

**AMENDMENT NO. 2
TO MENTAL HEALTH SERVICES AGREEMENT A-15379
BY AND BETWEEN
COUNTY OF MONTEREY AND
PAJARO VALLEY PREVENTION & STUDENT ASSISTANCE, INC.**

This Amendment No. 2 to Agreement A-15379 is made and entered into by and between the County of Monterey, hereinafter referred to as COUNTY, and Pajaro Valley Prevention and Student Assistance Inc., hereinafter referred to as CONTRACTOR.

WHEREAS, on July 1, 2021, the COUNTY and CONTRACTOR entered into Agreement A-15379; and

WHEREAS on September 1, 2021, the COUNTY and CONTRACTOR entered into Amendment No. 1 to Agreement A-15379; and

WHEREAS, the COUNTY and CONTRACTOR seek to amend the Agreement as specified below:

1. Extend the term of Agreement A-15379 for one (1) additional year (July 1, 2023 to June 30, 2024) and revise the total maximum Agreement amount to \$1,503,109.
2. Add funding to Program 1: Outpatient Mental Health Services for FY 2023-24.
3. Add funding and services to Program 2: Proyecto Contigo (With You Project) for FY 2022-23 and FY 2023-24.

NOW THEREFORE, the COUNTY and CONTRACTOR hereby agree to amend the AGREEMENT in the following manner:

1. EXHIBIT A-2 PROGRAM DESCRIPTION replaces EXHIBIT A-1. All references in the Agreement to EXHIBIT A-1 shall be construed to refer to EXHIBIT A-2.
2. EXHIBIT B-2 PAYMENT PROVISIONS replaces EXHIBIT B-1. All references in the Agreement to EXHIBIT B-1 shall be construed to refer to EXHIBIT B-2.
3. EXHIBIT G-2 BEHAVIORAL HEALTH INVOICE FORM replaces EXHIBIT G-1. All references in the Agreement to EXHIBIT G-1 shall be construed to refer to EXHIBIT G-2.
4. EXHIBIT H-2 REVENUE & EXPENDITURE SUMMARY replaces EXHIBIT H-1. All references in the Agreement to EXHIBIT H-1 shall be construed to refer to EXHIBIT H-2.
5. Section IV, A. Term. Section IV, A. Term is hereby deleted and replaced with the following: "This Agreement shall be effective July 1, 2021 and shall remain in effect until June 30, 2024."
6. Except as provided herein, all remaining terms, conditions and provisions of this Agreement are unchanged and unaffected by this AMENDMENT NO. 2 and shall continue in full force

and effect as set forth in the Agreement.

7. This AMENDMENT NO. 2 shall be effective July 1, 2022.
8. This Amendment increases the contract amount by \$568,976 for a revised total agreement amount not to exceed \$1,503,109.
9. A copy of AMENDMENT NO. 2 shall be attached to the original AGREEMENT executed by the County on June 30, 2021.

IN WITNESS WHEREOF, COUNTY and CONTRACTOR have executed this Amendment No. 2 to Agreement A-15379 as of the day and year written below.

COUNTY OF MONTEREY

CONTRACTOR

By: _____
Contracts/Purchasing Officer

Date: _____


By: _____
Department Head (if applicable)

Date: _____

By: _____
Board of Supervisors (if applicable)


Date: _____

Approved as to Form ¹

By:  _____
County Counsel

Date: 8/23/2022 | 11:13 AM PDT

Approved as to Fiscal Provisions²

By:  _____
Auditor/Controller

Date: 8/23/2022 | 11:52 AM PDT

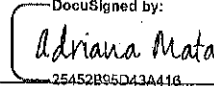
Approved as to Liability Provisions³

By: _____
Risk Management

Date: _____

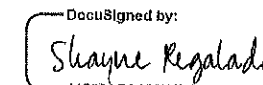
Pajaro Valley Prevention & Student Assistance, Inc.

Contractor's Business Name* _____

By:  _____
(Signature of Chair, President, or Vice-president) *

Adriana Mata, Chief of Operations
Name and Title

Date: 8/22/2022 | 8:51 AM PDT

By:  _____
(Signature of Secretary, Asst. Secretary, CFO, Treasurer or Asst. Treasurer) *

Shayne Regalado, Director of Finance
Name and Title

Date: 8/22/2022 | 8:51 AM PDT

*INSTRUCTIONS: IF CONTRACTOR is a corporation, including limited liability and non-profit corporations, the full legal name of the corporation shall be set forth above together with the signatures of two specified officers. IF CONTRACTOR is a partnership, the name of the partnership shall be set forth above together with the signature of a partner who has authority to execute this Agreement on behalf of the partnership. IF CONTRACTOR is contracting in an individual capacity, the individual shall set forth the name of the business, if any, and shall personally sign the Agreement.

¹Approval by County Counsel is required, if Agreement is \$100,000 and less approval by County Counsel is required only when modifications are made to any of the Agreement's standardized terms and conditions ²Approval by Auditor-Controller is required ³Approval by Risk Management is necessary only if changes are made in Sections XI or XII

EXHIBIT A-2: PROGRAM DESCRIPTION

PROGRAM ONE: OUTPATIENT MENTAL HEALTH SERVICES

I. IDENTIFICATION OF PROVIDER

Pajaro Valley Prevention and Student Assistance, Inc. (“PVPSA”)
 335 East Lake Avenue
 Watsonville, CA 95076
 (831) 728-6476

II. PROGRAM NARRATIVE

Contractor will provide mental health services to North Monterey County children between 0-5 years of age, and school-age children attending schools in the Pajaro/Las Lomas area and their family members who are Medi-Cal eligible and who have a broad range of mental health needs. Contractor will provide Spanish and Mixteco translation and interpretation services to meet the needs of the population served.

III. PROGRAM GOALS

To enable children and their families to overcome impairments to functioning in day-to-day life by providing therapeutic services as required.

IV. OBJECTIVES

Assist approximately 121 children in developing age-appropriate skills in order to manage their impairment(s) and be able to function in day-to-day life.

V. TREATMENT SERVICES

- A. **Mode of Service:** Outpatient Mental Health Services
- B. **Contracted Units of Service by Service Type:** Case Management/Brokerage and Mental Health estimated units of service are per minute per Fiscal Year (FY):

Avatar Program Code/Name: B4CSOC/PVPSA Mental Health Services
 Avatar Program Code/Name (Ages 0-5): 05B4CSOC

Service Type	Mode of Service	Service Function Code	FY 2021-22 Est. Units of Service	FY 2022-23 Est. Units of Service	FY 2023-24 Est. Units of Service
Case Management	15	01	9,555	9,555	9,555
Mental Health Services	15	10, 30, 40, 45, 50	142,789	142,789	142,789

C. Delivery Sites: At school sites and the following:

240 E. Lake Avenue*
Watsonville, CA 95076

335 E. Lake Avenue*
Watsonville, CA 95076

411 E. Lake Avenue*
Watsonville, CA 95076

** Each site has been Medi-Cal certified by Santa Cruz County.*

Porter-Vallejo Building**
29 Bishop Street
Pajaro, CA 95076

***Services shall be less than 19 hours per week.*

VI. POPULATION/CATCHMENT AREA TO BE SERVED

Monterey County children between 0 to 5 years of age and school-age children and their families attending schools in the North Monterey County area (Pajaro/Las Lomas) who are Medi-Cal eligible and who require mental health services.

