



Monterey County

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Meeting Agenda - Final Budget Committee

Wednesday, January 29, 2020

1:30 PM

Monterey Room

SUPERVISOR LUIS A. ALEJO WILL APPEAR BY TELECONFERENCE ON THIS DATE AT THE FOLLOWING LOCATION: 7237 S. 40th Lane, Phoenix, AZ 85041.

NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

Call to Order

Additions and Corrections

Public Comment Period

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

Appointment of Chair

1. Consider appointment of the Chair and Vice Chair of the Budget Committee.

Approval of Action Minutes

2. Approve the Budget Committee Action Minutes of December 18, 2019.

Attachments: [12-18-19 BC Action Minutes](#)

Consent Agenda

3. Receive the List of Standing and Follow-Up Reports due to the Budget Committee.

Attachments: [Budget Committee Follow-Up Reports for January 2020](#)

4. Receive the California Department of Finance Bulletin for December 2019.

Attachments: [CA DOF December 2019 Finance Bulletin](#)

5. a. Support the request to amend the FY 19-20 Adopted Budget for Monterey

County Free Libraries (Appropriation LIB001, Department 6110, Unit 8141, Fund 003) to reallocate one (1) Department Information Systems Specialist to one (1) Department Information Systems Coordinator, as indicated in Attachment A; and
b. Support the request to authorize the Auditor- Controller and the County Administrative Office to incorporate these changes in the FY 19-20 Adopted Budget.

Attachments: [Budget Committee Report](#)
[Attachment A](#)
[Library - RTC FY19-20 Realloc. Dept Info Systems Specialist to DISC](#)
[Current LIBRARIES ORG CHART -01 2020](#)
[Proposed LIBRARIES ORG CHART -01 2020 \(with reallocated DISC\)](#)

6. a. Support authorizing and directing the Auditor-Controller to amend the FY 2019-20 Adopted Budget by increasing appropriation by \$117,881 in Annual Audits (001-AUD002), financed by a decrease in appropriations of \$117,881 in Auditor-Controller (001-AUD001) to fund Hinderliter de Llamas & Associates 15% fee for assisting in Sales Tax revenue recovery for Monterey County; and
b. Support approving Amendment No. 1 to the Hinderliter de Llamas & Associates agreement increasing by \$117,881 for a not to exceed amount to \$192,881 for July 1, 2019 to June 30, 2020.

Attachments: [Budget Committee Report](#)
[Hinderliter de Llamas FY19-20 Agreement](#)
[Hinderliter de Llamas Amend No 1](#)

7. Support the Request to:
a. Amend Fiscal Year (FY) 2019-20 Health Department Budget 001-4000-HEA005-8117 to reallocate 1.0 FTE vacant Accountant I to 1.0 FTE Accountant II; and
b. Direct the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2019-20 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.

Attachments: [Budget Committee Report](#)
[EH Attachment A Acct II](#)

8. a. Support approving and authorizing the Director of the Department of Social Services to sign an Allocation Agreement for \$614,062.00 with Department of Health Care Services-State of California Medi-Cal Navigators Project effective February 4, 2020 through December 31, 2021; b. Support authorizing the Department of Social Services Director to negotiate and execute an agreement with the Monterey Bay Central Labor Council to complete Medi-Cal application at the County Jail for a contract amount of \$153,750 for a term through June 30, 2021;
c. Support authorizing the Director of the Department of Social Services to sign up to three (3) amendments to both the State and Monterey Bay Central Labor Council

Agreements, where the amendments do not significantly change the scope of work;
d. Support approving an increase in appropriations and estimated revenues of \$208,687 for the Social Services Budget Unit 001-5010-SOC005-8262 FY 2019-20 Adopted Budget (4/5ths vote required); and
e. Support authorizing the Auditor-Controller to amend the FY 2019-20 Adopted Budgets by increasing appropriations and estimated revenues by \$208,687 in Social Services Unit 001-5010-SOC005-8262 (4/5ths vote required).

Attachments: [Budget Committee Report](#)
[DHCS Allocation Agreement](#)

9. Support adopting a resolution:
Directing and Authorizing the Auditor-Controller to amend the FY 2019-20 Adopted Budget by increasing appropriations and revenue in the amount of \$5,832,970 for the Laguna Seca Track 001-1050-8441-CA0029.

