few years ago he did not have many answers to their questions. This time there was a lot of discussion.

Mr. Foster asked if all teachers were using the Smart Boards. He wanted to make sure the use of technology is being used for the students.

There will be another study session in a couple of weeks to finalize the Communication Plan.

Dr. Bernard said the draft of the revised Communication Plan will be sent to the Board before the study session.

EMPLOYEE ORGANIZATIONS

There were not any comments from any members of the employee organizations.

CONSENT AGENDA

1. Approval of Minutes: September 12, September 14, and September 26, 2011
2. Approval of Personnel Report Dated October 12, 2011
3. Approval of Agreement Between SMCJUHSD and Lincoln Hatch
4. Approval of Agreement Between SMCJUHSD and FCMAT
5. Approval of First Quarter Williams Quarterly Report
6. Approval of MOU Between SMCJUHSD and David W. Foord Consulting & Inspection Services
7. Approval of Agreement Between SMCJUHSD and San Antonio Elementary School District
8. Approval of 2011-2-12 Agreement Between SMCJUHSD and MCOE for Special Ed Transportation
9. Approval to Surplus KCHS Textbooks
10. Approval of Special Education Waiver Request

Mike Foster said he would like to remove item #4 for discussion

There were not any comments on the remainder of the items. Dr. Bernard approved the consent agenda excluding item #4.

CONSENT ITEMS REMOVED FOR COMMENT/QUESTIONS

Mr. Foster said he removed this item for discussion because of the cost. Dr. Bernard said FCMAT will be conducting a comprehensive review in 5 categories and added the contract should have been presented earlier but some corrections were needed. They will be conducting the interviews, compiling the information, and establish a rating on all categories.

Mr. Foster questioned the number of members on the team. Dr. Bernard said the writer pulls all of the information together. Dr. Bernard said he will be receiving a draft and will then discuss with Roberta Mayor. Hopefully the final report will be available the end of February or the first of March. This data will be used next fall when the team makes a returned visit.

Mr. Foster said then this is tied to the loan. Dr. Bernard said it was a requirement of AB130 when the district received the loan.

Dr. Bernard approved item #4 on the consent agenda.

INFORMATION ITEMS

Cash Flow Report from July 2011 through September 30, 2011

Linda Grundhoffer said this is the first cash flow report for the current school year. We had to draw down \$2 million more on the loan. The state wanted the loan payment made in September. The revenue from the property taxes will come in December; hopefully we will not have to draw any more money due to property taxes coming in.

In December there will be a full cash flow projection along with the second interim report.

The question was asked how much of the \$14 million loan have we drawn. The response was all except for 2½ million.

Dr. Bernard said as we move forward we have to economize on the spending side.

Debra McAlahney-Dodson asked if we are living within our means, Ms. Grundhoffer responded yes, for now. Dr. Bernard said the district will be negotiating with the bargaining units starting the next school year.

Ms. Grundhoffer said she will be including 2 multi-year projects in the second interim report in December, one budget showing the loan and another budget without the loan .

Revenue and Expenditure Report from July 1, 2011 through September 30, 2011

Linda Grundhoffer said this information shows the revenue and what has been encumbered by the district since the beginning of the school year. The general fund and other funds are positive. We have to stay within the budget.

Board Policies (First Reading)