VII. FINANCIAL ELIGIBILITY

All Medi-Cal eligible Monterey County children and family members identified by the Contractor as children in need of mental health services.

VIII. LIMITATION OF SERVICE/PRIOR AUTHORIZATION

All Medi-Cal eligible clients.

IX. LEGAL STATUS

Voluntary.

X. REPORTING REQUIREMENTS

Contractor will meet regularly with the Deputy Director Children's Behavioral Health Service Manager to monitor progress of program outcomes. Monterey County Behavioral Health shall provide to CONTRACTOR the reporting requirements and instructions as required by the State Mental Health Services Oversight and Accountability Commission, DHCS and County. CONTRACTOR shall report to MCBH's designated Contract Monitor and Prevention Manager, on a quarterly and annual basis, demographic data for each service provided, as well as the program goals and outcomes included in each Program Description. As part of the County's ongoing Prevention & Early Intervention (PEI)

Program Evaluation process, these required program data and outcome reporting requirements may be revised to assure compliance with State PEI regulations.

XI. COVERAGE

Mental Health Services as designated on the client's case plan.

XII. DESIGNATED CONTRACT MONITOR

Marni R. Sandoval, Psy. D.
Deputy Director of Behavioral Health, Child & Adolescent Services
Training Director, Doctoral Psychology Practicum/Internship Program
Monterey County Behavioral Health Bureau
951-B Blanco Circle
Salinas, CA 93901
(831) 784-2170

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EXHIBIT A-2: PROGRAM DESCRIPTION

PROGRAM TWO: PROYECTO CONTIGO (WITH YOU PROJECT)

I. IDENTIFICATION OF PROVIDER

Pajaro Valley Prevention and Student Assistance, Inc. ("PVPSA")
335 East Lake Avenue
Watsonville, CA 95076
(831) 728-6476

II. PROGRAM NARRATIVE(S) AND SERVICE DESCRIPTION

A. Program Description

Proyecto Contigo aims to promote resilience, reduce isolation, and increase social connectedness among community members living in Pajaro, Las Lomas and Royal Oaks. A Promotora de Salud will implement ongoing and continuous outreach and engagement efforts by engaging in community activities and facilitating conversations. The Promotora de Salud will be the liaison between systems and community as she will support linking families to corresponding services needed. The Promotora will take part in community-based events and implement culturally relevant activities to engage children, youth, and families to promote health and emotional wellbeing.

B. Prevention Services

1. Services to be Provided
 - a. Outreach Efforts: The Promotora will conduct at least four (4) monthly community outreach activities inclusive of presentations, participation in resource fairs and partnership outreach activities with the schools in the region. These outreach efforts will lead to specific engagement efforts in Proyecto Contigo's art project and linkage of individuals to mental health and other services offered by PVPSA and community partners.
 - b. Engagement Efforts: The Promotora will engage up to 350 unduplicated individuals per fiscal year in community education and engagement activities that include presentations. Individuals to be engaged will include parents, caregivers, children, youth and other family members. The Promotora will partner with existing partners working in this region including Migrant Head Start, the Pajaro Collaborative, Pajaro Valley Unified School District, and Casa de La Cultura.
 - c. Linkages to Services: The Promotora will conduct a needs assessment and using a warm handoff to link families to other community/governmental organizations for additional supports.

New Staff:

Outreach Efforts: Case manager will take the lead in coordinating activities with community partners. A monthly outreach calendar will be developed and shared with community and provider. The team will also participate in events hosted by Pajaro Valley Unified School District to inform families in Pajaro/Las Lomas of the array of services being provided in their areas of residence.

Engagement Efforts: Case Manager will take the lead in coordination and development of presentations including relationship building with establishing and new partners such as El Nuevo Amanecer and Las Palmas communities in Pajaro. This will be an area of primary focus.

Linkages: Promotora will link families needing more intensive support to the case manager who will conduct a comprehensive needs assessment, provide interventions, and link families directly with a provider. Additionally, Case manager will support with updating any medical information needed to ensure that this benefit is resource is current and up to date.

2. Number of Individuals to be Served Each Fiscal Year

- a. Outreach efforts: 500 individuals will receive information/education through either a resource fair, community event, school event, or walk-in
- b. Engagement efforts: Twenty (40) families will take part/support with the development of culturally relevant artistic messaging as to promote community connectedness.
- c. Linkages to services: Fifty (50) individuals will be link up to mental health or social supports.

* These are all unduplicated numbers.

B. Program Goals

Goal 1: Community members who live in Pajaro, Las Lomas and Royal Oaks will learn about mental health and other resources available to them and their families.

Goal 2: Community members who live in Pajaro, Las Lomas and Royal Oaks engaged in Proyecto Contigo activities will feel more engaged and connected.

Goal 3: Community members who live in Pajaro, Las Lomas and Royal Oaks engaged in Proyecto Contigo activities will be connected to mental health and other services.

C. Program Objectives

Objective 1: By June 30, 2022, PVPSA Promotora will have outreached to 350 unique individuals with information about resources available to them as documented in the

outreach logs. By June 30, 2023, Promotora will have outreached to 500 unique individuals with information about resources available to them as documented in the outreach logs. By June 30, 2024, Promotora will have outreached to 500 unique individuals with information about resources available to them as documented in the outreach logs.

Objective 2: By June 30, 2022, at least 20 families participated in the development of the lawn sign art project and will report feeling more connected with their family and their community as demonstrated by the pre and post survey and narrated by a self-evaluation group activity. By June 30, 2023, at least 40 families participated in the development of the lawn sign art project and will report feeling more connected with their family and their community as demonstrated by the pre and post survey and narrated by a self-evaluation group activity. By June 30, 2024, at least 40 families participated in the development of the lawn sign art project and will report feeling more connected with their family and their community as demonstrated by the pre and post survey and narrated by a self-evaluation group activity.

Objective 3: By June 30, 2022, 75 unique individuals will have been connected to mental health and other services as demonstrated by the case management log. By June 30, 2023, 75 unique individuals will have been connected to mental health and other services as demonstrated by the case management log. By June 30, 2024, 75 unique individuals will have been connected to mental health and other services as demonstrated by the case management log.

