

Monterey County Board of Supervisors

MEETING:		August 27, 2019 - Other Board Matters
SUBJECT:		Board Referrals Update
DEPARTMENT:		County Administrative Office

Item #	Brd Ref #	Assignment Date	Referred By	Lead Dept. Sub-Depts.	Project Lead	Requested Due	Item	Report	Status
1	2016.02	4/12/16	Potter	RMA County Counsel	McKee / Holm	5/10/16	Short Term Rental (STR) Ordinance a) Prioritize completion of the STR rental ordinance by scheduling a final meeting of the STR Working Group; and b) Present a complete STR Ordinance to the Planning Commission; c) County Counsel respond to the Board re. County not engage in code violation citations while the STR ordinance is being developed.	A report on enforcement of STR was presented to the Board of Supervisors (BOS) on 7/17/18 where Resource Management Agency (RMA) informed the BOS of interim enforcement protocols until an ordinance is adopted (complete). There was a final meeting of the Working Group on 5/11/16 (complete). Staff presented the most recent draft ordinance to the Planning Commission at a Special Meeting on 7/24/19, asking for a recommendation that staff can present to the Board. The Commission continued the matter for staff to prepare the recommendation, which is scheduled on the Board's advanced calendar for 11/5/19.	Pending
2	2017.21	9/26/17	Alejo	RMA / Econ. Dev.	Holm	12/12/17	Expand access to Accessory Dwelling Units (ADU) in Monterey County to address housing shortage in Monterey County.	Initial presentation to the Board was provided on 4/03/18. A presentation on State law and amendments to County regulations was held on 6/26/18. Staff is preparing ordinances to update ADU regulations consistent with State Law. A Public Hearing/Workshop on the draft ordinance is scheduled with PC on 6/27/18. Additional changes may be necessary depending on actions with the pending State legislation. 8/21/19: A draft ordinance was presented to the Planning Commission. State legislation affecting ADU regulations has settled down, so staff will bring forward the Commission's recommendation and status of State legislation to the Board in October 2019 for consideration.	Pending
3	2017.18	9/19/17	Board	Human Resources	Ramirez-Bough	10/24/17	Request a presentation to the Board of Supervisors with options for commissioner compensation that supports our ability to recruit a diverse and representative pool of commissioners.	The item was presented to the BOS on 10/2. The BOS directed that HR 1) convene a committee of Department Heads that manage significant Board and commission to develop a Commissioner Recruitment Strategy, and 2) ask Departments to provide information related to the diversity of their current volunteer Commissioner's and committee members; 3) work with County Counsel and Auditor to determine what would be involved/required to actively implement reimbursement to these volunteers, but budget/cost implications A report will be presented to the Board on September 17, 2019.	Pending
4	2017.24	10/24/17	Alejo/Salinas	Probation/RMA	Parsons	12/12/17	Proposal to consolidate the current "Youth Center" on 970 Circle Drive in east Salinas with the new Juvenile Hall on 1420 Natividad Road and repurpose the property on 970 Circle Drive.	Probation must obtain further determination/documentation from BSCC that State funding will not be compromised with consolidating Youth Center and new Juvenile Hall and whether this combination of two separate programs can be accommodated in the new Juvenile Hall campus. Probation has already approached a consultant to obtain clarification on this issue. A report on this item is anticipated to be provided in January 2019 pending construction of Juvenile Hall. 01/16/19: A status update memorandum was submitted to the Board members. The next status update is planned after the completion of Phase I of the new Juvenile Hall facility. Phase I is scheduled for completion on Oct./Nov. 2019.	Pending
5	2018.15	6/5/18	Phillips./Alejo	RMA	Holm	7/17/18	Consider zoning changes to prohibit drilling for oil & gas north of King City	Present options for initiating amendments to County zoning to prohibit new oil and gas exploration in Monterey County except in the southern Salinas Valley, generally south of King City and east of the Santa Lucia range, so that it meets all legal requirements. RMA prepared options for consideration by the Planning Commission at a workshop held on 7/11/18. Based on the workshop, postpone further consideration of this referral until Measure Z litigation is concluded.	Hold

