STATE OF CALIFORNIA STANDARD AGREEMENT

O L	MANUAL MANUAL PROPERTY I	•				Y.
STD. 213 A (Rev. 6/03)			AGREEMENT NUMBER	AMENDMENT NUMBER		
				14F-3027	2	
				REGISTRATION NUMBER		
				eP 13	33082.2	
1.	This Agreement is e	ntered into between the State	Agency and	the Contractor named bel	ow	
-	STATE AGENCY'S NAME					
	Department of Con	nmunity Services and Develo	opment			
-	CONTRACTOR'S NAME					
	Monterey County	Community Action Partners	hip			
2.	The term of this	January 1, 2014 through De	cember 31	2014		
	Agreement is:	January 1, 2014 unough De	centuel 51,	2017		

The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a

- The maximum amount \$ 465,111.00 of this Agreement is:
 - The maximum amount of this Agreement payable to Contractor by the State has changed from \$256,958.00 to \$465,111.00, reflecting an increase of \$208,153.00.
 - Exhibit B, Attachment I, is deleted in its entirety and replaced with the attached Exhibit B, Attachment I.

All other terms and conditions shall remain unchanged.

2389 Gateway Oaks Drive, Suite 100, Sacramento, California 95833 ·

part of the Agreement and incorporated herein:

Reviewed as no fiscal provisions Auditor-Controller County of Monterey IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto. CALIFORNIA CONTRACTOR Department of General Services Use Only CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) "I hereby earlify that all Monterey Gounty/Community Action Partnership conditions for exemption have BY (Authorized Signature) been complied with, and this DATE SIGNED (Do not type) document is exempt from the Department of General Services approval." PRINTED NAME AND TITLE OF PERSON SIGNING obinson, 1000 South Main Street, Suite 301, Salinas, CA 93901 STATE OF CALIFORNIA AGENCY NAME Department of Community Services and Development DATE SIGNED (Do not type) BY (Authorized Signature) (AF PRINTED NAME AND TITLE OF PERSON SIGNING Cindy Halverstadt, Deputy Director, Administrative Services **ADDRESS**

Exempt per

State of California
DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT
CSBG Contract Budget Summary
CSD 425.S (Rev.7/13)

Ехре	enditure Reporting:
	Bi-Monthly
Х	Monthly

ATTACHMENT I CSBG CONTRACT BUDGET SUMMARY

Contract	or Name: Monterey County Comm Partnership	unity Action	Contract Number:	14F-3027	Amendment Number: #2
Prepared	d By: Shirley Soratos		Contract Term: 01/01/14 - 12/31/14		
Telepho	ne Number: (831 755-4428		Contract Amount:	\$465,111	
Date:	5/23/2014		E-mail Address:	soratoss@co.monte	erey.ca.us
		SECTION 10: AD	MINISTRATIVE CO	STS	
		Line Item			CSBG Funds (rounded to the nearest dollar)
: 1	Salaries and Wages				\$88,985
2	Fringe Benefits				\$33,831
3	Operating Expenses				\$9,546
4	Equipment				
5	Out-of-State Travel				
6	Contract/Consultant Services				
7	Other Costs				\$28,414
	tal Section 10: Administrative Costs (cannot exceed 12% o	f the total operating	budget in Section 8	() \$160,776.
ART 100 100 100 100 100 100 100 100 100 10		SECTION 20:	PROGRAM COST	S	T
		Line Item			CSBG Funds (rounded to the nearest dollar)
1	Salaries and Wages				
2	Fringe Benefits				
_ 3	Operating Expenses				
4	Equipment				
5	Out-of-State Travel				
6	Subcontractor/Consultant Services				\$304,335
7	Other Costs				
			Subtotal Section	n 20: Program Cost	s \$304,335
SECTIO	ON 40: Total CSBG Budget Amount	(Sum of Subtotal S	Sections 10 and 20))	\$465,111.00
SECTIO	ON 70: Enter Other Agency Operati	ng Funds Used to S	Support CSBG		\$894,948
SECTIO	ON 80: Agency Total Operating Bud	lget (Sum of Sectio	ns 40 and 70)		\$1,360,059,00
SECTION	ON 90: CSBG Funds Administrative	Percent (Section 1	0 divided by Sect	ion 80)	14.82%