E. Expected Outcomes

Outcome 1: 80% of participants who learn about resources through presentations will demonstrate an increase in knowledge of the services available to them as noted in the pre and post short surveys associated with those presentations.

Outcomes 2 and 3: By June 30, 2022, an increase of at least 20% of mental health clients will have been served through PVPSA as demonstrated by the AVATAR census report and will report an increase in emotional wellbeing as reported by the CANS or progress report by the clinician. By June 30, 2023, an increase of at least 20% of mental health clients will have been served through PVPSA as demonstrated by the AVATAR census report and will report an increase in emotional wellbeing as reported by the CANS or progress report by the clinician. By June 30, 2024, an increase of at least 20% of mental health clients will have been served through PVPSA as demonstrated by the AVATAR census report and will report an increase in emotional wellbeing as reported by the CANS or progress report by the clinician.

F. Service Delivery Site(s) & Hours of Operation

1. Site(s): Outreach and engagement services for Proyecto Contigo will take place in facilities and locations in the communities of Pajaro, Las Lomas and Royal Oaks. Presentations will be held either at school sites, church halls and/or the Porter Building located in Pajaro (Pajaro County Library). The delivery of mental health services offered by PVPSA will be made available at the various PVPSA clinical rooms located in schools in these communities and at the

counseling center located in Watsonville (over the adjacent bridge in Pajaro). School counseling rooms serve as satellite locations and the PVPSA Counseling Centers located at 411 East Lake Avenue and 335 East Lake Avenue are Medical certified.

2. Hours of Operation: The standard hours of operations for facilities and personnel are M-F 8am-5pm. Outreach and Engagement efforts will vary and will include evening and weekend hours. PVPSA offers staff flexible schedules to meet the needs of families.

II. POPULATION OF FOCUS/CATCHMENT AREA TO BE SERVED

Proyecto Contigo will serve the North County communities of Pajaro, Las Lomas and Royal Oaks. People living in these communities are faced with several challenges. According to a 2015 housing report issued by the Monterey County Health Department, economic and housing challenges are profound in this region. Overcrowding conditions are among the highest in the County. Fifty-four (54%) of households in Pajaro and 36% of households in Las Lomas live in overcrowded conditions. Pajaro has a higher than-average unemployment rate and is home to a high concentration of families living in poverty.

IV. MEETINGS/COMMUNICATIONS

CONTRACTOR will meet regularly with the designated MCBHB Deputy Director or Services Manager (“Contract Monitor”) to monitor progress on member and program outcomes; oversee contract implementation; and evaluate, program effectiveness, issues, and recommendations.

V. REPORTING REQUIREMENTS

Monterey County Behavioral Health (MCBH) shall provide to CONTRACTOR the reporting requirements and instructions as required by the State Mental Health Services Oversight and Accountability Commission, the Department of Health Care Services and COUNTY. CONTRACTOR shall submit reports, consisting of participant demographic data for each service provided, as well as the program outcomes as required by the Prevention and Early Intervention (PEI) regulations. Reports shall be submitted on a quarterly basis no later than thirty (30) days following the end of each quarter to MCBH’s designated Contract Monitor and to EvalCorp at this email address: mcbh-eval@evalcorp.com.

VI. DESIGNATED CONTRACT MONITOR

Dana Edgull
Behavioral Health Services Manager
Monterey County Health Department
Behavioral Health Bureau
1270 Natividad Rd.
Salinas, CA 93906
(831) 796-6110
edgulldr@co.monterey.ca.us

EXHIBIT B-2: PAYMENT AND BILLING PROVISIONS**I. PAYMENT TYPES**

Provisional Rates and Cash Flow Advance.

II. PAYMENT AUTHORIZATION FOR SERVICES

The COUNTY'S commitment to authorize reimbursement to the CONTRACTOR for services as set forth in this Exhibit B is contingent upon COUNTY authorized admission and service, and CONTRACTOR'S commitment to provide care and services in accordance with the terms of this Agreement.

III. PAYMENT RATE**A. PROVISIONAL RATES: NEGOTIATED RATES**

The following program services will be paid in arrears at the negotiated rates as follows:

Pajaro Valley Prevention and Student Assistance Provisional Rates						
Fiscal Year	Type of Service	Mode of Service	Service Function Code	Estimated Units of Service	Payment Rate per UOS	FY 2021-22 Amount
2021-22	Case Management	15	01	9,555	\$2.56	\$24,461
	Mental Health Services	15	10, 30, 40, 45, 50	142,789	\$2.56	\$365,540
FY 2021-22 MAXIMUM LIABILITY						\$390,000
Fiscal Year	Type of Service	Mode of Service	Service Function Code	Estimated Units of Service	Payment Rate per UOS	FY 2022-23 Amount
2022-23	Case Management	15	01	9,555	\$2.56	\$24,461
	Mental Health Services	15	10, 30, 40, 45, 50	142,789	\$2.56	\$365,540
FY 2022-23 MAXIMUM LIABILITY						\$390,000
Fiscal Year	Type of Service	Mode of Service	Service Function Code	Estimated Units of Service	Payment Rate per UOS	FY 2023-24 Amount
2023-24	Case Management	15	01	9,555	\$2.56	\$24,461
	Mental Health Services	15	10, 30, 40, 45, 50	142,789	\$2.56	\$365,540
FY 2023-24 MAXIMUM LIABILITY						\$390,000
TOTAL MAXIMUM AGREEMENT LIABILITY FY 2021-2024						\$1,170,000

B. CASH FLOW ADVANCE PAYMENT RATE & QUARTERLY PAYMENT SCHEDULE

The Proyecto Contigo (With You Project), providing outreach and engagement services to residents of the Las Lomas, Pajaro and Royal Oaks region of Monterey County, shall be paid as Cash Flow Advances for a total maximum Agreement amount of **\$1,503,109 for FY 2021-22 through FY 2023-24** as follows:

Program Description	Number of Service Months per Fiscal Year	Fiscal Year Total Amount
Program #2: Proyecto Contigo	10	\$ 75,828.77
	12	\$ 128,640
	12	\$ 128,640

Quarterly Payment Schedule & Maximum Amount Per Quarter				
Fiscal Year Period	Quarter 1	Quarter 2	Quarter 3	Quarter 4
09/01/2021-6/30/2022	\$ 7,583.00	\$ 22,749.00	\$ 22,749.00	\$ 22,749.00
07/01/2022-06/30/2023	\$ 32,160.00	\$ 32,160.00	\$ 32,160.00	\$ 32,160.00
07/01/2023-6/30/2024	\$ 32,160.00	\$ 32,160.00	\$ 32,160.00	\$ 32,160.00

IV. PAYMENT CONDITIONS

- A. If CONTRACTOR is seeking reimbursement for eligible services funded by the Short-
- B. Doyle/Medi-Cal, Mental Health Services Act ("MHSA"), SB 90, Federal or State Grants, and/or COUNTY funds provided pursuant to this Agreement, reimbursement for such services shall be based on actual cost of providing those services less any deductible revenues collected by the CONTRACTOR from other payer sources. In order to reduce COUNTY costs, the CONTRACTOR shall comply with all applicable provisions of the California Welfare and Institutions Code (WIC), the California Code of Regulations, the Code of Federal Regulations, and the federal Social Security Act related to reimbursements by non-County and non-State sources, including, but not limited to, collecting reimbursements for services from clients (which shall be the same as patient fees established pursuant to WIC section 5710) and from private or public third-party payers.

