



County of Monterey

Item No.3

Administrative Permit

Legistar File Number: AP 26-011

January 21, 2026

Introduced: 1/14/2026

Current Status: Agenda Ready

Version: 1

Matter Type: Administrative Permit

PLN230251 - SNYDER NANCY & SANDERS CAROLYN A AND BRITTON JACK ROBERT TR

Administrative hearing to consider a Lot Line Adjustment between two legal lots of records: Parcel 1 [41.33-acres; Assessor's Parcel Number 257-091-011-000] in the City of Soledad and Parcel 2 [33.93-acres; Assessor's Parcel Number 257-091-009-000] in the County of Monterey, resulting in two parcels containing 45.68 acres (Adjusted Parcel 1) and 29.58 acres (Adjusted Parcel 2).

Project Location: No address assigned, located at the intersection of Gabilan Drive and San Vicente Road, Soledad

Proposed CEQA action: Find the project Categorically Exempt pursuant to CEQA Guidelines section 15305 and there are no exceptions under Section 15300.2.

RECOMMENDATIONS

It is recommended that the Chief of Planning adopt a resolution to:

- a. Find the project Categorically Exempt pursuant to CEQA Guidelines section 15305 and there are no exceptions under Section 15300.2; and
- b. Approve a Lot Line Adjustment between two legal lots of records: Parcel 1 [41.33-acres; Assessor's Parcel Number 257-091-011-000] in the City of Soledad and Parcel 2 [33.93-acres; Assessor's Parcel Number 257-091-009-000] in the County of Monterey, resulting in two parcels containing 45.68 acres (Adjusted Parcel 1) and 29.58 acres (Adjusted Parcel 2).

The attached draft resolution includes findings and evidence for consideration (**Exhibit A**). Staff recommends approval subject to 5 conditions of approval.

PROJECT INFORMATION

Agent: Cody Phillips

Property Owner: Nancy Snyder & Carolyn A Sanders and Jack Robert Britton Trust

APN: 257-091-009-000 (Parcel 2) & 257-091-011-000 (Parcel 1)

Parcel Size: 33.93 acres & 41.33 acres

Zoning: Farmland with a density of 40 acres per unit or [F/40] (Parcel 2) & Community Commercial District (Parcel 1)

Plan Area: Central Salinas Valley Area Plan

Flagged and Staked: N/A, no development proposed.

SUMMARY

Staff is recommending approval of an Administrative Permit (Lot Line Adjustment) subject to the findings and evidence in the attached Resolution (see **Exhibit A**), and subject to the conditions of approval attached to the Resolution. Please read these carefully and contact the planner if you have any questions. Unless otherwise noted in the conditions, the applicant will be required to satisfy all permit conditions prior to the issuance of a building/grading permits and/or commencement of the approved use.

On January 21, 2026, an administrative decision will be made. A public notice has been distributed for this project. The deadline for submittal of written comments in opposition to the project, its findings, or conditions, based on a substantive issue, is 5:00 p.m. on Tuesday, January 20, 2026. The permit will be administratively approved the following day if we do not receive any written comments by the deadline. You will receive a copy of your approved permit in the mail. We will notify you as soon as possible in the event that we receive correspondence in opposition to your project or if the application is referred to a public hearing.

Note: This project will be referred to the Monterey County Zoning Administrator if a public hearing is necessary. The decision on this project is appealable to the Board of Supervisors.

OTHER AGENCY INVOLVEMENT

The following agencies have reviewed the project, have comments, and/or have recommended conditions:

HCD-Engineering Services
Environmental Health Bureau
HCD-Environmental Services
Mission Soledad Rural Fire Protection District
City of Soledad

Prepared by: Jade Mason, Assistant Planner

Reviewed and Approved by: Fionna Jensen, Principal Planner

The following attachments are on file with HCD:

Exhibit A - Draft Resolution including:

- Recommended Conditions of Approval
- Site Plans, Floor Plans & Elevations

Exhibit B - Vicinity Map

cc: Front Counter Copy; City of Soledad (Ariana Mora), Mission Soledad Rural Fire Protection District; HCD-Environmental Services; HCD-Engineering Services; Environmental Health Bureau; Jade Mason, Assistant Planner; Jacquelyn Nickerson, Principal Planner; Nancy Snyder & Carolyn A Sanders and Jack Robert Britton Trust, Property Owners; Cody Phillips, Agent; The Open Monterey Project; LandWatch (Executive Director); Lozeau Drury LLP; Christina McGinnis, Keep Big Sur Wild, Planning File PLN230251