Monterey County

Item No.

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

Legistar File Number: A 21-037

February 23, 2021

Introduced: 2/10/2021

Version: 1

Current Status: Agenda Ready

Matter Type: BoS Agreement

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a. Authorize the Chief Executive Office for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 (Order Form) to the agreement (A-13957) with Kronos, including one (1) future amendment, for software support and professional services, with no change to the term and will be concurrent to the original agreement term (July 1, 2018 through June 30, 2023) and adding $46,349.38 for a revised total agreement amount not to exceed $1,509,441
b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to one (1) future amendment to the agreement, which does not significantly alter the scope of work and does not cause an increase of more than ten percent (10%) (143,900) of the original cost of the agreement per the amendment.

RECOMMENDATION:

It is recommended the Board of Supervisors:

a. Authorize the Chief Executive Office for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 (Order Form) to the agreement (A-13957) with Kronos, including one (1) future amendment, for software support and professional services, with no change to the term and will be concurrent to the original agreement term (July 1, 2018 through June 30, 2023) and adding $46,349.38 for a revised total agreement amount not to exceed $1,509,441
b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to one (1) future amendment to the agreement, which does not significantly alter the scope of work and does not cause an increase of more than ten percent (10%) (143,900) of the original cost of the agreement per the amendment.

SUMMARY/DISCUSSION:

Natividad Medical Center currently utilizes the Kronos Timekeeper to capture time for all staff employed and to capture time worked for all contracted staff. In addition, NMC completed implementation of Attendance Manager, Basic Scheduler, Productivity and Human Resources (HR) modules, Advanced Scheduler and Cloud Services.

NMC is requesting the approval of this agreement to allow the facility to continue to add the following modules; Leave of Absence and SMS Quick-fill. Leave of Absence will allow NMC to track employees efficiently and ensure appropriate notifications go out in a timely fashion. The SMS Quick-fill will allow Natividad to fill vacant shifts in a the scheduling system allowing staff to pick up

open shifts via text message which will speed up the process and ensure the appropriate number of clinical staff are on each shift and in accordance with staffing ratios. schedules.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment No. 2 (Order Form) as to legal form and risk provisions, and the Auditor-Controller has reviewed and approved as to payment provisions. The agreement has also been reviewed and approved by NMC's Finance Committee and its Board of Trustees on January 8, 2021

FINANCING:

The cost for this amendment No. 2 (Order Form) is $46,349.38 of which $46,349.38 will be absorbed in the Fiscal Year 2020-21 Adopted Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This amendment is for a software system which improves data processing at NMC. The use of this system directly contributes to a more efficient and effective use of resources within the organization.

__ Economic Development
 X Administration
__ Health and Human Services
__ Infrastructure
__ Public Safety

Prepared by: Janine Bouyea, Acting Assistant Administrator, 783-2701
Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:
Kronos Inc. Amendment No. 2 (Order Form)
Kronos Inc. Amendment No. 1 (Order Form)
Kronos Inc. Agreement 1 of 3
Kronos Inc. Agreement 2 of 3
Kronos Inc. Agreement 3 of 3

Attachments on file with the Clerk of the Board

Gary R. Gray
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Dr. Gary R. Gray, Chief Executive Officer

02/12/21
_____
Date