CONTRACTOR shall not claim reimbursement from COUNTY for (or apply sums received from COUNTY with respect to) that portion of its obligations which has been paid by another source of revenue. If CONTRACTOR is seeking reimbursement for mental health services provided pursuant to this Agreement, reimbursement for such services shall be based upon the actual allowable costs of providing those services less any deductible revenues, as stated above. Notwithstanding any other provision of this Agreement, in no event may CONTRACTOR request a rate that exceeds the

COUNTY'S Maximum Allowances (CMA), which is based on the most recent State's Schedule of Maximum Allowances (SMA) as established by the State's Department of Mental Health. The SMA Schedule shall be used until COUNTY establishes the COUNTY'S rate Schedule of Maximum Allowances. CONTRACTOR shall be responsible for costs that exceed applicable CMAs. In no case shall payments to CONTRACTOR exceed CMAs. In addition to the CMA limitation, in no event shall the maximum reimbursement that will be paid by COUNTY to CONTRACTOR under this Agreement for any Program Amount be more than the amount identified for each Program Amount for each Funded Program, as identified in this Exhibit B, Section III. Said amounts shall be referred to as the "Maximum Obligation of County," as identified in this Exhibit B, Section V.

- B. To the extent a recipient of services under this Agreement is eligible for coverage under Short-Doyle/Medi-Cal or Medicaid or Medicare or any other Federal or State funded program ("an eligible beneficiary"), CONTRACTOR shall ensure that services provided to eligible beneficiaries are properly identified and claimed to the Funded Program responsible for such services to said eligible beneficiaries. For the Short-Doyle/Medi-Cal Funded Program, CONTRACTOR assumes fiscal responsibility for services provided to all individuals who do not have full-scope Medi-Cal or are not Medi-Cal eligible during the term of this Agreement.
- C. CONTRACTOR shall be responsible for delivering services to the extent that funding is provided by the COUNTY. To the extent that CONTRACTOR does not have funds allocated in the Agreement for a Funded Program that pays for services to a particular eligible beneficiary, CONTRACTOR shall, at the first opportunity, refer said eligible beneficiary to another CONTRACTOR or COUNTY facility within the same geographic area to the extent feasible, which has available funds allocated for that Funded Program.
- D. In order to receive any payment under this Agreement, CONTRACTOR shall submit reports and claims in such form as General Ledger, Payroll Report and other accounting documents as needed, and as may be required by the County of Monterey Department of Health, Behavioral Health Bureau. Specifically, CONTRACTOR shall submit its claims on Cost Reimbursement Invoice Form provided as Exhibit G, to this Agreement, along with backup documentation, on a monthly basis, to COUNTY so as to reach the Behavioral Health Bureau no later than the thirtieth (30th) day of the month following the month of service. See Section III, above, for payment amount information to be reimbursed each fiscal year period of this Agreement. The amount requested for reimbursement shall be in accordance with the approved budget and shall not exceed the actual net costs incurred for services provided under this Agreement. CONTRACTOR shall submit via email a monthly claim using Exhibit G, Cost Reimbursement Invoice Form in Excel format with electronic signature along with supporting documentations, as may be required by the COUNTY for services rendered to:

MCHDBHFinance@co.monterey.ca.us

- E. CONTRACTOR shall submit all claims for reimbursement under this Agreement within thirty (30) calendar days after the termination or end date of this Agreement. All claims not submitted after thirty (30) calendar days following the termination or

end date of this Agreement shall not be subject to reimbursement by the COUNTY. Any claim(s) submitted for services that preceded thirty (30) calendar days prior to the termination or end date of this Agreement may be disallowed, except to the extent that such failure was through no fault of CONTRACTOR. Any "obligations incurred" included in claims for reimbursements and paid by the COUNTY which remain unpaid by the CONTRACTOR after thirty (30) calendar days following the termination or end date of this Agreement shall be disallowed, except to the extent that such failure was through no fault of CONTRACTOR under audit by the COUNTY.

- F. If CONTRACTOR fails to submit claim(s) for services provided under the terms of this Agreement as described above, the COUNTY may, at its sole discretion, deny payment for that month of service and disallow the claim.
- G. COUNTY shall review and certify CONTRACTOR'S claim either in the requested amount or in such other amount as COUNTY approves in conformity with this Agreement and shall then submit such certified claim to the COUNTY Auditor. The County Auditor-Controller shall pay the amount certified within thirty (30) calendar days of receiving the certified invoice.
- H. To the extent that the COUNTY determines CONTRACTOR has improperly claimed services to a particular Program Amount, COUNTY may disallow payment of said services and require CONTRACTOR to resubmit said claim of services for payment from the correct Program Amount, or COUNTY may make corrective accounting transactions to transfer the payment of the services to the appropriate Program Amount.
- I. If COUNTY certifies payment at a lesser amount than the amount requested COUNTY shall immediately notify the CONTRACTOR in writing of such certification and shall specify the reason for it. If the CONTRACTOR desires to contest the certification, the CONTRACTOR must submit a written notice of protest to the COUNTY within twenty (20) calendar days after the CONTRACTOR'S receipt of the COUNTY notice. The parties shall thereafter promptly meet to review the dispute and resolve it on a mutually acceptable basis. No court action may be taken on such a dispute until the parties have met and attempted to resolve the dispute in person.

V. MAXIMUM OBLIGATION OF COUNTY

- A. Subject to the limitations set forth herein, COUNTY shall pay to CONTRACTOR during the term of this Agreement a maximum amount of **\$1,503,109** for services rendered under this Agreement.
- B. Funding source and estimated amounts per Fiscal Year (FY). The County retains the right to adjust the funding sources as may be required during the term of this Agreement.