Item #	Brd Rfl #	Assignment Date	Referred By	Lead Dept. Sub-Depts.	Project Lead	Requested Due	Item	Report	Status
6	2018.16	6/26/2018	Alejo	County Counsel/Auditor-Controller	McKee/Shah	8/28/2018	Update County Travel Policy by County Counsel in coordination with the Auditor-Controller's Office.	<p>Monterey County's travel policy managed by the Auditor-Controller has not been updated in many years and today, it does not compare with current market prices or organizational procedures and may exceed legal requirements. The current policy creates barriers for county staff to be able to effectively represent county business at conferences, trainings or in litigation. This policy also conflicts with another travel policy found in the Personnel Policies and Practices Resolution (PPPR). This referral seeks to update the policies to account for inconsistencies, business needs, efficiency, market prices, whether government rates are available or whether the discounted lodging rooms were secured by conference organizers, such as the California State Association of Counties. This lack in clarity in the existing policy is costing unnecessary staff time and an update would modernize our policy with current standards. The new policy should meet Federal and State law while supporting business efficiency.</p> <p>A revised policy was presented to the Board on November 6, 2018. An update memo was submitted to the Board and a revised policy is to be presented on September 17, 2019.</p>	Pending
7	2018.19	8/15/2018	Alejo	RMA	Holm	8/28/2018	Explore leasing office space to 20th Congressional District Office.	<p>On 9/17/18, RMA staff provided the Congressional District staff with a rough furniture cost estimate and rough design sketch for approximately 2,600 square feet of space located on the first floor of the East Wing next to the Grand Jury space. Congressional District staff was advised to work with Peninsula Business Interiors of Salinas to produce final design and cost estimates and ready for Federal Government procurement. Meeting to discuss the required Federal leasing documents, rental rate and term, additional landlord/tenant costs and responsibilities is tentatively scheduled to be shortly after the November 6th Elections. Information is pending from the Congressional District Office. Staff are conferring with Federal Agencies on requirements. A report will be presented to the Board to consider approval of lease agreement on September 17, 2019.</p>	Pending
8	2018.21	8/24/2018	Alejo	CAO IGLA	Chitulos	10/2/2018	Reorganization of County Housing Staff	<p>There is a need to reorganize County staff to better focus on critical housing needs and effectively apply, utilize and carry out new state funding for affordable housing and homelessness.</p> <p>07/03/19: The Housing Program Manager was hired. A status update memo will be submitted to the Board members. A presentation will be scheduled on September 2019 to allow the Program Manager sufficient time to assess the Department's needs.</p>	Pending
9	2018.22	9/25/2018	Alejo	RMA	Holm/Pereira	10/9/2018	County property on Site of Former District Attorney Modular Building	<p>To provide immediate direction to county staff on the short and long term plans for the property where the former District Attorney modular buildings were located. The matter was presented to the Capital Improvement Committee on 10/15 and supported option two with modifications and subject to reviewing details; the Budget Committee reviewed the options and supported option to utilize site as temporary parking. A presentation was completed to the Board of Supervisors on 10/23/18. A follow-up presentation was conducted to the Board on 2/5/2019.</p> <p>8/21/19: RMA has received direction from the Board and engaged the City of Salinas on the parking lot layout. The matter was presented to the Budget and Capital Improvement Committees and is scheduled to present parking conditions/options for the Board's consideration on August 27, 2019.</p>	Pending
10	2018.26	10/18/2018	Parker	IGLA	Chitulos	12/4/2018	FORA Transition Planning	<p>To receive a report from staff on their activities related to Fort Ord Reuse Authority transition planning and provide Board direction if needed. A report was provided to the Board on January 29, 2019. An update was presented to the Board on 3/19/2019. Draft legislative language was presented to the FORA Board on 3/15/19. A request to the Board was made to send a letter conveying the Board's position to FORA.</p> <p>An update report was presented to the Board on 5/7/2019 and Legislation SB 189 (Monning) was supported with changes per the Board's direction, including changes to the voting structure and to encourage that no additional debt be incurred by FORA during the extended period through 2022. Staff continues to monitor the State legislation.</p>	Pending

