

**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

PPPR Control No. 13-007

**Resolution No.:**

HRM Control No. 13-005

Adopt a Resolution to:

- a. Amend pay scales approved December 10, 2013, effective December 14, 2013, for the Assistant Assessor-Valuation and Assistant County Clerk/Recorder to include the omitted 3.5% wage increase separately approved by the Board of Supervisors on December 10, 2013, that was effective November 16, 2013, (Board Resolution 13-361) for these positions;
- b. Adjust the salary range for Assistant Assessor-Valuation (12A15) and Assistant County Clerk/Recorder (12A05) as shown in Attachment A, effective December 14, 2013, to take into account the action by Board Resolution 13-361;
- c. Direct Human Resources to implement the changes in the Advantage HRM system.

WHEREAS, the Assessor-County Clerk/Recorder contracted with CPS to conduct a classification/salary study of the Assistant County Clerk/Recorder and the Assistant Assessor-Valuation classifications; and

WHEREAS, the classification/salary study determined the salary ranges were below market as compared to approved comparable counties;

NOW, THEREFORE, the Monterey County Board of Supervisors, effective December 14, 2013, hereby resolves to:

- a. Amend pay scales approved December 10, 2013, effective December 14, 2013, for the Assistant Assessor-Valuation and Assistant County Clerk/Recorder to include the omitted 3.5% wage increase separately approved by the Board of Supervisors on December 10, 2013, that was effective November 16, 2013, (Board Resolution 13-361) for these positions;
- b. Adjust the salary range for Assistant Assessor-Valuation (12A15) and Assistant County Clerk/Recorder (12A05) as indicated below, effective December 14, 2013, to take into account the action by Board Resolution 13-361;

Classification Title: Assistant Assessor-Valuation							Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*
Hourly, Bi-Weekly and Monthly Pay Rates												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7						
47.301	49.895	52.632	55.519	58.564	61.492	64.567	12A15	01	E	8810	Y	E
3,784.08	3,991.60	4,210.56	4,441.52	4,685.12	4,919.36	5,165.36						
8,199	8,648	9,123	9,623	10,151	10,659	11,192						
*provided for information purposes only												
Classification Title: Assistant County Clerk-Recorder							Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*
Hourly, Bi-Weekly and Monthly Pay Rates												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7						
43.901	46.309	48.849	51.529	54.355	57.073	59.927	12A05	01	E	8810	Y	E
3,512.08	3,704.72	3,907.92	4,122.32	4,348.40	4,565.84	4,794.16						
7,610	8,027	8,467	8,932	9,422	9,893	10,387						
*provided for information purposes only												

- c. Direct the Human Resources department to implement the changes in the Advantage HRM system.

PASSED AND ADOPTED on this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book \_\_\_\_\_ for the meeting on \_\_\_\_\_.

Dated: Gail T. Borkowski, Clerk of the Board of Supervisors  
County of Monterey, State of California

By \_\_\_\_\_  
, Deputy