



Clerk of the Board of Supervisors

Budget Workshop

FY 2025-26

Clerk of the Board



Clerk of the Board Mission Statement

- The Clerk of the Board is the keeper of public trust, facilitating access to information through technology, transparency and excellent customer service.
- 

1 - Clerk of the Board

**1 - Management
Analyst I**

3- Board Clerks

New Full Time Position would supplement office at \$125,128

- ADA Compliance Plan
- Language Access Plan
- Boards, Commissions and Committees full revamp/review/maintenance of appointments and reappointments, training, reference manuals
- eComments implementation
- Assessment Appeal Board Project - Automation
- Preserve and Image Project
- Public Website Enhancement Project (COB and AAB)
- Create Legistar training videos for the Learning Management System

Other projects on the horizon:

- Continue to enhance Legistar to become fully automated
- Netfile Project: Clean up and update multiple templates
- Purging Eligible Records
- City Selection Committee Comprehensive Review



Clerk of the Board

- Any questions?
- 