Attachments: [Budget Committee Report](#)

10. Receive the Bi-Annual Report from the Assessor-County Clerk/Recorder

Attachments: [Budget Committee Report](#)
[2019-2020 MONTEREY COUNTY CLERK/RECORDER FEE REPORT](#)

11. Receive a Report on the Governor's Fiscal Year (FY) 2020-21 Proposed Budget.

Attachments: [Budget Committee Report](#)
[Attachment 1 - Overview of Governor's FY 2020-21 Proposed Budget](#)
[Attachment 2 - CSAC Budget Action Bulletin](#)

Regular Agenda

12. a. Support amending the Fiscal Year 2019-20 Auditor-Controller budget (1110-AUD001) in reallocating one (1) vacant Payroll Technician-Confidential (80J96) from Unit 8372 to one (1) ERP Business Analyst (14P32) Unit 8373; and
b. Support authorizing the Auditor-Controller and County Administrative Office to incorporate the approved changes in the Fiscal Year 2019-20 Adopted Budget.

Attachments: [Budget Committee Report](#)
[Exhibit A - BA Resource Plan - Understaffing Calculations](#)
[Auditor Controller - ERP Business Analyst Request to Classify](#)

13. a. Support reallocating one (1.0) vacant FTE Finance Manager II to 1.0 FTE Deputy Treasurer-Tax Collector in Treasurer-Tax Collector Property Tax Unit 1170-8263-001-TRE001; and
b. Support directing the County Administrative Office and the Auditor-Controller to incorporate the approved changes in the FY 2019-20 Adopted Budget and the

Human Resources Department to implement the changes in the Advantage HRM system.

Attachments: [Budget Committee Report](#)

14.

Support adopting a Resolution:

- a. Amending the FY 2019-20 Resource Management Agency (RMA): 1) Unit 8170-Building Services, Budget to reallocate one (1) Senior Building Plans Examiner position to one (1) Senior Civil Engineer position; 2) Unit 8176-Facilities Maintenance Budget to reallocate one (1) Real Property Specialist position to one (1) Management Analyst II position, as indicated in the attached Resolution; and
- b. Authorizing the Auditor-Controller, Human Resources Department, and County Administrative Office to incorporate these changes in the FY 2019-20 Budget.

Attachments: [Budget Committee Report](#)

[Attachment A-Proposed Org Chart-Building Services](#)

[Attachment B-Proposed Org Chart-Property Administration](#)

[Attachment C-RMA Position Cost Analysis](#)

[Attachment D-Resolution Reallocation of Positions-rehAC](#)

15.

Support the request to:

- a. Amend the FY 2019-20 Human Resources Department Adopted Budget (001-1060-8404-HRD001) to add one (1) 1.0 FTE Senior Personnel Analyst as the American with Disabilities Act (ADA) Manager for the County, as indicated in Attachment A; and
- b. Authorize the Auditor-Controller and the County Administration Office to incorporate these changes in the FY 2019-20 Adopted Budget.

Attachments: [Budget Committee Report](#)

[ATTACHMENT A - HRD Senior Personnel Analyst](#)

16.

Support the request to:

- a. Amend the FY 2019-20 Human Resources Department Adopted Budget (001-1060-8402-HRD001) to reallocate one (1) 1.0 FTE Management Analyst I to one (1) 1.0 FTE Management Analyst II, as indicated in Attachment A; and
- b. Authorize the County Administration Office to incorporate this position reallocation in the FY 2019-20 Adopted Budget.

Attachments: [Budget Committee Report](#)

[ATTACHMENT A - HRD MA I to MA II](#)

17.

Support authorizing the Auditor-Controller and the County Administrative Office to amend the FY 2019-20 Adopted Budget to incorporate three position additions, one (1) FTE Senior Account Clerk, one (1) FTE Accountant II, and one (1) FTE Management Analyst III, to the CAO budget (001-1050-CAO001-8045), financed by inter-departmental reimbursements from Laguna Seca Track

(001-1050-CAO029-8441), in the prorated amount of \$120,623 effective March 1, 2020.

Attachments: [Budget Committee Report](#)

- 18.** Receive a report on Mental Health Services Act (MHSA) fund reversion to the State of California.

Attachments: [Budget Committee Report](#)

Quarterly Reports

- 19.** Receive Natividad Medical Center's Financial Report for the quarter September thru November 2019.

Attachments: [Budget Committee Report](#)
[NMC's Financial Statements](#)

Adjournment

The next meeting is scheduled on February 26, 2020 at 1:30 p.m. in the Monterey Room.

Committee Members: Supervisor Luis A. Alejo; and Supervisor Jane Parker;

Committee Staff: Charles McKee, County Administrative Officer; Leslie Girard, County Counsel; Dewayne Woods, Assistant County Administrative Officer; Rocio Quezada, Committee Secretary; and

Elected Officials: Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder.

- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.
- Meetings of the Board of Supervisors' Budget Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office a 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact Rocio Quezada, Administrative Secretary in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de Administracion localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Rocio Quezada, 831-755-5115. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.