

# **County of Monterey**

County of Monterey Government Center  
1441 Schilling Place  
Salinas, CA 93901  
Thyme Room



## **Meeting Minutes - Draft**

**Wednesday, March 12, 2025**

**6:00 PM**

**1441 Schilling Place, 2nd Floor, Salinas, CA 93901  
Thyme Room**

### **Housing Advisory Committee**

**6:00 P.M. - CALL TO ORDER**

**Chair Said called the meeting to order at 6:03 p.m.**

**ROLL CALL**

**Members Present: Chacanaca, Fabian Zamudio, Said, Swensen, Winick**

**Members Absent: Sandi Austin, Ramos**

**Staff Present: Darby Marshall, Anita Nachor, Craig Spencer (Zoom), Dawn Yonemitsu (Zoom)**

**PUBLIC COMMENT**

**There were no public comments to the agenda.**

**AGENDA ADDITIONS, DELETIONS AND CORRECTIONS**

**There were no agenda addition, deletions and corrections to the agenda.**

**APPROVAL OF CONSENT AGENDA**

- 1. Approve February 19, 2025 Draft Action Minutes**
- 2. Receive a presentation on the 2025-26 Community Development Block Grant (CDBG) funding allocations.**

**Action: A motion was made by Committee Member Chacanaca to approve the consent agenda with a correction to #3. Action: Member Swensen nominated Committee Member Ramos not Fabian Zamudio for Vice-Chair. Committee Member Fabian Zamudio seconded the motion.**

**No #2 required no motion. The Committee received and discussed the report on the 2025-26 Community Development Block Grant (CDBG) funding allocations.**

**AYES: Chacanaca, Fabian Zamudio, Said, Swensen, Winick**

**NAYES**

**ABSENT**

**ABSTAINED**

**Motion Passed – 5-0**

**Public Comment: None**

**SCHEDULED MATTERS**

- 3. Receive a presentation on the Draft 2024 Annual Housing Report and provide feedback to staff.**

**No motion required. The Committee received and discussed the presentation on the Draft 2024 Annual Housing Report and provided feedback to staff.**

4. Conduct a workshop on the Housing Office and Housing Advisory Committee's 2025 Work Plan and provide direction to staff.

**No motion required. The Committee conducted a workshop on the Housing Office and Housing Advisory Committee's 2025 25- Work Plan and provided direction to staff.**

**Each Housing Advisory Committee Member will select three policy items from the 6-Cycle Housing Element for discussion at the next meeting on May 14, 2025 and email Darby Marshall with their selections.**

#### **OTHER MATTERS**

#### **COMMITTEE COMMENTS, REQUEST AND REFERRALS**

**Chair Said requested to place the following items on future Agenda's.**

#### **May 14, 2025 – HAC Meeting**

1. Review the Scope Proposal – Which studies are we going to study? Alternatives and Optional.
2. Bring forward a list of policies to do a SWOT Analysis on.
3. Select the SWOT Analyst list
4. Choose a dataset that the Housing Advisory Committee can begin working on immediately.

#### **July 9, 2025 – HAC Meeting**

1. How to start the SWOT Analysis
2. Discuss which agencies to invite for Water Allocations. Identify specific issues to address with these agencies. The Housing Advisory Committee will prepare 3 or 4 items for the agenda for the July 9, 2025 Housing Advisory Committee Meeting.

#### **September 10, 2025 – HAC Meeting**

1. SWOT Analysis
2. Dataset

#### **November 12, 2025 – HAC Meeting**

1. SWOT Analysis
2. Dataset

#### **January 14, 2025 HAC Meeting**

1. Debrief concerning water

**DEPARTMENT UPDATE**

**There were no department updates.**

**NEXT SCHEDULED MEETING**

**Wednesday, May 14, 2025 at 6PM**

**ADJOURNMENT**

**Chair Said moved to adjourn. The meeting was adjourned at 8:15 p.m.**