

2019 BOARD OF LAW LIBRARY TRUSTEES

MR. ROBERT HERENDEEN, PRES.  
JUDGE ALBERT MALDONADO (retired)  
MR. BRIAN BRIGGS  
MR. GREG PETERSON  
MS. PAMELA BROWN  
MR. CHRIS CAIN  
JUDGE LARRY HAYES

CHRISTOPHER COBB, LIBRARIAN AND SECRETARY TO THE BOARD

**MONTEREY COUNTY LAW LIBRARY**

**2018-2019      FINAL REPORT**

**ANNUAL REPORT OF THE  
BOARD OF LAW LIBRARY TRUSTEES  
MONTEREY COUNTY, STATE OF CALIFORNIA  
FOR THE FISCAL YEAR ENDING JUNE 30, 2019**

**TO THE HONORABLE BOARD OF SUPERVISORS  
MONTEREY COUNTY, STATE OF CALIFORNIA**

The Monterey County Law Library is established under the authority of Chapter 5, Division 3, of the California Business and Professions Code, Sections 6300, et seq. Pursuant to California Business and Professions Code section 6349, the Board of Law Library Trustees submits the Annual Report of the condition of its trust for the fiscal year ending June 30, 2019.

The Law Library is a separate public entity governed by the Board of Trustees. The Board is composed of seven trustees: four judges (or designees from the membership of the Monterey County Bar Association) representing the Superior Court of California, County of Monterey, and the chairperson of the County Board of Supervisors or other designee from the Board, and one member of the Monterey County Bar Association designated by the Board of Supervisors.

The Board of Law Library Trustees was composed of the following members as of June 30, 2019:

Robert Herendeen, President  
Judge Albert Maldonado, (retired)  
Chris Cain  
Pamela Brown  
Greg Peterson  
Brian Briggs  
Judge Larry Hayes

The County Law Librarian, Christopher Cobb, served as secretary to the Board of Law Library Trustees.

The FY 2018-2019 Law Library Budget follows, as does Table 1 showing library materials acquired and disposed of during FY 2018-2019.

Finances for the 2018-2019 financial year are shown in the financial reports of the Secretary of the Board of Law Library Trustees, which reports are submitted on the information and belief based upon figures furnished to the Trustees by the Secretary. The financial reports follow Table 1.

Respectfully submitted on this 21<sup>st</sup> day of November, 2019

BOARD OF LAW LIBRARY TRUSTEES  
COUNTY OF MONTEREY, STATE OF CALIFORNIA



G. Christopher Cobb  
Secretary to Board



Robert Herendeen  
President – Board of Trustees

# SUMMARY REPORT

7/1/18 through 6/30/19

INCOME	Average Month Budget	Average Month Actual	Fiscal Yr. Budget	Fiscal Yr. Actual
Fees	17,000	17,240.85	204,000	206,890.22
Interest	150	425.39	1,800	5,104.77
Copiers	50	47.41	600	569.00
State of CA	0	0	0	165,821.00
<b>Total Income</b>	<b>\$17,200</b>	<b>\$17,713.65</b>	<b>\$206,400</b>	<b>\$378,384.99</b>

## EXPENSES

Publications	7,000	7,468.26	84,000	89,619.17
Office				
Capital	0	260.89	0	3,130.74
Rent	0	0.00	0	0.00
Comcast	375	380.24	4500	4,562.99
Personnel				
Payroll	6,500	6,675.09	78,000	80,101.08
Tax	1,300	1,345.85	15,600	16,150.28
Benefits				
Retirement	400	400.00	4,800	4,800.00
Chris Ins.	425	428.31	5,100	5,143.38
Melissa Ins.	775	779.36	9,300	9,352.38
<b>Reimbursement</b>	<b>850</b>	<b>850.00</b>	<b>10,200</b>	<b>10,200.00</b>
Paid by Chris	(165)	(165.35)	(2,000)	(1,984.24)
Paid by Melissa	(295)	(208.44)	(3,500)	(2,501.36)
Supplies/ Services	250	128.88	3,000	1,546.56
Travel Exp.	58	39.68	700	476.20
Litigation Costs	0	0.00	0	0.00
<b>Total Expenses</b>	<b>\$16,623</b>	<b>\$17,532.77</b>	<b>\$199,476</b>	<b>\$210,397.18</b>