ATTACHMENT I

CSBG BUDGET SUPPORT -- PERSONNEL COSTS

Contractor Na	me: Monterey County Community Action	Contract Number:	14F-3027	Amendment Nur	nber. #2	
, roparou bji		Contract Term:	01/01/14 - 12/31/14			
relephone Nu	mber: (831 755-4428	Contract Amount:	\$465,111			
Date:	5/23/2014	E-mail Address:	soratoss@co.monterey.ca.us			
	Section 10 - ADMINISTRA	TIVE COSTS S	ALL THE PERSON NAMED IN COLUMN TO TH			
A. No, of Positions	<u>B</u> ∴ Position Title	C Total Salary for each position	<u>D</u> . Percent (%) of CSBG time allocated for each position	<u>E</u> Number of CSBG months allocated for each position	E Total CSBG Funds budgeted for each position	
1 (Community Affiliation Manager	\$107,556.00	82.73%	12	\$88,985.38	
Tota	I (must match Section 10: Administrative Cos SECTION 20 PROGRA	Continue of the continue of the late of the continue of the first of the continue of the conti	ACC NUMBER OF SERVICE SERVICES	es alle in concretion of the life is the nation with	\$88,985	
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					27 - 17 - 17 - 17 - 17 - 17 - 17 - 17 -	
					A.	
				-		
		·			1000	
	Total (must match Section 20: Program Co	er et ekkelen er en	ALL CLEASE HE MAIN INCOME.	get Summary form		
	FR	inge benefits				
Enter desc and Wages	ription of Fringe Benefits. Please include the pe paid in Benefits: (Examples: FICA; SSI; Health Etc.)	rcentage of Salaries Ins.: Workers Comp.	Percentage	Section 10 Administrative Costs List CSBG funds Budgeted Line 2	Section 20 Program Cost List CSBG (4nds Budgeled Line 2	
			6%	\$5,581		
Federal Insurance Contributions Act			11%	\$9,498		
	eyees Retirement System		2%	\$1,743		
	e Ins., Long Term & Short Term Disability		16%	\$14,615		
	ision Ins., Employee Assistance, Health Ins.	Na.	3%	\$2,394		
Unemployme	ent Ins., Workers Compensation Ins., Wellness F			CONTROL SANCTON ASSESSMENT OF MARKAGE		
	TOTAL MUST MATCH THE AMOUNT ENT	EKED ON 650 425.5	(BODGE I SOMMA	R Y) \$33,831		

ATTACHMENT I CSBG BUDGET SUPPORT -- NON PERSONNEL COSTS

Contractor Name:	Monterey County Community Action	Contract Number:	14F-3027	Amendment Number: #2
Prepared By:	Shirley Soratos	Contract Term:	01/01/14 - 12/31/14	
Telephone Number:	(831 755-4428	Contract Amount:	465,111	
Date:	5/23/2014	E-mail Address:	soratoss@co.monter	ey.ca.us