BP 1100 – Communication with the Public
BP/E 1312.4 – Williams Uniform Complaint Procedures
BP/AR 3311 - Bids
BP/AR 3513.3 - Tobacco-Free Schools
BP 4020 – Drug and Alcohol-Free Workplace
AR 4117.11, 4317.11 – Preretirement Part-Time Employment
AR 4117.14 – Postretirement Employment
BP/AR 4161.9, 4261.9, 4361.9 – Catastrophic Leave Program
BP 5030 – Student Wellness
BP/AR 5113.1 – Chronic Absence and Truancy
BP/AR/E 5125.1 – Release of Directory Information
BP/AR 5131.62 – Tobacco
BP/AR 5131.7 – Weapons and Dangerous Instruments
BP/AR 5141.31 – Immunizations
BP/AR 5145.2 – Freedom of Speech/Expression
BP 6111 – School Calendar
BP/AR 6143 – Courses of Study
BP/AR/E 6146.1 – High School Graduation Requirements
BP/AR 6146.11 – Alternative Credits Toward Graduation
BP/AR 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education
BP/AR 6159.3 – Appointment of Surrogate Parent for Special Education Students
BP/AR 6163.2 – Animals at School
BP/AR 6173 – Education for Homeless Children
BP/AR 6179 – Supplemental Instruction

Dr. Bernard said these are mandated as well as conditional policies presented as a first reading. By December we should have completed all of the mandated and conditional policies which we have received to date.

Debra McAlahney-Dodson questioned if the Williams Complaint form is on the district website. Dr. Bernard said it will be. The form was also included in the parent handbook which parents received the first of the year.

The request was made to have as much as possible on the website for parents. Dr. Bernard mentioned as board policies are approved they are put on the website.

Mike Foster commented the policy addressing communication is mirroring what the Board is working on in the communication plan.

Debra McAlahney-Dodson asked if there will be a revised communication plan at the next board study session. Dr. Bernard responded yes.

Debra McAlahney-Dodson asked if the freedom of speech policy meets the requirement which was covered at the Board Master in Governance training from last week. Dr. Bernard responded yes.

Debra McAlahney-Dodson questioned page 157 addressing retroactive diplomas. Dr. Bernard said this is out of Ed Code and could address individuals who had been in World War II, Korean War, and Vietnam War. He added the Board can include other wars.

Mike Foster noted in policy 6163.2, a miniature horse is permitted if it was trained to do work or perform tasks for the benefit of an individual with a disability. He asked if Dr. Bernard had ever seen this, his response was no. Linda Grundhoffer said there had been a program in the Elk Grove school district in which miniature horses were used. Dr. Bernard stated this was included in the Ed Code and needed to be included in the policy.

ACTION ITEMS

Approval of 2011-2012 LEAP Addendum

Dr. Bernard said in the absence of Dr. Moirao he would review the summary. Since the district is in Program Improvement we are required to write an addendum to our LEAP. The document is in collaboration with four teachers and the completion of two surveys by our content departments at both schools. It covers how we will be moving out of Program Improvement.

Debra McAlahney-Dodson asked if this document is done each year. The response was it was due on September 15, we were notified by the state on September 16 they had not received the addendum. The district was not aware this was needed, so this is catch up. The question was asked if this is done each year. The response was it is as long as we are in Program Improvement.

Dr. Bernard approved the 2011-12 LEAP addendum.

Approval of Variable Term Waiver for Vikky Mullin and Michael Mahr

The district has an obligation to submit a waiver to the state for teachers who do not have a CLAD or BCLAD. This waiver request is being sent to the state while both teachers get one of the certificates. Both teachers are enrolled in programs. When the county does their credential monitoring in February this will demonstrate to them the teachers are in the process of meeting the requirement and we will be covered in the review. Both teachers are scheduled to have their certifications by the end of June.

Board Policy (Second Reading)

BP/AR 0450 – Comprehensive Safety Plan

BP/AR 3514.1 – Hazardous Substance

BP 3517 – Facilities Inspection

BP/AR 5022 – Student and Family Privacy Rights

BP/AR 5125 – Student Records

BP 5137 – Positive School Climate

AR 5141.3 – Health Examinations

BP/AR 5141.4 – Child Abuse Prevention and Reporting

BP 5145.11 – Questioning and Apprehension by Law Enforcement

BP 6011 – Academic Standards

BB 9005 – Governance Standards

BB 9121 – President
BB 9122 – Secretary
BB 9124 - Attorney
BB 9130 – Board Committees
BB 9230 - Orientation
BB 9260 – Legal Protection
E 9270 – Conflict of Interest
BB 9324 – Minutes and Recordings

Debra McAlahney-Dodson said she noted in the BP/AR 0450 there is not a mandate having law enforcement as a partner, she felt it would be important to have them included. She felt they should be included and involved. Dr. Bernard said to note there is mention of other agencies being involved. On page 213 in the board packet is a listing of other stakeholders. Ms. McAlahney-Dodson felt it was important to include law enforcement.