Month Actual Expenses Over / (Under) Actual Income	\$180.88
Year to Date Actual Income Over / (Under) Actual Expenses	\$167,987.81

Balance of Trust Fund 6/30/19   \$391,761.82

**ACCOUNT BALANCES REPORT**  
As of 6/30/19

Acct	6/30/19 Balance
<hr/>	
<b>ASSETS</b>	
Cash and Bank Accounts	\$391,761.82
TOTAL Cash and Bank Accounts	<hr/> \$391,761.82
TOTAL ASSETS	<hr/> \$391,761.82
LIABILITIES	0.00
OVERALL TOTAL	<hr/> \$391,761.82

**FY 2018 - 2019 LAW LIBRARY BUDGET**

**INCOME**

	CURRENT MO. BUDGET	CURRENT YR. ACTUAL FY 18-19	CURRENT YR. BUDGET
Fees	16,000	207,757.18	192,000
Interest	100	1,922.81	1,200
Copiers	50	563.00	600
Total Income	\$16,150	\$210,242.99	\$193,800

**EXPENSES**

Publications	6,500	85,729.80	78,000
Office			
Capital/Renovations	0	0.00	0
Rent	0	0.00	0
Phones	10	120.00	120
Personnel			
Payroll	6,000	72,826.70	72,000
Tax	1,300	14,225.79	15,600
Benefits			
Retirement	400	4,800.00	4,800
Health Ins.	450	12,000.00	gross 7,817
		(Reimbursed \$2,417)	
			<hr/> 5,400 net
Supplies/Services	250	3,567.60	3,000
Insurance	91	0.00	1,100
Travel Exp.	58	0.00	700
Litigation Costs	0	0.00	0
Total Expenses	\$15,059	\$186,669.89	\$180,720

**TABLE ONE: MONTEREY COUNTY LAW LIBRARY HOLDINGS 6/30/19**

PAPER HOLDINGS VOLUMES	7/1/18	6/30/19
SALINAS BRACH	5,740	5,755
MONTEREY BRANCH	14,222	14,235
ELECTRONIC MEDIA - CD-ROMS		
ONLINE SERVICES	-	-
SALINAS BRANCH	2	2
MONTEREY BRANCH	2	2
<b>TOTAL HOLDINGS</b>	<b>19,962</b>	<b>19,990</b>

(Online Services include CEB ONLAW & WESTLAW)

**First Month (July) FY 2018-2019 Financial Report Ending 6/30/19**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	17,000	17,679.74	17,000	17,679.74	204,000
Interest	150	0.00	150	0.00	1,800
Copiers	50	48.00	50	48.00	600
Total Income	\$17,200	\$17,727.74	\$17,200	\$17,727.74	\$206,400

**EXPENSES**

Publications	7,000	9,624.11	7,000	9,624.11	84,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10	10.00	10	10.00	120
Personnel					
Payroll	6,500	6,198.40	6,500	72,826.70	78,000
Tax	1,300	1,188.70	1,300	14,225.79	15,600
Benefit					
Retirement	400	400.00	4800	4800.00	4,800
Health Ins.					
					18,000 gross (6,000) reimb.
Chris/Melissa	1000 net	450.00	1000 net	450.00	12,000 net
(Comcast)					
Supplies/ Services	250	413.67	3000	413.67	3,000
Travel Exp.	58	0.00	700	0.00	700
Litigation Costs	0	0.00	0	0.00	0
Total Expenses	\$15,059	\$18,284.88	\$180,708	\$186,669.89	\$180,708