Fiscal Year	MHSA PEI	MH FFP	2011 Realignment	Total Amount per FY
FY 2021-22	\$118,729	\$214,500	\$132,600	\$465,829
FY 2022-23	\$171,540	\$214,500	\$132,600	\$518,640
FY 2023-24	\$171,540	\$214,500	\$132,600	\$518,640

C. Maximum Annual Liability:

FISCAL YEAR	AMOUNT
July 1, 2021 – June 30, 2022	\$465,829
July 1, 2022 – June 30, 2023	\$518,640
July 1, 2023 - June 30, 2024	\$518,640
TOTAL MAXIMUM LIABILITY	\$1,503,109

- D. If, as of the date of signing this Agreement, CONTRACTOR has already received payment from COUNTY for services rendered under this Agreement, such amount shall be deemed to have been paid out under this Agreement and shall be counted towards COUNTY'S maximum liability under this Agreement.
- E. If for any reason this Agreement is canceled, COUNTY'S maximum liability shall be the total utilization to the date of cancellation not to exceed the maximum amount listed above.
- F. As an exception to Section D. above with respect to the Survival of Obligations after Termination, COUNTY, any payer, and CONTRACTOR shall continue to remain obligated under this Agreement with regard to payment for services required to be rendered after termination.

VI. BILLING AND PAYMENT LIMITATIONS

- A. Provisional Payments: COUNTY payments to CONTRACTOR for performance of eligible services hereunder are provisional until the completion of all settlement activities and audits, as such payments are subject to future Federal, State and/or COUNTY adjustments. COUNTY adjustments to provisional payments to CONTRACTOR may be based upon COUNTY'S claims processing information system data, State adjudication of Medi-Cal and Healthy Families claims files, contractual limitations of this Agreement, annual cost and MHSA reports, application of various Federal, State, and/or COUNTY reimbursement limitations, application of any Federal, State, and/or COUNTY policies, procedures and regulations, and/or Federal, State, or COUNTY audits, all of which take precedence over monthly claim reimbursements.
- B. Allowable Costs: Allowable costs shall be the CONTRACTOR'S actual costs of developing, supervising and delivering the services under this Agreement, as set forth in the Budget provided in Exhibit H. Only the costs listed in Exhibit H of this Agreement as contract expenses may be claimed as allowable costs. Any dispute over whether costs are allowable shall be resolved in accordance with the provisions of applicable Federal, State and COUNTY regulations.
- C. Cost Control: CONTRACTOR shall not exceed by more than twenty (20%) percent any contract expense line item amount in the budget without the written approval of

COUNTY, given by and through the Contract Administrator or Contract Administrator's designee. CONTRACTOR shall submit an amended budget using Exhibit H, or on a format as required by the COUNTY, with its request for such approval. Such approval shall not permit CONTRACTOR to receive more than the maximum total amount payable under this Agreement. Therefore, an increase in one line item shall require corresponding decreases in other line items.

- D. Other Limitations for Certain Funded Programs: In addition to all other limitations provided in this Agreement, reimbursement for services rendered under certain Funded Programs may be further limited by rules, regulations and procedures applicable only to that Funded Program. CONTRACTOR shall be familiar with said rules, regulations and procedures and submit all claims in accordance therewith.
- E. Adjustment of Claims Based on Other Data and Information: The COUNTY shall have the right to adjust claims based upon data and information that may include, but are not limited to, COUNTY'S claims processing information system reports, remittance advices, State adjudication of Medi-Cal claims, and billing system data.

VII. LIMITATION OF PAYMENTS BASED ON FUNDING AND BUDGETARY RESTRICTIONS

- A. This Agreement shall be subject to any restrictions, limitations, or conditions imposed by State which may in any way affect the provisions or funding of this Agreement, including, but not limited to, those contained in State's Budget Act.
- B. This Agreement shall also be subject to any additional restrictions, limitations, or conditions imposed by the Federal government which may in any way affect the provisions or funding of this Agreement.
- C. In the event that the COUNTY'S Board of Supervisors adopts, in any fiscal year, a COUNTY Budget which provides for reductions in COUNTY Agreements, the COUNTY reserves the right to unilaterally reduce its payment obligation under this Agreement to implement such Board reductions for that fiscal year and any subsequent fiscal year during the term of this Agreement, correspondingly. The COUNTY'S notice to the CONTRACTOR regarding said reduction in payment obligation shall be provided within thirty (30) calendar days of the Board's approval of such action.
- D. Notwithstanding any other provision of this Agreement, COUNTY shall not be obligated for CONTRACTOR'S performance hereunder or by any provision of this Agreement during any of COUNTY'S current or future fiscal year(s) unless and until COUNTY'S Board of Supervisors appropriates funds for this Agreement in COUNTY'S Budget for each such fiscal year. In the event funds are not appropriated for this Agreement, then this Agreement shall terminate as of June 30 of the last fiscal year for which funds were appropriated. COUNTY shall notify CONTRACTOR of any such non-appropriation of funds at the earliest possible date and the services to be provided by the CONTRACTOR under this Agreement shall also be reduced or terminated.

VIII. BILLING PROCEDURES AND LIMITATIONS ON COUNTY'S FINANCIAL RESPONSIBILITY FOR PAYMENT OF SERVICES UNDER FEDERAL SOCIAL SECURITY ACT, TITLE XIX SHORT-DOYLE/MEDI-CAL SERVICES AND/OR TITLE XXI HEALTHY FAMILIES

The Short-Doyle/Medi-Cal (SD/MC) claims processing system enables California county Mental Health Plans (MHPs) to obtain reimbursement of Federal funds for medically necessary specialty mental health services provided to Medi-Cal-eligible beneficiaries and to Healthy Families subscribers diagnosed as Seriously Emotionally Disturbed (SED). The Mental Health Medi-Cal program oversees the SD/MC claims processing system. Authority for the Mental Health Medi-Cal program is governed by Federal and California statutes.

A. If, under this Agreement, CONTRACTOR has Funded Programs that include Short-Doyle/Medi-Cal services and/or Healthy Families services, CONTRACTOR shall certify in writing annually, by August 1 of each year, that all necessary documentation shall exist at the time any claims for Short-Doyle/Medi-Cal services and/or Healthy Families services are submitted by CONTRACTOR to COUNTY.

CONTRACTOR shall be solely liable and responsible for all service data and information submitted by CONTRACTOR.

B. CONTRACTOR acknowledges and agrees that the COUNTY, in undertaking the processing of claims and payment for services rendered under this Agreement for these Funded Programs, does so as the Mental Health Plan for the Federal, State and local governments.

C. CONTRACTOR shall submit to COUNTY all Short-Doyle/Medi-Cal, and/or Healthy Families claims or other State required claims data within the thirty (30) calendar day time frame(s) as prescribed by this Agreement to allow the COUNTY to meet the time frames prescribed by the Federal and State governments. COUNTY shall have no liability for CONTRACTOR'S failure to comply with the time frames established under this Agreement and/or Federal and State time frames, except to the extent that such failure was through no fault of CONTRACTOR.