Dr. Bernard said in the School Site Council section they can designate a particular representative. Ms. McAlahney-Dodson felt the policy should be specific addressing law enforcement and they should be included in the initial planning as well.

Dr. Bernard mentioned under content of the safety plan it is noted reporting child abuse procedures consistent with penal code.

Dr. Bernard recommended pulling policy BP/AR 0450 and review with Administrative Council; they may want to include other individuals, and bring it back in November as a second reading again.

Debra McAlahney-Dodson noted there is only a board policy for 5145.11; she asked if there was an administrative regulation. Dr. Bernard responded no, not all board policies have an administrative policy. She stated the reason she was asking is according to the board policy, police may come on campus to apprehend a student.

Dr. Bernard responded that once a quarter he meets with the Chief of Police from King City and Greenfield as well as the site administrators to discuss the SRO's role on campus. Since the SRO's are part of administration they have more rights than a police officer who comes on campus.

Ms. McAlahney-Dodson said she wanted to make sure the principals knew the procedure.

Ms. McAlahney-Dodson requested BB 9130, Board Committees, be included in the January CSBA board study session. Dr. Bernard said he would ask Leslie DeMersseman to cover the policy.

Dr. Bernard commented, if the superintendent or State Administrator has a committee it is not bound by the Brown Act, but if the Board requests the committee then they are.

Dr. Bernard approved the second reading of the policies excluding BP/AR 0450.

SCHOOL REPORTS/UPDATES

King City High School,

Bruce Corbett announced all of the STAR cards have been issued. He thanked Eric Olsen for handling the cards. There were over 1,000 issued. He said he spoke to a parent whose child had a 1.5 GPA, but with the incentive of receiving 5 STAR cards, his grades for this quarter are A's and B's. This is a real incentive to some students.

The benchmark tests are complete. It allows checking for trends. Last year math picked up on this. It is a predictor of doing better on STAR testing.

Academic referrals have been made to parents whose student's are not doing well. Parents are getting involved.

Debra McAlahney-Dodson asked if this is early intervention. The response was this is more of a practice. Debra McAlahney-Dodson suggested this be included in the policy. Ms. McAlahney-Dodson said she hoped Daisy Chavez, the report for the Rustler, could inform the community. Atanasia Mares was acknowledged for her efforts in this area.

Mr. Corbett said 4 teachers from the English Department attended the Big Read Conference at MCOE. This was to establish common core standards starting in 2014.

Katheryn Smith and Theresa Shaw attended an AVID conference.

Mr. Corbett acknowledged Adriana Veysey for the quality of the homecoming event. All of the students were well behaved and everything went well.

King City High School applied for a grant through Wells Fargo. They asked for \$5,000 to be applied toward academic achievement material.

Debra McAlahney-Dodson asked if this is through the local branch. Mr. Corbett said it was through their regional offices, although the local bank does help.

Mr. Corbett said athletics did very well last week. The football game this week is being played on Saturday at Pacific Grove.

Mr. Corbett said last Friday a young man came into his office. He had attended KCHS and transferred to Portola-Butler and then enrolled in the Grizzly Academy. This student now has a 3.8 GPA, lost weight and plans on going into the Marines. He enjoys hearing these success stories from former students.

Portola-Butler Continuation High School,

Carolyn McCombs said they had purchased the Renaissance Program last year; they have now tested all students. One student tested at the 12 grade level.