Monthly Actual Income Over / (Under) Actual Expenses	(\$557.14)
Year to Date Actual Income Over / (Under) Actual Expenses	(\$557.14)
Balance of Trust Fund 7/31/18	\$204,353.59



**Second Month (August) FY 2017-2018 Financial Report Ending 6/30/19**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	17,000	19,239.60	34,000	36,919.34	204,000
Interest	150	0.00	300	0.00	1,800
Copiers	50	44.00	100	92.00	600
<b>Total Income</b>	<b>\$17,200</b>	<b>\$19,283.60</b>	<b>\$34,400</b>	<b>\$37,011.34</b>	<b>\$206,400</b>

**EXPENSES**

Publications	7,000	6,484.23	14,000	16,108.34	84,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10	10.00	20	20.00	120
Personnel					
Payroll	6,500	6,198.40	13,000	12,396.80	78,000
Tax	1,300	1,188.70	2,600	1,188.70	15,600
Benefit					
Retirement	400	400.00	800	800.00	4,800
Health Ins.					
					18,000 gross (6,000) reimb.
Chris/Melissa	1000 net	450.00	2000 net	900.00	<u>12,000 net</u>
(Comcast)					
Supplies/ Services	250	213.11	500	626.78	3,000
Travel Exp.	58	0.00	116	0.00	700
Litigation Costs	0	0.00	0	0.00	0
<b>Total Expenses</b>	<b>\$16,518</b>	<b>\$14,944.44</b>	<b>\$30,036</b>	<b>\$32,040.62</b>	<b>\$180,708</b>

Monthly Actual Income Over / (Under) Actual Expenses	\$4,339.16
Year to Date Actual Income Over / (Under) Actual Expenses	\$3,782.02
Balance of Trust Fund 8/31/18	\$215,037.56

**Third Month (September) FY 2018-2019 Financial Report Ending 6/30/19**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	17,000	17,232.16	51,000	54,151.50	204,000
Interest	150	0.00	450	0.00	1,800
Copiers	50	49.00	150	141.00	600
<b>Total Income</b>	<b>\$17,200</b>	<b>\$17,281.16</b>	<b>\$51,600</b>	<b>\$54,292.50</b>	<b>\$206,400</b>

**EXPENSES**

Publications	7,000	8,299.16	21,000	24,407.50	84,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10	10.00	30	30.00	120
Personnel					
Payroll	6,500	5,578.56	19,500	17,975.36	78,000
Tax	1,300	1,188.70	3,900	3,566.10	15,600
Benefit					
Retirement	400	400.00	1,200	1,200.00	4,800
Health Ins.					
					14,427 gross (5,427) reimb.
Chris/Melissa	450 net	450.00	637.50 net	1,350.00	9,000 net
(Comcast)					
Supplies/ Services	250	517.88	750	1,144.77	3,000
Travel Exp.	58	0.00	174	0.00	700
Litigation Costs	0	0.00	0	0.00	0
<b>Total Expenses</b>	<b>\$16,518</b>	<b>\$16,444.30</b>	<b>\$49,554</b>	<b>\$49,673.73</b>	<b>\$180,708</b>

Monthly Actual Income Over / (Under) Actual Expenses	\$836.86
Year to Date Actual Income Over / (Under) Actual Expenses	\$4,618.77
Balance of Trust Fund 9/30/18	\$215,763.25

**Fourth Month (October) FY 2018-2019 Financial Report Ending 6/30/19**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	17,000	18,148.27	68,000	72,299.77	204,000
Interest	150	0.00	600	0.00	1,800
Copiers	50	43.00	200	184.00	600
One Time Pay. (State of CA)		165,821.00		165,821.00	
<b>Total Income</b>	<b>\$17,200</b>	<b>\$184,191.27</b>	<b>\$68,800</b>	<b>\$238,304.77</b>	<b>\$206,400</b>

