

Carmel Valley Recreation and Park District
MEETING OF THE BOARD OF DIRECTORS
25 Ford Road, Carmel Valley
Minutes – November 14, 2012

1. The meeting was called to order by President Stone @ 6:30 pM.
2. **Board Members Present:** Paul Ingram, Joe Hertlein, Tom Adams, and Karolyn Stone. Absent was Diane Douglas,
Attendees: Tom Allaire CCVYC and Marvin Blasotti CUSD, Mike Thatcher Kiwanis

3. Moment of Silence and Pledge of Allegiance sited.

4. **Public Comments:**

5. **Consent Agenda:**

a. <u>October Accounts Payable</u>	
(1) Aqua Flow Landscape Irrigation	\$3,925.00
(2) Cal Am	\$ 228.10
(3) Martin's Irrigation	\$ 755.56
(4) PG&E	\$ 512.98
(5) AT&T	\$ 88.15

b. Minutes

(1) October 10, 2012 Regular Board of Director's Meeting

Motion made by Joe, seconded by Paul to approve the October Accounts Payable and September 12, 2012 Minutes which was unanimously approved.

Motion:	Joseph Hertlein
Seconded:	Paul Ingram
Ayes:	Paul Ingram, Joseph Hertlein, Tom Adams, Karolyn Stone
Abstain:	None

6. **Public Hearings:** None

7. **Other Action Items.**

a. Adoption of 2012-2013 Budget – Public Hearing Held 10-10-12, Resolution 04-2012
PASSED UNANIMOUSLY

b. Adoption of Financial Review – According to CA Government Code 26909,
Resolution 05-2012 PASSED UNANIMOUSLY

8. **New Business:**

- a. MPRPD Grant Award: Park District received 2012 grant in the amount of \$4,950. The original grant application was for \$5,830. The \$880 difference was non-funding for the installation of the memorial plaques. Again, thanks to Hayward Norton for preparing this based on work that he had done in previous year.
- b. Statement of Jim Somerville: Has been sent another copy with personal follow up by Karolyn.
- c. State of Audit: No need for an outside, expensive audit. County Auditor will do review. It will be arranged for a representative of the Auditors to inspect the facilities.

9. **Other Business:**

- a. Airport: At this time the issue is up to Mr. DeFino to bring us a lease.
- b. Memorial Plaques: Agreed to proceed with this even though it was an expense³ not approved by the Grant Application to MPRPD.
- c. Park Enclosed Event: Paul presented some preliminary drawings showing the possible outline of an event area that could be temporarily fenced off. He emphasized that at this time the idea was purely expiatory, it is an idea to be considered. A lot more background work and investigation will be necessary. We either have to consider increasing the \$24 annual assessment fee or we need to raise some additional use fees and renting out a major portion of the park for special events may be one way to do this. There would be an ability to have a closed ticketed event for a sizable fee, possibly \$1,000 or higher. Hosting such an event would still require keeping some portion of the park open. It may be that rather than do special events over the weekend when more members of the community would want to use the park that such events might have to be limited to weekdays. We would also have to consider noise and impact on neighbors like Valley Greens. Possible venues might be the Chamber Chill Cook-off, a Concours Auto week event and/or Tomato Fest. Parking for events if they exceed capacity of Park parking lot and neighboring areas might be the school lots and/or airfield.

Marvin Biasotti on behalf of the schools indicated possible interest in exploring leasing school facilities if at a time school was out of session, summer or weekend. Tom and Mike expressed interest in the idea as worthy of exploration. Kiwanis at one time cordoned off part of DeFino for a street dance yet this conflicted with neighboring businesses. An event at the park that was closed to ticketed participants was a possibility.

Question raised as to whether the Park's Charter would preclude doing this needs to be researched. Also a question of how the money would be used for general maintenance or construction of new amenities or facilities.

It was agreed to proceed with further investigation of the idea.

- d. Christmas Tree Lighting: Scheduled for Saturday that 1st. Officially to begin at 4:30 with tree lighting scheduled for 5:15. The tree will be readied the weekend before under Paul's supervision, Tom to help. Joe will handle refreshments. Karolyn will verify with Haywood if he can be there to throw the switch. Or as an alternative to have the family of service person light the tree. The Santa Fly-In will be on the 8th. Paul is involved with preparation.
- e. Memorial Stage: On Hold

10. Operations Report: None

11. Information Reports:

- a. Monthly Balance Sheet and Profit & Loss Statement - Paul reviewed the Balance Sheet and Profit and Loss Statement.
- b. Board Members Questions or Brief Reports - None

12. Correspondence: None

13. Adjournment: 8:00 p.m.

Respectively submitted,

Joseph Hertlein
Board Secretary

Carmel Valley Recreation & Park District
P.O. Box 334
Carmel Valley, CA 93924

RESOLUTION 05-2012

RESOLUTION CERTIFYING COMPLIANCE WITH GOVERNMENT CODE
TO CHANGE FROM BIENNIAL AUDIT TO
YEARLY FINANCIAL REVIEW

WHEREAS: Carmel Valley Recreation & Park District is a California County Special District subject to CA Government Code §26909 for Audit Requirements, and

WHEREAS: Under Government Code §26909, Carmel Valley Recreation & Park District is currently subject to a biennial audit, and

WHEREAS: Government Code §26909, paragraphs (c) (1) (A) (B) allow a special district to replace an annual or biennial audit with a financial review in accordance with appropriate standards determined by the County Auditor, and

WHEREAS: The requirement under Government Code §26909, paragraph (A), is met as all revenues and expenditures of Carmel Valley Recreation & Park District are transacted through the financial system of the County of Monterey, and,

WHEREAS: The requirement under Government Code §26909, paragraph (B), is met as revenues of Carmel Valley Recreation & Park District do not exceed \$150,000.00.

NOW, THEREFORE BE IT RESOLVED as follows:

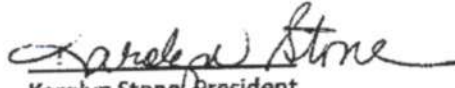
1. The Carmel Valley Recreation & Park District's Board of Directors certifies that it is in the best interests to change from a biennial audit to a financial review under the guidelines of the County Auditor.
2. The Carmel Valley Recreation & Park District meets the requirements to go from a biennial audit to a financial review.
3. The Carmel Valley Recreation & Park District agrees to request the Board of Supervisors to approve this request.

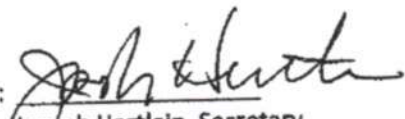
PASSED AND ADOPTED this 14th day of November, 2012 by the following vote:

Ayes: Board Members: Stone, Ingram, Hertlein, Adams

Nays: Board Members: None

ABSENT ~~Abstain~~: Board Members: Douglas


Karolyn Stone, President

Attested: 
Joseph Hertlein, Secretary