D. COUNTY, as the Mental Health Plan, shall submit to the State in a timely manner claims for Short-Doyle/Medi-Cal services, and/or Healthy Families services only for those services/activities identified and entered into the COUNTY'S claims processing information system which are compliant with Federal and State requirements. COUNTY shall make available to CONTRACTOR any subsequent State approvals or denials of such claims upon request by the CONTRACTOR.

E. CONTRACTOR acknowledges and agrees that COUNTY'S final payment for services and activities claimed by CONTRACTOR Short-Doyle/Medi-Cal services and/or Healthy Families services is contingent upon reimbursement from the Federal and State governments and that COUNTY'S provisional payment for said services does not render COUNTY in any way responsible for payment of, or liable for, CONTRACTOR'S claims for payment for these services.

F. CONTRACTOR'S ability to retain payment for such services and/or activities is entirely dependent upon CONTRACTOR'S compliance with all laws and regulations related to same.

G. Notwithstanding any other provision of this Agreement, CONTRACTOR shall hold COUNTY harmless from and against any loss to CONTRACTOR resulting from the denial or disallowance of claim(s) for or any audit disallowances related to said

services, including any State approved Title XIX Short-Doyle/Medi-Cal and/or Medi-Cal Administrative Activities, and/or Title XXI Healthy Families services/activities, by the Federal, State or COUNTY governments, or other applicable payer source, unless the denial or disallowance was due to the fault of the COUNTY.

- H. CONTRACTOR shall repay to COUNTY the amount paid by COUNTY to CONTRACTOR for Title XIX Short-Doyle/Medi-Cal and/or Medi-Cal Administrative Activities, and/or Title XXI Healthy Families services/ activities subsequently denied or disallowed by Federal, State and/or COUNTY government.
- I. Notwithstanding any other provision of this Agreement, CONTRACTOR agrees that the COUNTY may off set future payments to the CONTRACTOR and/or demand repayment from CONTRACTOR when amounts are owed to the COUNTY pursuant to Subparagraphs G. and H. above. Such demand for repayment and CONTRACTOR'S repayment shall be in accordance with Exhibit I, Section IV (Method of Payments for Amounts Due to County) of this Agreement.
- J. CONTRACTOR shall comply with all written instructions provided to CONTRACTOR by the COUNTY, State or other applicable payer source regarding claiming and documentation.
- K. Nothing in this Section VIII shall be construed to limit CONTRACTOR'S rights to appeal Federal and State settlement and/or audit findings in accordance with the applicable Federal and State regulations.

IX. PATIENT/CLIENT ELIGIBILITY, UMDAP FEES, THIRD PARTY REVENUES, AND INTEREST

- A. CONTRACTOR shall comply with all Federal, State and COUNTY requirements and procedures relating to:
 - 1. The determination and collection of patient/client fees for services hereunder based on the Uniform Method of Determining Payment (UMDAP), in accordance with the State Department of Mental Health guidelines and WIC sections 5709 and 5710.
 - 2. The eligibility of patients/clients for Short-Doyle/Medi-Cal, Medicaid, Medicare, private insurance, or other third party revenue, and the collection, reporting and deduction of all patient/client and other revenue for patients/clients receiving services hereunder. CONTRACTOR shall pursue and report collection of all patient/client and other revenue.
- B. All fees paid by patients/clients receiving services under this Agreement and all fees paid on behalf of patients/clients receiving services hereunder shall be utilized by CONTRACTOR only for the delivery of mental health service/activities specified in this Agreement.
- C. CONTRACTOR may retain unanticipated program revenue, under this Agreement, for a maximum period of one Fiscal Year, provided that the unanticipated revenue is utilized for the delivery of mental health services/activities specified in this Agreement. CONTRACTOR shall report the expenditures for the mental health services/activities funded by this unanticipated revenue in the Annual Report(s) and Cost Report Settlement submitted by CONTRACTOR to COUNTY.

- D. CONTRACTOR shall not retain any fees paid by any sources for, or on behalf of, Medi-Cal beneficiaries without deducting those fees from the cost of providing those mental health services for which fees were paid.
- E. CONTRACTOR may retain any interest and/or return which may be received, earned or collected from any funds paid by COUNTY to CONTRACTOR, provided that CONTRACTOR shall utilize all such interest and return only for the delivery of mental health services/activities specified in this Agreement.
- F. Failure of CONTRACTOR to report in all its claims and in its Annual Report(s) and Cost Report Settlement all fees paid by patients/clients receiving services hereunder, all fees paid on behalf of patients/clients receiving services hereunder, all fees paid by third parties on behalf of Medi-Cal beneficiaries receiving services and/or activities hereunder, and all interest and return on funds paid by COUNTY to CONTRACTOR, shall result in:
 - 1. CONTRACTOR'S submission of a revised claim statement and/or Annual Report(s) and Cost Report Settlement showing all such non-reported revenue.
 - 2. A report by COUNTY to State of all such non-reported revenue including any such unreported revenue paid by any sources for or on behalf of Medi-Cal beneficiaries and/or COUNTY'S revision of the Annual Report(s).
 - 3. Any appropriate financial adjustment to CONTRACTOR'S reimbursement.

X. CASH FLOW ADVANCE IN EXPECTATION OF SERVICES/ ACTIVITIES TO BE RENDERED OR FIXED RATE PAYMENTS

- A. The Maximum Contract Amount for each period of this Agreement includes Cash Flow Advance (CFA) or fixed rate payments which is an advance of funds to be repaid by CONTRACTOR through the provision of appropriate services/activities under this Agreement during the applicable period.
- B. For each month of each period of this Agreement, COUNTY shall reimburse CONTRACTOR based upon CONTRACTOR'S submitted claims for rendered services/activities subject to claim edits, and future settlement and audit processes.
- C. CFA shall consist of, and shall be payable only from, the Maximum Contract Amount for the particular fiscal year in which the related services are to be rendered and upon which the request(s) is (are) based.
- D. CFA is intended to provide cash flow to CONTRACTOR pending CONTRACTOR'S rendering and billing of eligible services/activities, as identified in this Exhibit B, Sections III. and V., and COUNTY payment thereof. CONTRACTOR may request each monthly Cash Flow Advance only for such services/activities and only to the extent that there is no reimbursement from any public or private sources for such services/activities.
- E. Cash Flow Advance (CFA) Invoice. For each month for which CONTRACTOR is eligible to request and receive a CFA, CONTRACTOR must submit to the COUNTY an invoice of a CFA in a format that is in compliance with the funding source and the amount of CFA CONTRACTOR is requesting. In addition, the CONTRACTOR must

submit supporting documentation of expenses incurred in the prior month to receive future CFAs.