**EXPENSES**

Publications	7,000	7,539.93	28,000	31,947.43	84,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10	10.00	40	40.00	120
Personnel					
Payroll	6,500	7,889.12	26,000	25,864.48	78,000
Tax	1,300	1,188.70	5,200	4,754.80	15,600
Benefit					
Retirement	400	400.00	1,600	1,600.00	4,800
Health Ins.					
					14,427 gross (5,427) reimb.
Chris/Melissa	450 net	450.00	1,800 net	1,800.00	9,000 net
(Comcast)					
Supplies/ Services	250	323.75	1,000	1,662.65	3,000
Travel Exp.	58	0.00	232	0.00	700
Litigation Costs	0	0.00	0	0.00	0
<b>Total Expenses</b>	<b>\$16,518</b>	<b>\$17,801.50</b>	<b>\$66,072</b>	<b>\$67,669.36</b>	<b>\$180,708</b>

Monthly Actual Income Over / (Under) Actual Expenses	\$166,389.77
Year to Date Actual Income Over / (Under) Actual Expenses	\$170,635.41
Balance of Trust Fund 10/31/18	\$376,481.79

**Fifth Month (November) FY 2018-2019 Financial Report Ending 6/30/19**

**INCOME**

	Month Budget	Month Actual	Y T D Budget	Y T D Actual	Budget Year
Fees	17,000	16,599.11	85,000	88,898.88	204,000
Interest	150	0.00	750	956.45	1,800
Copiers	50	49.00	250	233.00	600
One Time Pay. (State of CA)	0	0.00	0	165,821.00	0
<b>Total Income</b>	<b>\$17,200</b>	<b>\$16,648.11</b>	<b>\$86,000</b>	<b>\$255,909.33</b>	<b>\$206,400</b>

**EXPENSES**

Publications	7,000	6,243.10	35,000	38,190.53	84,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10	10.00	50	50.00	120
Personnel					
Payroll	6,500	7,022.40	32,500	32,886.88	78,000
Tax	1,300	2,224.05	6,500	6,978.85	15,600
Benefit					
Retirement	400	400.00	2,000	2,000.00	4,800
Health Ins.					
					17,192 gross (8,600) reimb.
Chris/Melissa	716 net	850.00	3,580 net	2,650.00	8,592 net
(Comcast)					
Supplies/ Services	250	387.59	1,250	2,050.24	3,000
Travel Exp.	58	0.00	290	0.00	700
Litigation Costs	0	0.00	0	0.00	0
<b>Total Expenses</b>	<b>\$16,234</b>	<b>\$17,137.14</b>	<b>\$81,170</b>	<b>\$84,806.50</b>	<b>\$194,812</b>

Monthly Actual Income Over / (Under) Actual Expenses (\$489.03)  
 Year to Date Actual Income Over / (Under) Actual Expenses \$171,102.83  
 Balance of Trust Fund 11/30/18 \$379,409.99

**Sixth Month (December) FY 2018-2019 Financial Report Ending 6/30/19**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	17,000	15,398.23	102,000	104,297.11	204,000
Interest	150	0.00	900	956.45	1,800
Copiers	50	51.00	300	284.00	600
One Time Pay. (State of CA)	0	0.00	0	165,821.00	0
<b>Total Income</b>	<b>\$17,200</b>	<b>\$15,449.23</b>	<b>\$103,200</b>	<b>\$271,358.56</b>	<b>\$206,400</b>

**EXPENSES**

Publications	7,000	5,992.70	42,000	44,183.23	84,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10	10.00	60	60.00	120
Personnel					
Payroll	6,500	6,384.00	39,000	39,270.88	78,000
Tax	1,300	1,540.03	7,800	8,518.88	15,600
Benefit					
Retirement	400	400.00	2,400	2,400.00	4,800
Health Ins.					
					17,192 gross (8,600) reimb.
Chris/Melissa	716 net	850.00	4,296 net	3,500.00	8,592 net
(Comcast)					
Supplies/ Services	250	214.19	1,500	2,264.43	3,000
Travel Exp.	58	0.00	348	0.00	700
Litigation Costs	0	0.00	0	0.00	0
<b>Total Expenses</b>	<b>\$16,234</b>	<b>\$15,390.92</b>	<b>\$97,404</b>	<b>\$100,197.42</b>	<b>\$194,812</b>