Hit Alt & Enter at the same time to begin a new line or paragraph within the cell. OSBG TO THE REPORT OF THE PARTY LIST EACH LINE ITEM Totals must match CSD 425.S Budget Summary form Section 20: Section 10: **Program Costs** Administrative Costs Attach additional sheet(s) if necessary sum should equal total on line item 3 of sum should equal total on line item 3 of List all Operating Expenses 3 CSD 425.S Budget Summary form CSD 425,S Budget Summary form General Liability, Insurance Unit Allocation, Membership Fee, Mail Handling, Office supplies, Postage, Employee Benefit Unit, Training \$9,546 Chrg, Other Prof & Special Svcs, Commissioners travel/mileage sum should equal total on line item 4 of sum should equal total on line item 4 of List all Equipment Purchases CSD 425.S Budget Summary form CSD 425.S Budget Summary form sum should equal total on line item 5 of sum should equal total on line item 5 of List all Out-of-State Travel: Name of conference; Specify location; Cost CSD 425, S Budget Summary form CSD 425.S Budget Summary form per trip List all Contract/Consultant Services sum should equal total on line item 6 of CSD 425.S Budget Summary form sum should equal total on line item 6 of List all Subcontractor/Consultant Services CSD 425.S Budget Summary form Other Costs - List each line item (I - iv): Any additional Other Section 10: Administrative Costs Section 20: Program Cost Costs (attach additional sheet if necessary): Indirect Costs Per CFL No. 13/14-04 27,020 ii COWCAP per 2013 - 2014 Countywide Cost Allocation Plan 1,394 iii See attached subcontractor list. 304,335 iv sum should equal total on line item 7 of sum should equal total on line item 7 of Total Other Costs (Sum of I, II, III, IV): CSD 425.S Budget Summary form CSD 425,S Budget Summery form \$304,335,00 \$28,414.00

Monterey County Community Action Partnership

5/22/2014

CAP SUBCONTRACTORS FOR 2014 - Contract 14F-3027

<u>NAME</u>		CSBG Funds
Central Coast HIV/AIDS Services		28,449.00
Community Human Services		25,254.00
Housing Resource Center of Monterey Cnty		81,716.00
Food Bank	Ξ	90,077.00
Second Chance		20,060.00
Shelter Outreach Plus		16,152.00
Sun Street Center		25,000.00
The Village Project		17,627.00
	Program Total: \$	304,335.00

CSD 425 1.3 (7/13)

ATTACHMENT I

CSBG Budget Support -- Other Agency Operating Funds

Contractor Name:	Monterey County Community Action Partnership	Contract Nur	nber:	14F-3027	Amendment Number: #2
Prepared By:	Shirley Soratos	Contract Ten	m:	01/01/14 - 12/31/1	4
Telephone Number:	(831 755-4428	Contract Amo	ount:	\$465,111	
Date:	5/23/2014	E-mail Addre	ss;	soratoss@co.mont	erey.ca.us
	Funding Source (DO NOT ABBREVIATE)		Federal,	unding Type State, Local, Private, Other	Funding Amount
Domestic Violence T	rust Funds		Local		\$116,722
County General Fun	d Socials Services		Local		\$226,579
Social Services			Federa	l, State, Local	\$551,647
				~~~~	
		Personal Property and	Total Billion Carrier	Jos. Photograph of Street No. 12	
Total Other	Agency Operating Funds to Support CSBG (Total s	nould match total	on CSD	425 S form, Section 70)	\$894,948

#### CSD 425 1.3 (7/13)

### ATTACHMENT I

## **CSBG Budget Support -- Other Agency Operating Funds**

Contractor Name:	Monterey County Community Action Partnership	Contract Nur	nber: 14F-3027	Amendment Number: #2		
Prepared By:	Shirley Soratos	Contract Ter	m: 01/01/14 - 12/31/1	4		
Telephone Number:	(831 755-4428	Contract Amount: \$465,111				
Date:	5/23/2014	E-mail Addre	ess: soratoss@co.mon	terey.ca.us		
	Funding Source (DO NOT ABBREVIATE)		Funding Type Federal, State, Local, Private, Other	Funding Amount		
and the same of page and a second of the same of the s						
Total Other	Agency Operating Funds to Support CSBG $( au_{qtel})$ s	hould match total	on GSD 425 S form, Section 70)			

