



**National Joint Powers Alliance®**  
**REQUEST FOR PROPOSAL**  
for the procurement of  
**FLEET MANAGEMENT SERVICES**

**RFP Opening**

**JUNE 7, 2018**

8:30 a.m. Central Time

At the offices of the

National Joint Powers Alliance®

202 12<sup>th</sup> Street Northeast, Staples, MN 56479

**RFP #060618**

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #060618 FLEET MANAGEMENT SERVICES. Details of this RFP are available beginning April 26, 2018. Details may be obtained by letter of request to James Voelker, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at [RFP@njpacoop.org](mailto:RFP@njpacoop.org). Proposals will be received until June 6, 2018 at 4:30 p.m. Central Time at the above address and opened June 7, 2018 at 8:30 a.m. Central Time.

**RFP Timeline**

- |                                       |   |
|---------------------------------------|---|
| <b>April 26, 2018</b>                 | <b>Publication of RFP</b> in the print and online version of <i>USA Today</i> , in the print and online version of the <i>Salt Lake News</i> within the State of Utah, in the print and online version of the <i>Daily Journal of Commerce</i> within the State of Oregon (note: OR entities this pertains to: <a href="http://www.njpacoop.org/oregon-advertising">http://www.njpacoop.org/oregon-advertising</a> and also RFP Appendix B), in the print and online version of <i>The State</i> within the State of South Carolina, the NJPA website, MERX, PublicPurchase.com, Biddingo, and Onvia. |
| <b>May 16, 2018<br/>10:00 a.m. CT</b> | <b>Pre-Proposal Conference</b> (the webcast/conference call). The connection information will be sent to all inquirers two business days before the conference.   |
| <b>May 30, 2018</b>                   | <b>Deadline for RFP questions.</b>  |
| <b>June 6, 2018<br/>4:30 p.m. CT</b>  | <b>Deadline for Submission of Proposals.</b> Late responses will be returned unopened.  |
| <b>June 7, 2018<br/>8:30 a.m. CT</b>  | <b>Public Opening of Proposals.</b>   |

Direct questions regarding this RFP to: James Voelker at [james.voelker@njpacoop.org](mailto:james.voelker@njpacoop.org) or (218) 895-4191.

DocuSign Envelope ID: 3568D5A0-DAB3-40FC-9379-13E206C38BEE

**FORM E**  
**CONTRACT ACCEPTANCE AND AWARD**



(Top portion of this form will be completed by Sourcewell if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

Sourcewell Contract # 060618-EFM

Proposer's full legal name: Enterprise Fleet Management, Inc. *MSK 8-27-18*

Based on Sourcewell's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by Sourcewell.

The effective date of the Contract will be July 24, 2018 and will expire on July 24, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the Sourcewell Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at Sourcewell's discretion.

**Sourcewell Authorized Signatures:**

*DocuSigned by:*  
Jeremy Schwartz  
78144D620E84ME3  
SOURCEWELL DIRECTOR OF COOPERATIVE CONTRACTS  
AND PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz  
(NAME PRINTED OR TYPED)

*DocuSigned by:*  
Chad Coquette  
3F73E028A547446...  
SOURCEWELL EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coquette  
(NAME PRINTED OR TYPED)

Awarded on 07/23/2018

Sourcewell Contract # 060618-EFM

**Vendor Authorized Signatures:**

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name Enterprise Fleet Management, Inc. MSK 8-27-18

Authorized Signatory's Title Assistant Vice President

*[Signature]*  
VENDOR AUTHORIZED SIGNATURE

Msin Giesse  
(NAME PRINTED OR TYPED)

Executed on Aug 14th, 2018

Sourcewell Contract # 060618-EFM

**AMENDMENT #1  
TO  
CONTRACT #060618-EFM**

**THIS AMENDMENT is by and between Sourcewell and Enterprise Fleet Management (Vendor).**

Vendor was awarded a Sourcewell Contract for Fleet Management Services effective July 24, 2018, through July 24, 2022, relating to the provision of services by Vendor to Sourcewell and its Members (Original Agreement).

The parties agree that certain terms within the Original Agreement will be updated and amended and only to the extent as hereunder provided.

**IN CONSIDERATION OF the mutual covenants and agreements described in this Amendment, the parties agree as follows:**

1. This Amendment is effective upon the date of the last signature below.
2. The parties agree that Article 7.3 is amended to add: "All Member orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Vendor performance, Member Payment obligations, and any applicable warranty periods or other Vendor or Member obligations may extend beyond the term of this Contract."

**Remainder of page intentionally left blank.**

Except as amended by this Amendment, the Original Agreement remains in full force and effect.

**Sourcewell**

**Enterprise Fleet Management**

By: DocuSigned by: Jeremy Schwartz  
Authorized Signature

By: DocuSigned by: Dain Giesie  
Authorized Signature

Jeremy Schwartz  
Name – Printed

Dain Giesie  
Name – Printed

Title: Director of Operations & Procurement/CPO

Title: AVP Business Development

Date: 3/9/2021 | 7:35 PM CST

Date: 3/9/2021 | 1:43 PM PST

**Sourcewell-APPROVED:**

By: DocuSigned by: Chad Coquette  
Authorized Signature

Chad Coquette  
Name – Printed

Title: Executive Director/CEO

Date: 3/9/2021 | 7:52 PM CST