Monthly Actual Income Over / (Under) Actual Expenses	\$58.31
Year to Date Actual Income Over / (Under) Actual Expenses	\$171,161.14
Balance of Trust Fund 12/31/18	\$379,484.95

**Seventh Month (January) FY 2018-2019 Financial Report Ending 6/30/19**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	17,000	17,903.34	119,000	122,200.45	204,000
Interest	150	1953.59	1050	2,910.04	1,800
Copiers	50	42.00	350	336.00	600
One Time Pay. (State of CA)	0	0.00	0	165,821.00	0
<b>Total Income</b>	<b>\$17,200</b>	<b>\$19,898.93</b>	<b>\$120,400</b>	<b>\$291,267.49</b>	<b>\$206,400</b>

**EXPENSES**

Publications	7,000	6,855.11	49,000	51,038.34	84,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10	10.00	70	70.00	120
Personnel					
Payroll	6,500	7,341.60	45,500	46,585.48	78,000
Tax	1,300	1,336.28	9,100	9,855.16	15,600
Benefit					
Retirement	400	400.00	2,800	2,800.00	4,800
Health Ins.					
					17,192 gross (8,600) reimb.
Chris/Melissa	716 net	850.00	5,012 net	4,350.00	8,592 net
(Comcast)					
Supplies/ Services	250	172.54	1,750	2,436.97	3,000
Travel Exp.	58	0.00	406	0.00	700
Litigation Costs	0	0.00	0	0.00	0
<b>Total Expenses</b>	<b>\$16,234</b>	<b>\$16,965.53</b>	<b>\$113,638</b>	<b>\$117,135.95</b>	<b>\$194,812</b>

Monthly Actual Income Over / (Under) Actual Expenses	\$2,933.40
Year to Date Actual Income Over / (Under) Actual Expenses	\$174,131.54
Balance of Trust Fund 1/31/19	\$381,546.55

**Eighth Month (February) FY 2018-2019 Financial Report Ending 6/30/19**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	17,000	16,684.71	136,000	138,885.16	204,000
Interest	150	0.00	1200	2,910.04	1,800
Copiers	50	47.00	400	383.00	600
One Time Pay. (State of CA)	0	0.00	0	165,821.00	0
<b>Total Income</b>	<b>\$17,200</b>	<b>\$16,731.71</b>	<b>\$137,600</b>	<b>\$307,999.20</b>	<b>\$206,400</b>

**EXPENSES**

Publications	7,000	5,213.21	56,000	56,251.55	84,000
Office					
Capital	0	2,500.00	0	2,500.00	0
Rent	0	0.00	0	0.00	0
Phones	10	10.00	80	80.00	120
Personnel					
Payroll	6,500	6,384.00	52,000	52,969.48	78,000
Tax	1,300	1,236.60	10,400	11,091.76	15,600
Benefit					
Retirement	400	400.00	3,200	3,200.00	4,800
Health Ins.					
					17,192 gross (8,600) reimb.
Chris/Melissa	716 net	850.00	5,728 net	5,200.00	<u>8,592 net</u>
(Comcast)					
Supplies/ Services	250	1,420.35	2,000	3,857.32	3,000
Travel Exp.	58	0.00	464	0.00	700
Litigation Costs	0	0.00	0	0.00	0
<b>Total Expenses</b>	<b>\$16,234</b>	<b>\$18,014.16</b>	<b>\$129,872</b>	<b>\$135,150.11</b>	<b>\$194,812</b>

Monthly Actual Income Over / (Under) Actual Expenses	(\$1,282.45)
Year to Date Actual Income Over / (Under) Actual Expenses	\$172,849.09
Balance of Trust Fund 2/28/19	\$383,572.07