# ATTACHMENT I CSBG CONTRACT BUDGET NARRATIVE

Contractor Name: Monterey County Community Action Partnership	Contract Number: 14F-3027	Contract Amount: \$465,111.00	Date: 5/23/2014
Prepared By: Shirley Soratos	Contract Term: <b>01/01/14 - 12/31/14</b>	Amendment Number:	
Telephone Number: (831) 755-4428	Fax Number: (831) 755-8476	E-mail Address: soratoss@co.monte	erey.ca.us

#### **CSBG CAP CY 2013 BUDGET NARRATIVE**

Revised 1	2/04	/13
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	\$160,776
82.73% of a FTE Community Affiliation Manager position. Under the CSBG contract, this position will work on the execution of the state CSBG contract and all amendments, execution of the CSBG subcontracts and all amendments, collection of information and submission of all required state reports, and monitoring of all contracts and	\$88,985
subcontracts.	\$86,565
38.02% Employee benefits including Public Employees Retirement System (PERS), Federal Insurance Contributions Act (FICA), Medicare, Life Insurance, Long & Short Term Disability, Dental, Vision, Health Insurance, Employee Assistance Program, Workers Compensation,	\$33,831
Offemployment insulance, and employee weinless.	700,000
Expenses include General Liability, Insurance Unit Allocation, membership fee, mail handling, office supplies, postage, employee benefit unit, training charge, Other Prof & special svcs, and Commissioner travel/milage.	\$9,546
Costs include the Countywide cost allocation plan and the indirect cost rate as listed on Form CSD 425.1.2. The indirect cost rate and methodology is developed by California Department of Social Services to identify overhead costs associated with support staff that performs activities for non-welfare programs. The approved indirect cost rate for Monterey County for Fiscal Year 2013/2014 is	\$28,414
	Under the CSBG contract, this position will work on the execution of the state CSBG contract and all amendments, execution of the CSBG subcontracts and all amendments, collection of information and submission of all required state reports, and monitoring of all contracts and subcontracts.  38.02% Employee benefits including Public Employees Retirement System (PERS), Federal Insurance Contributions Act (FICA), Medicare, Life Insurance, Long & Short Term Disability, Dental, Vision, Health Insurance, Employee Assistance Program, Workers Compensation, Unemployment Insuarnce, and Employee Wellness.  Expenses include General Liability, Insurance Unit Allocation, membership fee, mail handling, office supplies, postage, employee benefit unit, training charge, Other Prof & special svcs, and Commissioner travel/milage.  Costs include the Countywide cost allocation plan and the indirect cost rate as listed on Form CSD 425.1.2. The indirect cost rate and methodology is developed by California Department of Social Services to identify overhead costs associated with support staff that performs activities for non-welfare programs. The approved indirect

PROGRAM COSTS TOTAL		\$304,335
Subcontractor Services		
Agency	<u>Description</u>	Amount
Central Coast HIV/AIDS Services	Provide housing and supportive services to individuals and families affected by HIV/AIDS, information and referral, and completion of forms.	\$28,449.00
Community Human Services	Provide youth and family counseling, information and referral, and completion of forms.	\$25,254.00
Food Bank for Monterey County	Provide emergency food assistance thru the Emergency Food Assistance Program (EFAP) and Monterey County Family Markets.	\$90,077.00
Housing Resource Center of Monterey County	Provide rental assistance, tenant education, financial literacy, information and referral, and completion of forms.	\$81,716.00
Second Chance Youth Program of Monterey County	Provide gang and drug avoidance guidance through community presentations and workshops, information and referral, and completion of forms.	\$20,060.00
Shelter Outreach Plus	Provide emergency shelter, homeless prevention services, domestic violence counseling services, information and referral, and completion of forms.	\$16,152.00
Sun Street Centers	Provide parental life skills training to provide gang and drug avoidance guidance, information and referral, and completion of forms.	\$25,000.00
The Village Project	Provide youth and family counseling, information and referral, and completion of forms.	\$17,627.00
Total Budget		\$465,11