Item #	Brd Ref #	Assignment Date	Referred By	Lead Dept. Sub-Depts.	Project Lead	Requested Due	Item	Report	Status
11	2018.28	12/4/2018	Phillips	RMA	Holm	12/11/2018	Affordable Housing in the Coastal Zone	Amend County LCP to be consistent with the Coastal Act regarding affordable housing, authorize staff to investigate processes and provide language revision recommendations to the Local Coastal Plan. A presentation was provided to the Board on January 15, 2019. A written update will be provided to the Board members.	Pending
	2018.29	12/4/2018	Phillips	RMA/Sheriff	Bernal/McKee	2/5/2019	Modification to the Monterey County Night time Noise Ordinance	In response to an overwhelming amount of public complaints regarding loud and unreasonable sound and music in North Monterey County, there is a need for a modification to the current Monterey County Nighttime Noise Ordinance. A proposed ordinance was presented to the Board on July 9, 2019. The final ordinance is was approved by the Board on July 23, 2019. No further action needed.	Complete
12	2019.01	2/26/2019	Adams	RMA	Holm	5/1/2019	Review of State and County Defensible Space Regulations	To review the State and County regulations that govern fire fuel reduction for defensible space on private property. Request is for a presentation to the Board on the applicable State and County regulations that govern fire fuel reduction for defensible space on private property and consideration of whether any changes may be warranted in the County's regulations in this current era of fire hazards. Request is to complete update to the information and resources available on the RMA web page on Removal of Trees & Vegetation & Fire Management, for example by adding links to other agencies and resources. A report was presented to the Board on 5/7/2019 and was moved to be included in the Resource Management Agency's Long Range Planning presentation scheduled on September 10, 2019.	Pending
13	2019.02	3/12/2019	Phillips	County Counsel	McKee	5/1/2019	Draft rules to address "ex parte" communications of the public with County officials (Board of Supervisors, Planning Commission, and Zoning Administrator) on pending land use applications and other quasi-judicial proceedings.	Request County Counsel to draft rules of procedure for consideration by the Board of Supervisors to govern "ex parte" communications of the public with County officials (Board of Supervisors, Planning Commission, and Zoning Administrator) who are hearing and making decisions on pending applications for discretionary land use entitlements and other quasi-judicial proceedings. Because of revisions to the Rules of Professional Conduct recently adopted by the State Bar of California, the purpose of a local rule would be to provide consistent guidance to County public officials, attorneys representing clients, and the public. The draft rules should allow attorney and non-attorney advocates the same level of access to public officials. A proposed ordinance was introduced on June 25, 2019 with direction from the Board to return with options for consideration, including options for disclosure of Ex Parte Contacts. A report was presented to the Board on July 9, 2019 and continued to the next meeting on July 16, 2019. This item is currently scheduled to return to the Board on September 10, 2019.	Pending
14	2019.06	8/27/2019	Phillips	Health Department/RMA	Jimenez/Holm	9/24/2019	Evaluate Feasibility and Cost of Purchasing Mobile Warming Shelter Shower Facility	To evaluate capital and operating costs for a mobile shower facility as an auxiliary amenity to the temporary warming shelter located at the corner of West Alisal and Church Streets in Salinas. The County and City of Salinas are participating in operation of a temporary warming shelter located at the corner of West Alisal and Church Street in Salinas. It is anticipated that the shelter will operate pending completion of construction of a permanent facility at Laurel Yard in northeast Salinas by 2021. A number of showering facilities for homeless individuals have closed in Chinatown, necessitating additional units to provide basic hygiene for homeless individuals. Staff is requested to evaluate feasibility, potential sources of funding, and costs for purchase and operation of a mobile shower unit to be located behind the warming shelter. Upon closure of the temporary warming shelter, the shower unit can be relocated and repurposed for local emergency backup or other uses.	NEW Pending Approval

Prepared by Ebby Johnson on August 21, 2019.