- F. Upon receipt of the Invoice, COUNTY, shall determine whether to approve the CFA and, if approved, whether the request is approved in whole or in part.
- G. If a CFA is not approved, COUNTY will notify CONTRACTOR within ten (10) business days of the decision, including the reason(s) for non-approval. Thereafter, CONTRACTOR may, within fifteen (15) calendar days, request reconsideration of the decision.
- H. Year-end Settlement. CONTRACTOR shall adhere to all settlement and audit provisions specified in Exhibit I, of this Agreement, for all CFAs received during the fiscal year.
- I. Should CONTRACTOR request and receive CFAs, CONTRACTOR shall exercise cash management of such CFAs in a prudent manner.

XI. AUTHORITY TO ACT FOR THE COUNTY

The Director of the Health Department of the County of Monterey may designate one or more persons within the County of Monterey for the purposes of acting on his/her behalf to implement the provisions of this Agreement. Therefore, the term "Director" in all cases shall mean "Director or his/her designee."

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EXHIBIT G-2: Behavioral Health Cost Reimbursement Invoice

Invoice Number:

County PO No.:

Invoice Period:

Final Invoice: (Check if Yes)

Contractor: Pajaro Valley Prevention & Student Assistance, Inc.

Address Line 1: 335 East Lake Avenue

Address Line 2: Watsonville, CA 95076

Tel. No.: (831) 728-6475

Fax No.: (831) 761-6011

Contract Term: July 1, 2022 - June 30, 2023

BH Division: Mental Health BH Control Number

Service Description	Mode of Service	Service Function Code	Rate per Unit	Total Contracted UOS FY 2022-23	UOS Delivered this Period	Total UOS Delivered as of Last Period	UOS Delivered to Date	% Delivered to Date of Contracted UOS	Remaining UOS Deliverables	% of Remaining Deliverables	Total Annual Contract Amount	Dollar Amount Requested this Period	Total Dollars Delivered as of Last Period	Dollar Amount Requested to Date	Dollar Amount Remaining	% Remaining of Total Contract Amount
Case Management	15		\$2.56	9,555			9,555	100%	9,555	100%	\$ 24,461			\$ 24,461	100%	
Mental Health Services	15		\$2.56	142,789			142,789	100%	142,789	100%	\$ 365,540			\$ 365,540	100.0%	
TOTALS											\$ 390,000					

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the contract approved for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature: _____
Title: _____

Date: _____
Telephone: _____

Send to:
MCHS@PajaroValleyPrevention.com

Behavioral Health Authorization for Payment

Authorized Signatory _____ Date _____

EXHIBIT H-2-Program 1- Outpatient Mental Health Services

BUDGET AND EXPENDITURE SUMMARY For Monterey County - Behavioral Health

PROGRAM: Outpatient Mental Health Services-Program 1

	FY 2022-23	FY 2023-24
A. PROGRAM REVENUES		
Requested Monterey County Funds	\$ 390,000.00	\$ 390,000.00
MISA - PEI Funds	\$ 171,640.00	\$ 171,640.00
2011 Realignments Funds	\$ 132,600.00	\$ 132,600.00
Federal Financial Participation (estimated)	\$ 214,600.00	\$ 214,600.00
Other Program Revenues	\$ -	\$ -
TOTAL PROGRAM REVENUES (equals Allowable Program Expenditures)	\$ 171,640.00	\$ 171,640.00

in accordance with requirements contained in this Agreement. Expenditures should be reported within the

1 Program Expenditures		
2 Salaries and wages	\$ 216,577.19	\$ 216,577.19
3 Payroll taxes	\$ 18,300.77	\$ 18,300.77
4 Employee benefits	\$ 68,330.10	\$ 68,330.10
5 Workers Compensation		
6 associated with County's loss of funding)	\$ -	\$ -
7 Temporary Staffing	\$ 8,000.00	\$ 8,000.00
8 Flexible Client Spending (please provide supporting documents)	\$ -	\$ -
9 Client Transportation Costs and staff mileage	\$ 1,000.00	\$ 1,000.00
10 Employee Travel and Conference		
11 Staff Training	\$ 2,000.00	\$ 2,000.00
12 Communication Costs	\$ 9,000.00	\$ 9,000.00
13 Utilities	\$ 2,000.00	\$ 2,000.00
14 Cleaning and Janitorial	\$ -	\$ -
15 Insurance and Indemnity	\$ 2,000.00	\$ 2,000.00
16 Maintenance and Repairs - Buildings	\$ 2,000.00	\$ 2,000.00
17 Maintenance and Repairs - Equipment	\$ 1,000.00	\$ 1,000.00
18 Printing and Publications	\$ 500.00	\$ 500.00
19 Memberships, Subscriptions and Dues	\$ 500.00	\$ 500.00
20 Supplies	\$ 1,000.00	\$ 1,000.00
21 Postage and Mailing	\$ 200.00	\$ 200.00
22 Legal Services (when required for the administration of the County Programs)	\$ 2,700.00	\$ 2,700.00
23 Audit Act (OMB Circular A-133)	\$ 6,450.00	\$ 6,450.00
24 County)		
25 Rent and Leases - building and improvements	\$ 6,000.00	\$ 6,000.00
26 Rent and Leases - equipment		
27 Taxes and assessments	\$ 3,000.00	\$ 3,000.00
28 Interest in Bonds	\$ -	\$ -
29 Interest in Other Long-term debts	\$ -	\$ -
30 Other interest and finance charges	\$ 35,441.94	\$ 35,441.94
31 Advertising (for recruitment of program personnel, procurement of services and disposal of surplus assets)	\$ 500.00	\$ 500.00
32 Miscellaneous (please provide details) Client Incentives/Outreach/ Food for gatherings	\$ 3,500.00	\$ 3,500.00
33 Total Program Expenditures	\$ 390,000.00	\$ 390,000.00

34 Administrative Expenditures - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation base used and the service provided. The allocation base must be auditable and supported by information kept by the CONTRACTOR.