**Ninth Month (March) FY 2018-2019 Financial Report Ending 6/30/19**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	17,000	18,293.56	153,000	157,178.72	204,000
Interest	150	0.00	1350	2,910.04	1,800
Copiers	50	52.00	450	435.00	600
One Time Pay. (State of CA)	0	0.00	0	165,821.00	0
<b>Total Income</b>	<b>\$17,200</b>	<b>\$18,345.56</b>	<b>\$154,800</b>	<b>\$326,344.76</b>	<b>\$206,400</b>

**EXPENSES**

Publications	7,000	6,958.26	63,000	63,209.81	84,000
Office					
Capital	0	0.00	0	2,500.00	0
Rent	0	0.00	0	0.00	0
Phones	10	10.00	90	90.00	120
Personnel					
Payroll	6,500	6,703.20	58,500	59,672.68	78,000
Tax	1,300	1,292.66	11,700	12,384.42	15,600
Benefit					
Retirement	400	400.00	3,600	3,600.00	4,800
Health Ins.					
					17,192 gross (8,600) reimb.
Chris/Melissa	716 net	850.00	6,444 net	7,650.00	8,592 net
(Comcast)					
Supplies/ Services	250	259.27	2,250	4,116.59	3,000
Travel Exp.	58	0.00	522	0.00	700
Litigation Costs	0	0.00	0	0.00	0
<b>Total Expenses</b>	<b>\$16,234</b>	<b>\$16,473.39</b>	<b>\$146,106</b>	<b>\$153,223.50</b>	<b>\$194,812</b>

Monthly Actual Income Over / (Under) Actual Expenses      \$1,872.17  
 Year to Date Actual Income Over / (Under) Actual Expenses      \$173,121.26  
 Balance of Trust Fund 3/31/19      \$375,599.94



**Tenth Month (April) FY 2018-2019 Financial Report Ending 6/30/19**

**INCOME**

	Month Budget	Month Actual	Y T D Budget	Y T D Actual	Budget Year
Fees	17,000	16,684.71	170,000	170,178.72	204,000
Interest	150	2,194.73	1500	5,104.77	1,800
Copiers	50	49.00	500	484.00	600
One Time Pay. (State of CA)	0	0.00	0	165,821.00	0
<b>Total Income</b>	<b>\$17,200</b>	<b>\$18,928.44</b>	<b>\$172,000</b>	<b>\$341,588.49</b>	<b>\$206,400</b>

**EXPENSES**

Publications	7,000	5,732.11	70,000	68,209.81	84,000
Office					
Capital	0	0.00	0	2,500.00	0
Rent	0	0.00	0	0.00	0
Phones	10	10.00	100	100.00	120
Personnel					
Payroll	6,500	7,022.40	65,000	66,695.08	78,000
Tax	1,300	1,292.66	13,000	13,677.08	15,600
Benefit					
Retirement	400	400.00	4,000	4,000.00	4,800
Health Ins.					
					17,192 gross (8,600) reimb.
Chris/Melissa	716 net	850.00	7,160 net	8,500.00	8,592 net
(Comcast)					
Supplies/ Services	250	175.99	2,500	4,292.58	3,000
Travel Exp.	58	476.20	580	476.20	700
Litigation Costs	0	0.00	0	0.00	0
<b>Total Expenses</b>	<b>\$16,234</b>	<b>\$15,959.36</b>	<b>\$162,340</b>	<b>\$168,450.75</b>	<b>\$194,812</b>

Monthly Actual Income Over / (Under) Actual Expenses	\$2,969.08
Year to Date Actual Income Over / (Under) Actual Expenses	\$173,137.74
Balance of Trust Fund 4/30/19	\$386,419.04

**Eleventh Month (May) FY 2018-2019 Financial Report Ending 6/30/19**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	17,000	19,274.69	187,000	189,453.41	204,000
Interest	150	0.00	1,650	5,104.77	1,800
Copiers	50	44.00	550	528.00	600
One Time Pay. (State of CA)	0	0.00	0	165,821.00	0
<b>Total Income</b>	<b>\$17,200</b>	<b>\$19,318.69</b>	<b>\$189,200</b>	<b>\$360,907.18</b>	<b>\$206,400</b>