They have received a lot of applications for Special Education students who are interested in attending the continuation school. She has met with Dr. Moirao and Jo Quinn to establish criteria for students who want to enroll. They are trying to come up with a consensus for eligibility. Steve Hitchcock is on leave and Norm Silva has come in as a substitute teacher to cover while Mr. Hitchcock is out.

Officer Robles conducted a gang awareness presentation with staff. He will be giving a PAL presentation to students.

Greenfield High School

Jim Goddard said they should have their benchmark information soon. Staff from School Plan attended their collaboration today they analyzed student data to determine the level each student is at. Data is showing students are more proficient, especially in math.

Athletes are being held accountable for their grades.

He acknowledged Janet Sanchez-Matos for supervising Saturday School and for co-curricular activities.

Debra McAlahney-Dodson asked if there had been any problems with students. Mr. Goddard responded no. They have added 2 Saturday schools.

Mr. Goddard said when he first started working for the district all he heard was Greenfield High School was an underperforming school. He is no longer hearing that. He said they are looking at implementing a rewards card similar to what KCHS is using.

He acknowledged Juana Botello for working with Atanacia Mares and assisting her.

For the month of September Pat Hardin kept a record of the number of times students used the library. The total for the month was 3,800. Mr. Goddard acknowledged Ms. Hardin for doing this.

Greenfield Rotary presented the French Club with \$570.

Mr. Goddard invited the Board to come by and observe Allison Steinmanns class. The students are working with senior buddies; she is doing remarkable things in her classroom.

The School Site Council met for the first time today, they are moving forward with the Comprehensive Safety Plan. They had an ELAC meeting last month.

Mr. Goddard said we have the capability of sending parents email through Aeries.

Randy Souza is leading in MTAL and hopefully will be a state contender this year. He has already broke 2 school records, including one of his own.

He is looking forward to the new Athletic Director.

Greenfield High School will have their Homecoming dance and festivities on Friday, October 28, 2011.

They are preparing for the great shake out on October 20 at 10:20 AM.

Raul Rodriguez stated the kicker on the football team at GHS is very good.

Raul Rodriguez thanked Mr. Goddard for his attendance at the athletic events.

South Monterey County Charter Independent Study Program,

Carolyn McCombs said they have had auditors from the State Controller's office this week. They have 110 students enrolled as well as students on a waiting list. She said this is why they need to establish standards and which students are appropriate to be referred. There will be 5th year seniors moving on soon. Portola-Butler is the site for students who live in King City and south. There are 3 teachers who go to King City from Greenfield High School. Students have the option of attending in Greenfield.

Dr. Bernard said it is wonderful seeing how staff at both schools work together. He acknowledged Juana Botello for assisting Atanacia Mares, so they can do the same things in the same way.

Allison Steinmann, the severe needs Special Ed teacher at GHS, was acknowledged for the work she is doing with her students. Students in the ASL classes are working with her students.

Debra McAlahney-Dodson said she wanted to give kudos to the teachers and site administrators and acknowledged how far we have come. Dr. Bernard added he also wanted to acknowledge the support staff. The scores are increasing, it is a remarkable difference from years ago and shows how far we have come.

The Board commented they need to take this back to the community.

FUTURE AGENDA ITEMS/MEETING DATES

October 26, 2011 – Board Study Session at the District Office

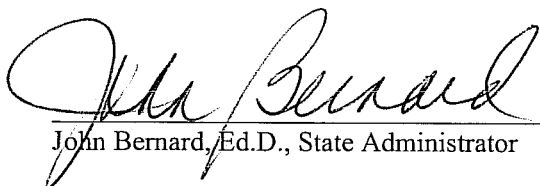
November 16, 2011 – Regular Board Meeting at Greenfield High School Library

SIGNING OF PAPERS

Dr. Bernard signed appropriate papers.

ADJOURNMENT

The meeting was adjourned at 7:57 PM.



John Bernard, Ed.D., State Administrator

11-16-11

Date