

# **County of Monterey**

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901



## **Meeting Agenda - Final**

**Join via Zoom at <https://montereycty.zoom.us/j/94842820508> or in person at: 168 W. Alisal St, 2nd Floor, Salinas CA–Monterey Room, or 599 El Camino Real, Greenfield CA-Dist 3 Office, or 11140 Speegle St, Castroville CA–Dist 2 Office**

**Wednesday, November 29, 2023**

**1:00 PM**

## **Budget Committee**

Supervisor Chris Lopez will appear by video conference on this date at: 599 El Camino Real, Greenfield CA 93927. Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public.

Supervisor Glenn Church will appear by video conference on this date at: 11140 Speegle Street, Castroville CA 95012. Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public.

**Participation in meetings:**

Members of the public may participate in Committee meetings in two (2) ways:

1. You may attend the meeting in person at 168 W. Alisal Street, 2nd Floor, Salinas CA – Monterey Room; or, 599 El Camino Real, Greenfield CA – District 3 Office; or 11140 Speegle Street, Castroville CA – District 2 Office.

2. You may participate via Zoom at:

<https://montereycity.zoom.us/j/94842820508?pwd=V2JnR2hyRk5vRi9WdTYrTUtaK280QT09>

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID: 948 4282 0508 and Password: 900989

If you choose not to attend the Budget Committee meeting but desire to make a public comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Tuesday, November 28, 2023. Please submit your comment to Rocio Quezada at [quezadar1@co.monterey.ca.us](mailto:quezadar1@co.monterey.ca.us) and your comment will be placed into the record at the meeting.

If you are watching the live stream of the Budget Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the “raise hand” option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the “raise hand” option, click on the ‘participants’ icon at the bottom of your Zoom screen, then click the “raise hand” icon next to your name.

**PLEASE NOTE: IF ALL BOARD MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.**

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**NOTE:** All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

**PUBLIC COMMENT:** Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

**Call to Order**

**Additions and Corrections**

**Public Comment Period**

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

**Approval of Action Minutes**

1. Approve the Budget Committee Action Minutes of November 17, 2023.

[MIN 23-059](#)

**Attachments:** [11-17-23 BC Meeting Minutes](#)

**Consent Agenda**

2. Receive the List of Standing and Follow-up Reports due to the Budget Committee.

[BC 23-160](#)

**Attachments:** [Budget Committee Follow-Up Reports for November 2023](#)

3. Receive the October 2023 California Department of Finance Bulletin.

[BC 23-161](#)

**Attachments:** [CA Dept of Finance Bulletin - October 2023](#)

4.
  - a. Support authorizing the Auditor-Controller to amend the Fiscal Year 2023-2024 Adopted Budget to increase appropriations and estimated revenues by \$4,500,000 to Budget Unit 8054- FUND 001- Appropriation Unit CAO004, financed by a grant award from the California Interagency Council on Homelessness (CAL ICH); and
  - b. Support authorizing the County Administrative Officer or designee, to execute non-standard service contracts, as necessary, and upon approval by the Board of Supervisors, to effectuate the purchase of modular units to operate a low-barrier non-congregate shelter in Watsonville, California in partnership with Santa Cruz County, in an amount not to exceed the grant award of \$7,986,354.

[BC 23-162](#)

**Attachments:** [BC Report](#)

5.
  - a. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendices A and B to create the classification of Community Engagement Program Manager with the salary range as indicated in Attachment A;

[BC 23-164](#)

- b. Consider supporting the amendment of the FY 2023-24 County Administrative Office Adopted Budget (Fund 001-Dept. 1050-Unit 8440-Appropriation Unit CAO004) to reallocate one (1) vacant 1.0 FTE Management Analyst III to one (1) 1.0 FTE Community Engagement Program Manager in (Fund 001-Dept. 1050-Unit 8054-Appropriation Unit CAO004) as indicated in Attachment A;
- c. Support approving a resolution and authorizing the Auditor-Controller to increase appropriations in the amount of \$129,760 in the County Administrative Legislative Affairs (001-1050-CAO004-8054) Fiscal Year (FY) 2023-24 adopted budget financed by a decrease in appropriations in the County Administrative Community Engagement & Strategic Advocacy (001-1050-CAO024-8440) FY 2023-24 adopted budget (4/5th vote required);
- d. Consider supporting the amendment of Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendices A and B to create the classification of Legislative Program Manager with the salary range as indicated in Attachment A;
- e. Consider supporting the amendment of the FY 2023-24 County Administrative Office Adopted Budget (Fund 001-Dept. 1050-Unit 8054-Appropriation Unit CAO004) to reallocate and approve the reclassification of one (1) 1.0 FTE Management Analyst III to one (1) 1.0 FTE Legislative Program Manager as indicated in Attachment A;
- f. Consider supporting the County Administrative Office and the Auditor-Controller to incorporate the approved budgetary and position changes in the FY 2023-24 Adopted Budget and the Human Resources Department to implement the position changes in the Advantage Human Resources Management (HRM) System.

