

# MEMORANDUM



## COUNTY ADMINISTRATIVE OFFICE INTERGOVERNMENTAL & LEGISLATIVE AFFAIRS DIVISION

December 17, 2020

**TO:** Legislative Committee  
**FROM:** Annette D'Adamo, Legislative Coordinator (MAIII)  
**RECO:** Receive a report and provide direction on the development of the 2021 Strategic Grant Services Program

### Background

The Strategic Grants Service Program assists in funding efforts on the County's highest priority project needs and projects which require a high-level collaboration among County departments and/or community partners. The Program works to support the Board's Strategic Initiatives in close collaboration with the Board's Legislative Program to advocate for maximum funding for state and federal programs which translate into local grant funding opportunities.

Working with County departments, the Program coordinates, facilitates and provides strategic expertise from the identification of a grant funding opportunity for a high priority project, through application submittal and award. Priority projects must align with the Board's Strategic Initiatives and Legislative Program goals and meet all grant requirements to submit a strong and competitive application.

### Program Guidance and Administration

The Program has a limited workload capacity which is directed by the Board of Supervisors through an annually adopted Work Plan. Following Work Plan adoption, the Board's Legislative Committee provides routine Program guidance and direction. The County Administrative Office – Intergovernmental & Legislative Affairs (CAO-IGLA) Division administers the Program, which receives expert advice from the County's grant consultants at Nossaman LLP.

### 2021 Work Plan

The draft 2021 Work Plan was developed in a consultation and collaboration with the County departments. It identifies priority projects and potential grant programs the County will likely focus on in 2021. Due to the fluctuating nature of grant funding availability and County project modifications, this Work Plan is considered a "living document" that will be updated throughout the year as necessary.

Grant Program and Priority Project	Lead County Department
TBD project to help meet SB 1383 food waste recovery goal of 20% <i>CalRecycle Food Waste Prevention and Rescue Grant Program</i>	Sustainability Program
Carmel River Flood Reduction and Environmental Enhancement Project <i>Construction Funding</i>	Public Works, Facilities & Parks
Carmel Lagoon Adaptive Management – Scenic Road Protective Structure, Ecosystem Protective Barrier, Sandbar Management Plan <i>Planning and Construction Funding</i>	Public Works, Facilities & Parks
San Lucas Water Supply Replacement <i>Consultation Drinking Water State Revolving Fund</i>	Public Works, Facilities & Parks
Road, Bicycle and Pedestrian Infrastructure Improvements <i>Caltrans Active Transportation Program (ATP)</i>	Public Works, Facilities & Parks
Habitat Management in County Parks <i>State Parks: Habitat Conservation Fund</i>	Public Works, Facilities & Parks
San Lorenzo Park and Lake San Antonio <i>Proposition 68: Statewide Parks Program</i>	Public Works, Facilities & Parks
De Anza Trail Implementation <i>TBD</i>	Public Works, Facilities & Parks
Playground Safety Compliance <i>TBD</i>	Public Works, Facilities & Parks
Interlake Tunnel & Fish Screens <i>California Department of Fish and Wildlife I-Bank</i>	Water Resources Agency
San Antonio and Nacimiento Dam and Spillway Improvements and Security <i>TBD</i>	Water Resources Agency
Salinas River Management Program and Habitat Conservation Plan <i>TBD</i>	Water Resources Agency

## 2021 Grant Needs Inventory

The comprehensive Grant Needs Inventory has been updated to provide an all-inclusive listing of County projects which require a source of grant funding. The Grant Needs Inventory guides the research of the Strategic Grant Program staff and the County's grant consultant on funding opportunities.

## **Policies Governing Program Activities**

The Policies Governing Program Activities outlines the roles of the Board of Supervisors, CAO-IGLA staff, the County's grant consultants, and County departments in the execution of the Program. Staff will review the policies and bring any proposed changes to the Legislative Committee for approval at the January 2021 meeting.

The policies can be found in the Board Policy Manual:

[G-230 Strategic Grant Services Program - Policies Governing Program Activities](#)

## **Next Steps**

Staff is continuing to meet with County departments to identify possible grants which will be worked on in 2021. Any updates to the draft program will be presented to the Legislative Committee at the January 11, 2021 meeting for recommendation to the Board for approval at their January 26, 2021 meeting.

## **Attachment**

- DRAFT 2021 Strategic Grant Services Program (redline version)