



# County of Monterey

Item No.

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: RES 25-052

April 22, 2025

Introduced: 4/4/2025

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Resolution

Acting on behalf of County Service Area No. 15-Toro Park/Serra Village (hereinafter "CSA No. 15") and acting on behalf of County Service Area 17-Rancho Tierra Grande (hereinafter "CSA No. 17"):

- a. Authorize and direct the Auditor-Controller to amend the Fiscal Year (FY) 2024-25 Adopted Budget for CSA No. 15, Fund 056, Appropriation Unit PFP010, increasing appropriations by \$128,235 funded by Fund 056 unassigned fund balance (056-3101) for park improvements and additional landscaping/tree maintenance services (4/5th vote required); and
- b. Authorize and direct the Auditor-Controller to amend the FY 2024-25 Adopted Budget for CSA No. 17, Fund 057, Appropriation Unit PFP011, increasing appropriations by \$15,671 funded by Fund 057 unassigned fund balance (057-3101) for County staff and consultant time to complete the Engineer's Report and Proposition 218 election (4/5th vote required).

### RECOMMENDATION:

It is recommended the Board of Supervisors, acting on behalf of County Service Area No. 15-Toro Park/Serra Village (hereinafter "CSA No. 15") and acting on behalf of County Service Area 17-Rancho Tierra Grande (hereinafter "CSA No. 17"):

- a. Authorize and direct the Auditor-Controller to amend the Fiscal Year (FY) 2024-25 Adopted Budget for CSA No. 15, Fund 056, Appropriation Unit PFP010, increasing appropriations by \$128,235 funded by Fund 056 unassigned fund balance (056-3101) for park improvements and additional landscaping/tree maintenance services (4/5th vote required); and
- b. Authorize and direct the Auditor-Controller to amend the FY 2024-25 Adopted Budget for CSA No. 17, Fund 057, Appropriation Unit PFP011, increasing appropriations by \$15,671 funded by Fund 057 unassigned fund balance (057-3101) for County staff and consultant time to complete the Engineer's Report and Proposition 218 election (4/5th vote required).

### SUMMARY/DISCUSSION:

CSA 15-Toro Park/Serra Village (CSA No. 15) was formed in 1962 to provide street lighting and maintenance for storm drainage, streets and sidewalks, and park and open space. The CSA is located on the western side of Highway 68 between River Road and San Benancio Road. CSA 15 revenue is provided by annual assessments on 813 parcels, AB8 funds from general property tax and interest on fund balance. A budget appropriation is necessary to fund projects not initially included in the budget including improvements to park equipment, such as swings, playground areas, benches, tables and basketball courts. The park improvement costs are estimated to be \$85,000. Additional tree services, staff time, and higher utility costs for street lighting and water usage are also anticipated.

CSA 17-Tierra Grande (CSA No. 17) was formed in 1963 to provide for storm drain and parkway maintenance. The CSA is located off Carmel Valley Road at Tierra Grande Drive in Carmel Valley. Property owners have expressed concern about the infrastructure needs in the CSA and have requested repairs and upgrades be completed, including substantial drainage and road repairs, road striping, and right-of-way tree maintenance. An annual assessment has not been established for this CSA, and current AB8 revenue is insufficient to provide the necessary levels of maintenance while building a fund balance to support future repairs and replacement projects. To establish an assessment, an Engineer's Report and Proposition 218 election is targeted to be completed prior to the end of the 2024-25 fiscal year. Management of the Proposition 218 election will result in additional County Counsel and Special District staff costs as well as final consulting costs.

OTHER AGENCY INVOLVEMENT:

PWFP coordinated this recommendation with the County Administrative Office Budget & Analysis Division. This item was supported by the Budget Committee at its April 10, 2025, meeting.

FINANCING:

If approved, the FY 2024-25 Adopted Budget appropriations for County Service Area 15-Toro Park/Serra Village (Fund 056, Appropriation Unit PFP010) will increase by \$128,235, funded from the unassigned fund balance. The beginning FY 2024-25 CSA 15 Fund Balance is \$592,113. With expenditures expected to exceed revenues by \$218,960, the estimated ending fund balance will be \$373,153.

If approved, the FY 2024-25 Adopted Budget appropriations for County Service Area 17-Tierra Grande (Fund 057, Appropriation Unit PFP011) will increase by \$15,671, funded from the unassigned fund balance. The beginning FY 2024-25 CSA 17 Fund Balance is \$13,666. With expenditures expected to exceed revenues by \$10,720, the estimated ending fund balance will be \$2,946. A successful Proposition 218 election is estimated to result in annual assessments starting at \$155,322 in Fiscal Year (FY) 2025-26.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES

Completion of the CSA 15 recommended tree trimming and park improvement projects will provide a safe environment and recreational benefits to the public. Completion of a successful Proposition 218 election in CSA 17 will increase revenue to allow for higher levels of CSA services. These improvements comply with the Board of Supervisors' Strategic Initiative for Infrastructure and Public Safety.

- ☐ Economic Development
- ☐ Administration
- ☐ Health & Human Services
- ☒ Infrastructure
- ☒ Public Safety

Prepared by: Lynette Redman, Management Analyst III

Reviewed by: Tom Moss, PG, Senior Water Resources Hydrologist

Reviewed by: Enrique Saavedra, PE, Chief of Public Works, Facilities and Parks

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

The following attachments are on file with the Clerk of the Board:

Attachment A - Resolution

Attachment B - CSA 15 FY 2024-25 Financial Summary

Attachment C - CSA 15 LAFCO Map

Attachment D - CSA 17 FY 2024-25 Financial Summary

Attachment E - CSA 17 LAFCO Map

Attachment F - Harris & Associates CSA 17 Engineer's Report