**Attachments:**     [BC Report](#)  
                              [Attachment A](#)

- 6. a. Support request to designate and authorize the Department of Emergency Management Director of Emergency Management and Emergency Services Manager to execute and manage grant documents for the California Governor's Office of Emergency Services (CalOES) 2022 Listos California CERT Support Grant (LC) Program; and
- b. Support directing the Auditor-Controller to amend the Fiscal Year (FY) 2023-24 Adopted Budget for the Department of Emergency Management (001-1040-8588-DEM001) to increase appropriations and estimated revenues by \$15,000 funded by grant revenues from the Governor's Office of Emergency Services (CalOES), 4/5th vote required.

**[BC 23-158](#)**

**Attachments:**     [BC Report](#)  
                              [Attachment A-Completed Board of Supervisors Resolution No. 22-326](#)  
                              [Attachment B-Resolution-Listos Grant](#)

- 7. Receive the Monterey County Workforce Development Board FY 2022-23

**[BC 23-166](#)**

Semiannual Financial/Close Out Status Report for the Workforce Innovation and Opportunity Act (WIOA) funded programs through June 30, 2023

**Attachments:**     [BC Report](#)  
                             [FY 2022-23 Semiannual Financial Close Out Status Report](#)

### **Regular Agenda**

8. a. Receive and accept the County Administrative Office's Budget End-of-Year Report for Fiscal Year 2022-23; and [BC 23-165](#)  
b. Support authorizing the County Administrative Office and Auditor-Controller to make fund balance designations in Fiscal Year 2023-24 as specified in Attachment A.

**Attachments:**     [BC Report](#)  
                             [Attachment A - Summary of Recommendations](#)  
                             [Attachment B - Capital Projects List](#)  
                             [Budget End-of-Year Report FY 2022-23](#)  
                             [BEYR PowerPoint Presentation](#)

9. Receive an update on the Enterprise Resource Planning (ERP) Replacement Project Planning. [BC 23-159](#)

**Attachments:**     [BC Report](#)  
                             [ERP Replacement Budget Presentation](#)

10. a. Support authorizing the Director of the Department of Emergency Management to take all steps necessary to implement and administer the grant of \$20,000,000 from the California Office of Emergency Services via the 2023 Winter Storm Flood Relief (WS) Program #WS23 01 0270 as indicated in Attachment A; and [BC 23-163](#)  
b. Support authorizing and directing the Auditor-Controller to amend the FY 2023-24 Adopted Budget by increasing appropriations in the Department of Emergency Management (001-1040-8588-DEM001) by \$70,354, funded by a release from Cannabis Assignment (BSA-001-3132) for Management and Administration of the grant funding; and  
c. Support directing the County Administrative Office to set aside \$140,707 funding for FY 24-25 and \$70,354 for FY 25-26 from the Cannabis Assignment Fund for Management and Administration of the grant funding; and  
d. Support authorizing and directing the Auditor-Controller and County Administrative Office to incorporate these changes in FY 2023-24 Department of Emergency Management Adopted Budget (001-1040-8588-DEM001).

**Attachments:**     [BC Report](#)  
                             [Attachment A- Project List](#)

- 11.** Receive a report on financial status and recent developments for the Department of Public Works, Facilities and Parks (PWFP) American Rescue Plan Act (ARPA) Program.

**[BC 23-157](#)**

**Attachments:**     [BC Report](#)  
                         [Attachment A - ARPA Program Budget Funding Summary](#)  
                         [Attachment B - Excerpt From FY24 Unfunded CIP](#)  
                         [Attachment C - Unfunded CIP Project Sheets](#)

## **Adjournment**

**The next meeting is scheduled on December 27, 2023 at 1:00 p.m.**

**Committee Members:** Supervisor Chris Lopez, Chair; and Supervisor Glenn Church, Vice-Chair  
**Committee Staff:** Sonia M. De La Rosa, County Administrative Officer; Ezequiel Vega, County Administrative Officer; Leslie J. Girard, County Counsel; Rocio Quezada, Committee Secretary; and  
**Elected Officials:** Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Marina Camacho, Assessor-Clerk-Recorder.

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- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.
- Meetings of the Board of Supervisors' Budget Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office at 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact Rocio Quezada, Administrative Secretary in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de Administracion localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Rocio Quezada, 831-755-5115. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.