35 Salaries and wages (please include personal and contract administration)		
36 Payroll taxes		
37 Employee benefits		
38 Workers Compensation		
39 associated with County's loss of funding)	\$ -	\$ -
40 Transportation, Travel, Training and Conferences	\$ -	\$ -
41 Data Processing	\$ -	\$ -
42 Utilities	\$ -	\$ -
43 Cleaning and Janitorial	\$ -	\$ -
44 Insurance and Indemnity	\$ -	\$ -
45 Maintenance and Repairs - Buildings	\$ -	\$ -
46 Maintenance and Repairs - Equipment	\$ -	\$ -
47 Memberships, Subscriptions and Dues	\$ -	\$ -
48 Office Supplies	\$ -	\$ -
49 Postage and Mailing	\$ -	\$ -
50 Legal Services (when required for the administration of the County Programs)	\$ -	\$ -
51 County)	\$ -	\$ -
52 Rent and Leases - building and improvements		
53 Rent and Leases - equipment	\$ -	\$ -
54 Taxes and assessments	\$ -	\$ -
55 Interest in Bonds	\$ -	\$ -
56 Interest in Other Long-term debts	\$ -	\$ -
57 Other interest and finance charges	\$ -	\$ -
58 assets)	\$ -	\$ -
59 Miscellaneous (please provide details)	\$ -	\$ -
60 Total Administrative Expenditures	\$ -	\$ -
61 Depreciation Expense		
62 law or regulations.		
63 Total Allowable Program Expenditures	\$ 390,000.00	\$ 390,000.00

We hereby certify to the best of my knowledge, under penalty of perjury, that the above report is true and correct, that the amounts reported are traceable to (Contractor's Name) accounting records, and that all Monterey County funds received for the purpose of this program were spent in accordance with the Contract's program requirements, the Agreement and all applicable Federal, State and County laws and regulations. Falsification of any amount disclosed herein shall constitute a false claim pursuant to California Government Code Section 12650 et seq.

Executive Director's Signature _____ Date _____ Finance Director's Signature _____ Date _____

EXHIBIT H-2-Program 2- Proyecto Contigo (With You Project)

**PVPSA
BUDGET AND EXPENDITURE SUMMARY
For Monterey County - Behavioral Health**

PROGRAM: Proyecto Contigo (With You Project)-Program 2

	FY 2022-23	FY 2023-24
A. PROGRAM REVENUES	Amendment	Amendment
Requested Monterey County Funds	\$ 128,639.03	\$ 128,639.03
Other Program Revenues	\$ 36,649.47	\$ 36,649.47
TOTAL PROGRAM REVENUES (equals Allowable Program Expenditures)	\$ 165,288.50	\$ 165,288.50
B. ALLOWABLE PROGRAM EXPENDITURES - Allowable expenditures for the services provided in accordance with requirements contained in this Agreement. Expenditures should be reported within the cost categories listed below.		
1 Program Expenditures		
1 Salaries and wages	\$ 92,379.00	\$ 92,379.00
2 Payroll taxes	\$ 4,425.77	\$ 4,425.77
3 Employee benefits	\$ 20,950.40	\$ 20,950.40
4 Workers Compensation	\$ 817.07	\$ 817.07
5 Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	\$ -	\$ -
6 Temporary Staffing	\$ -	\$ -
7 Flexible Client Spending (please provide supporting documents)	\$ -	\$ -
8 Client Transportation Costs and staff mileage	\$ 1,404.00	\$ 1,404.00
9 Employee Travel and Conferences	\$ 2,500.00	\$ 2,500.00
10 Staff Training	\$ 3,500.00	\$ 3,500.00
11 Communication Costs	\$ 300.00	\$ 300.00
12 Utilities	\$ 3,500.00	\$ 3,500.00
13 Cleaning and Janitorial	\$ -	\$ -
14 Insurance and Indemnity	\$ -	\$ -
15 Maintenance and Repairs - Buildings	\$ -	\$ -
16 Maintenance and Repairs - Equipment	\$ -	\$ -
17 Printing and Publications	\$ 800.00	\$ 800.00
18 Memberships, Subscriptions and Dues	\$ 320.00	\$ 320.00
19 Supplies	\$ 3,500.00	\$ 3,500.00
20 Postage and Mailing	\$ -	\$ -
21 Legal Services (when required for the administration of the County Programs)	\$ -	\$ -
22 Audit Costs and Related Services (Audits required by and conducted in accordance with the State Audit Act (CMB Circular A-133))	\$ -	\$ -
23 Other Professional and Consultant Services (allowable with prior specific approval from Monterey County)	\$ 8,500.00	\$ 8,500.00
24 Rent and Leases - building and improvements	\$ 3,925.00	\$ 3,925.00
25 Rent and Leases - equipment	\$ 2,800.00	\$ 2,800.00
26 Taxes and assessments	\$ -	\$ -
27 Interest in Bonds	\$ -	\$ -
28 Interest in Other Long-term debts	\$ -	\$ -
29 Other interest and finance charges	\$ -	\$ -
30 Advertising (for recruitment of program personnel, procurement of services and disposal of surplus assets)	\$ -	\$ -
31 Miscellaneous (please provide details) Client Incentives/Outreach/Food for gatherings	\$ 3,200.00	\$ 3,200.00
32 Total Program Expenditures	\$ 119,215.00	\$ 119,215.00
34 Administrative Expenditures - the allocation base must reasonably reflect the level of service received by the County from the program/activity and there must be a direct causal relationship between the allocation base used and the service provided. The allocation base must be auditable and supported by information kept by the CONTRACTOR.		
35 Salaries and wages (please include personnel and contract administration)	\$ 11,593.48	\$ 11,593.48
36 Payroll taxes	\$ 679.65	\$ 679.65
37 Employee benefits	\$ 4,037.39	\$ 4,037.39
38 Workers Compensation	\$ 180.86	\$ 180.86
39 Severance Pay (if required by law, employer-employee agreement or established written policy or associated with County's loss of funding)	\$ -	\$ -
40 Transportation, Travel, Training and Conferences	\$ -	\$ -
41 Data Processing	\$ -	\$ -
42 Utilities	\$ -	\$ -
43 Cleaning and Janitorial	\$ -	\$ -
44 Insurance and Indemnity	\$ -	\$ -
45 Maintenance and Repairs - Buildings	\$ -	\$ -
46 Maintenance and Repairs - Equipment	\$ -	\$ -
47 Memberships, Subscriptions and Dues	\$ -	\$ -
48 Office Supplies	\$ -	\$ -
49 Postage and Mailing	\$ -	\$ -
50 Legal Services (when required for the administration of the County Programs)	\$ -	\$ -
51 Other Professional and Specialized Services (allowable with prior specific approval from Monterey County)	\$ -	\$ -
52 Rent and Leases - building and improvements	\$ 528.75	\$ 528.75
53 Rent and Leases - equipment	\$ -	\$ -
54 Taxes and assessments	\$ -	\$ -
55 Interest in Bonds	\$ -	\$ -
56 Interest in Other Long-term debts	\$ -	\$ -
57 Other interest and finance charges	\$ -	\$ -
58 Advertising (for recruitment of admin personnel, procurement of services and disposal of surplus assets)	\$ 800.00	\$ 800.00
59 Miscellaneous (please provide details)	\$ -	\$ -
60 Total Administrative Expenditures	\$ 18,420.13	\$ 18,420.13
61 Depreciation Expense	\$ -	\$ -
62 OTHERS - must be authorized by the County and/or not prohibited under Federal, State or local law or regulations.	\$ -	\$ -
63 Total Allowable Program Expenditures	\$ 128,639.03	\$ 128,639.03