**EXPENSES**

Publications	7,000	9,382.11	77,000	77,591.92	84,000
Office					
Capital	0	0.00	0	2,500.00	0
Rent	0	0.00	0	0.00	0
Phones	10	10.00	110	110.00	120
Personnel					
Payroll	6,500	7,022.40	71,500	73,717.08	78,000
Tax	1,300	1,236.60	14,300	14,913.68	15,600
Benefit					
Retirement	400	400.00	4,400	4,400.00	4,800
Health Ins.					
					17,192 gross (8,600) reimb.
Chris/Melissa	716 net	850.00	7,876 net	9,350.00	<u>8,592 net</u>
(Comcast)					
Supplies/ Services	250	450.11	2,750	4,742.60	3,000
Travel Exp.	58	0.00	638	476.20	700
Litigation Costs	0	0.00	0	0.00	0
<b>Total Expenses</b>	<b>\$16,234</b>	<b>\$19,351.22</b>	<b>\$178,574</b>	<b>\$187,801.48</b>	<b>\$194,812</b>

Monthly Actual Income Over / (Under) Actual Expenses	(\$32.53)
Year to Date Actual Income Over / (Under) Actual Expenses	\$173,105.70
Balance of Trust Fund 5/31/19	\$382,084.71

**Twelfth Month (June) FY 2018-2019 Financial Report Ending 6/30/19**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	17,000	17,436.81	204,000	206,890.22	204,000
Interest	150	0.00	1,800	5,104.77	1,800
Copiers	50	41.00	600	569.00	600
One Time Pay. (State of CA)	0	0.00	0	165,821.00	0
<b>Total Income</b>	<b>\$17,200</b>	<b>\$17,477.81</b>	<b>\$206,400</b>	<b>\$378,384.99</b>	<b>\$206,400</b>

**EXPENSES**

Publications	7,000	12,027.25	84,000	89,619.17	84,000
<i>Online</i>		<b>6,592.78</b>			
<i>Print</i>		<b>5,434.47</b>			
Office					
Capital	0	630.74	0	3,130.74	0
Rent	0	0.00	0	0.00	0
<b>Comcast</b>	<b>375</b>	<b>540.99</b>	<b>4,500</b>	<b>4,562.99</b>	<b>4,500</b>
Personnel					
Payroll	6,500	6,384.00	78,000	80,101.08	78,000
<b>Chris (gross)</b>		<b>3,840.00</b>			
<b>Melissa (gross)</b>		<b>2,544.00</b>			
Tax	1,300	1,236.60	15,600	16,150.28	15,600
<b>Federal</b>		<b>1,236.60</b>			
<b>State</b>		<b>0.00</b>			
Benefits					
Retirement	400	400.00	4,800	4,800.00	4,800
Health Ins.	1,382	2,764.92	16,588	16,577.52	16,588
<b>Chris Ins.</b>		<b>350.00</b>			
<b>Melissa Ins.</b>		<b>500.00</b>			

16,588 gross  
(10,200) reimb.

Chris/Melissa		<b>(850.00)</b>		<b>(10,200.00)</b>	<b>6,388 net</b>
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Membership Dues					
Supplies/ Services	<b>100</b>	825.96	<b>1,200</b>	1,546.56	<b>1,200</b>
Travel Exp.	58	0.00	700	476.20	700
Litigation Costs	0	0.00	0	0.00	0

<b>Total Expenses</b>	<b>\$17,115</b>	<b>\$24,810.46</b>	<b>\$205,388</b>	<b>\$216,964.54</b>	<b>\$205,388</b>
Monthly Actual Income Over / (Under) Actual Expenses				<b>(\$7,332.65)</b>	
Year to Date Actual Income Over / (Under) Actual Expenses				<b>\$161,420.45</b>	
Balance of Trust Fund 6/30/19				<b>\$391,761.82</b>	