

# Attachment B.

## Proposed Article XIII (Strikethrough version)

### ARTICLE XIII - ASSESSOR-COUNTY CLERK-RECORDER

#### I. ASSESSOR

A. Fees allowed pursuant to Section 5.28.020 of the Monterey County Code for preparation and furnishing of copies by the Assessor's Office.

<u>Description</u>	<u>Amount</u>	<u>Unit</u>
1. Copy of Print of Assessor's Maps.....	\$ 3.00	Each
2. Copies of ten or more Assessor's Maps in a series.....	\$ 2.50	Per Page
3. Photocopy.....	\$ 2.00	Per Page
4. Computer Screen Laser Print.....	\$ 2.00	Per Page

B. Fees allowed pursuant to Section 408.3 of the California Revenue and Taxation Code for public inspection of property characteristics information maintained by the Assessor.

<u>Description</u>	<u>Amount</u>	<u>Unit</u>
Request for property characteristics		
a. Residential/Commercial.....	\$ 240.00	Per Parcel*
b. Agricultural (Non-Greenhouse).....	\$ 120.00.00	Per Parcel*
c. Greenhouse.....	\$ 120.00	Per Parcel*

\*Additional research for complex requests will be charged as "Assessor Professional Services and Research" (See Section 8.)

C. The Assessor shall charge the following fees for the following services:

<u>Description</u>	<u>Amount</u>	<u>Unit</u>
1. Splits and Combinations.....	\$ 125.00	Per Request*
2. Lot Line Adjustments.....	\$ 125.00	Per Request*
3. Tax Clearance Estimate Letters.....	\$ 16550.00	Per Parcel*

\*Additional research for complex requests will be charged as "Assessor Professional Services and Research" (See Section 8.)

4. Reports of Appeal Activity for Bond Analysis.....	\$ 50.00	Per Request
5. Assessor's Roll Data		

#### a. Community Reports

Ownership/Mailing list.....	\$265.00	Per Request
Ownership plus Assessed Valuations.....	\$300.00	Per Request
Ownership, Assessed Valuations & Characteristics. \$400.00		Per Request
<u>Media</u> (added cost)		
Electronic delivery .....	No Cost	
CD Creation.....	\$25.00	Per Request
Hard copy .....	\$65.00	Per Request

**b. Countywide Report**

Ownership/Mailing list.....	\$300.00	Per Request
Ownership plus Assessed Valuations.....	\$400.00	Per Request
Ownership, Assessed Valuations & Characteristics....	\$700.00	Per Request
<u>Media</u> (added cost)		
Electronic delivery .....	No Cost	
CD Creation....	\$65.00	Per Request
Hard copy .....	\$150.00	Per Request

**c. Custom Report**

Ownership/Mailing list.....	\$350.00	Per Request
Ownership plus Assessed Valuations.....	\$425.00	Per Request
Ownership, Assessed Valuations & Characteristics....	\$600.00	Per Request
<u>Media</u> (added cost)		
Electronic delivery .....	No Cost	
CD Creation....	\$25.00	Per Request
Hard copy .....	\$65.00	Per Request

Additional time for specific requests will be charged on a ~~case-by-case~~ case-by-case basis as “Assessor Information Technology Professional Services and Research” at the rates indicated in Section 8.

6. Internet Subscription Service.....	\$500.00	Annual fee Per Subscriber
7. Change of Ownership		

- a. Beneficial Ownership Statement request..... ~~\$12500.00~~ Per Request\*
- b. Beneficial Ownership request late filing (30 days)... ~~\$450175.00~~ Per Request\*
- c. Affidavit of Entity Transfer request..... ~~\$12500.00~~ Per Request\*
- d. Affidavit of Entity Transfer late filing (30 days) ..... ~~\$17550.00~~ Per Request\*
- e. Apply Penalty if Change of Ownership statements  
not returned in 45 days... \$20.00 Per Recording

\*Additional research for complex requests will be charged as “Assessor Professional Services and Research” (See Section 8.)

**8. Professional Services and Research Rates**

- a. Assessor ..... ~~\$110.00~~ 126.00 Per Hour\*
- b. Assessor Information Technology..... ~~\$140.00~~ 148.00 Per Hour\*

\*Billed in ½ hour increments – Minimum ½ hour

**D. Fees allowed pursuant to Section 63.1(j)(2) of the California Revenue & Taxation Code to process Claim forms for exemption from real property reassessment.**

Fee for reasonable costs incurred by Assessor for reassessment work done due to failure to file exemption claim for exclusion.....	\$175.00	Per request
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~~E.D.~~ Fees allowed pursuant to Section 5212315.28.020 of the California Government Code for the administration of agricultural preserves, including procedures for initiating, filing, and processing requests to establish agricultural preserves.

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<u>Description</u>	<u>Amount</u>	<u>Unit</u>
1. <u>Williamson Act Application Fee.....</u>	<u>\$3,200.00</u>	Per Request

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~~FE.~~ **In all cases, Pre-Payment of fees indicated above must be received by Assessor's Office before requested data is compiled and/or released**

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## **II. COUNTY CLERK**

The County Clerk shall charge the following fees for the following services:

<u>Description</u>	<u>Amount</u>	<u>Unit</u>
Marriage Licenses (Regular, Declaration & Non-Denomination)....	\$ 95.00	Each
Marriage Licenses (Confidential).....	\$ 100.00	Each
Marriage Licenses (Duplicate).....	\$ 55.00	Each
Fictitious Business Name Filing.....	\$ 50.00	Each
Fictitious Business Name Filing (Additional Names).....	\$ 7.00	Each
Abandonment/Withdrawal of Fictitious Business Name.....	\$ 40.00	Each
Notary Bond Filing.....	\$ 50.00	Each
Power of Attorney Filing/Revoking.....	\$ 12.00	Name
Copy/Print Fee.....	\$ 2.00	Per Page
Civil Marriage Ceremony.....	\$ 150.00	Each
<u>Non-Refundable Reservation Fee.....</u>	<u>\$ 25.00</u>	
<u>Witness Fee.....</u>	<u>\$ 30.00</u>	
<u>Rings.....</u>	<u>\$ 20.00</u>	<u>Each</u>
<u>Wedding Photo.....</u>	<u>\$ 10.00</u>	
Deputy Commissioner of Civil Marriages for a Day [FC sec 401(a)&(b)]	\$ 105.00	Per Day
Approval of Notary Public to authorize confidential marriage licenses (effective one year) (Resol. 07-403)	\$ 300.00	Annual
Clerk's Signature Verification Certificate.....	\$ 15.00	Signature
Notice of Dissolution of Partnership Filing.....	\$ 10.00	Each
Miscellaneous Proof of Publication Filing.....	\$ 10.00	Each
Interpreter/Translator verification/certification [GC 27293(a)(2)(C)]	\$ 10.00	Signature
<u>Fictitious Business Name Index Reports</u>		
<u>Delivered via SFTP:</u>		
<u>Monthly.....</u>	<u>\$ 40.00</u>	<u>Each</u>
<u>Quarterly.....</u>	<u>\$ 100.00</u>	<u>Each</u>
<u>Yearly.....</u>	<u>\$ 350.00</u>	<u>Each</u>
<u>Delivered via Email or In-Person printed request:</u>		
<u>Daily.....</u>	<u>\$ 5.00</u>	<u>Each</u>
<u>Weekly.....</u>	<u>\$ 15.00</u>	<u>Each</u>

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**AE.** In all cases, Pre-Payment of fees indicated above must be received by Assessor's-County Clerk's Office before requested data is compiled-made accessible and/or released

### III. RECORDER

The County Recorder shall charge the following fees for the following services:

Description	Amount	Unit
Lien Notification Mailing [GC 27387].....	\$ 7.00	Per Debtor
Twenty Day Preliminary Notice Filing [GC 27361.9].....	\$ 40.00	Each Sheet
Map Copy Fee [GC 27372].....	\$ 5.00	Each
Copy/Print Fee [GC 27366].....	\$ 2.00	Per Page
Microfilm/Microfiche Sale [GC 27366].....	\$ 0.02	Image/Frame
Certification Under Seal [GC 27364].....	\$ 2.00	Each
Recording Base Fee/1st Page/Title [GC 27361(a)].....	\$ 10.00	Per 1 <sup>st</sup> Page/Title
(\$1.00 of the base goes to the Modernization Fund [GC 27361(c)])		
Recording Base Fee/2 <sup>nd</sup> Page [GC 27361(a)].....	\$ 3.00	Per addtl page
(\$1.00 of the 2 <sup>nd</sup> Page Base Fee goes to the Modernization Fund [GC 27361(c)])		
(\$1.00 of the 2 <sup>nd</sup> Page Base Fee goes to the General Fund [GC 27361(b)])		
Recording Fee [Micrographic Fee GC 27361.4(a)].....	\$ 1.00	Per 1 <sup>st</sup> Page/Title
Recording Fee [Grantor/Grantee Index w/in 2 Days GC 27361.4(c)].....	\$ 1.00	Per 1 <sup>st</sup> Page/Title
Recording Fee [DA Real Estate Fraud Protection Fund GC 27388(a); Collected for DA office; Placed here as convenience to public]...	\$ 9.00	Per 1 <sup>st</sup> Page/Title
(\$8.10 goes to the DA Real Estate Fraud Protection Fund [GC 27388(a)])		
(\$0.90 cents goes to the Recorder's Office for Administrative costs [GC 27388(a)])		
(Resol. 13-276 approved 7/30/2013)		
Electronic Recording Delivery System (ERDS)[GC 27397(c)(1)].....	\$ 1.00	Per 1 <sup>st</sup> Page/Title

#### CD's [GC 27366]

The following CD creation fees shall be collected by the ~~Recorder~~ County Clerk-Recorder's Office, and once a month, ~~portion of the fee will be transfer to the Information Technology department for reimbursement of direct cost fees for producing CD's.~~

The ~~Recorder County Clerk Recorder and Information Technology department~~ shall charge the following fees for ~~on-goingongoing~~ CD creation requests:

Daily data CD .....	\$ 31.50	Daily
Weekly data CD.....	\$ 131.85	Weekly
Monthly data CD.....	\$ 512.85	Monthly
Duplicate CD's created same time as original request.....	\$ 5.00	Each CD

~~(Specific requests of CD data requirements that are not list above shall be charged on a case by-case basis.)~~

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**Official Document with Delivery via Secure File Transfer Protocol (SFTP)[GC 27366]**

The following CD creation fees shall be collected by the Recorder County Clerk's Office, and once a month a portion of the fee will be transfer to the Information Technology department for reimbursement of direct cost fees for producing CD's.

The Recorder ~~County Clerk and Information Technology department~~ shall charge the following fees for ~~on going~~ongoing official document fileCD creation requests:

Daily <u>Official Document</u> <u>Data File</u> CD	\$ 31.50	Daily
Weekly <u>Official Document</u> <u>Data File</u> CD	\$ <del>159.00</del> 31.85	Weekly
Monthly <u>Official Document</u> <u>Data File</u> CD	\$658.00	Monthly
Duplicate CD's created same time as original request	\$ <del>5.00</del>	Each CD
Multiple Year Request	8,331.50	Per Year

**AE.** In all cases, Pre-Payment of fees indicated above must be received by ~~Assessor's~~Recorder's Office before requested data is ~~compiled~~made accessible and/or released

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