

County of Monterey

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115



Meeting Minutes - Draft

Wednesday, September 27, 2023

1:00 PM

Budget Committee

Attendees: Supervisor Chris Lopez, Chair; Supervisor Glenn Church, Vice Chair; Sonia M. De La Rosa, County Administrative Officer; Ezequiel Vega, Assistant County Administrative Officer; Leslie J. Girard, County Counsel; Rocio Quezada, Committee Secretary; and
Elected Officials: Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Marina Camacho, Assessor-Clerk-Recorder.

Call to Order

The meeting was called to order at 1:00 p.m.

Additions and Corrections

There were no additions or corrections to the agenda.

Public Comment Period

No public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of August 30, 2023.

The Budget Committee Action Minutes of August 30, 2023 were approved by consensus.

Consent Agenda

Consent Items Nos. 2 through 9

ACTION: Consent Items Nos. 2 through 9 were approved by consensus.

2. Receive the List of Standing and Follow-up Reports due to the Budget Committee.
3. Receive the September 2023 California Department of Finance Bulletin.
4. Support the Board of Supervisors authorizing and directing the Auditor-Controller to amend FY 2023-24 Adopted Budget for County Service Area 17- Tierra Grande to increase appropriations to fund completion of an Engineer's Report/Prop 218 election and drainage improvements and amend FY 2023-24 Adopted Budget for County Service Area 25- Carmel Valley Golf and Country Club to increase appropriations to fund engineering design services for drainage improvements.
5. Support adopting a resolution to:
 - a. Authorize the Auditor-Controller to amend the County Administrative Office's Fiscal Year 2023-24 Adopted Budget to increase revenue (001-1050- CAO007-8596-5035) and appropriations (001-1050-CAO007-8596-7614) by \$4,600,000, representing the collection of Proposition 172 revenue and transfer of the same revenue to the Emergency Communications special revenue fund; and
 - b. Authorize the transfer of up to \$4,600,000 from the County Administrative Office's budget (001-1050- CAO007-8596) to the Emergency Communications budget (028-EME004-1520-8507) (4/5th vote required).
6. Authorize and direct the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget to increase appropriations in the Information Technology Department (ITD) 1930, Appropriation

INF002 by \$1,077,365, where the financing source is PEG Fee Restricted Fund Balance (Fund 001, BSA 3042, Sub BSA 193-P), for funding of the Board Chamber Audio Visual and Broadcast System Upgrade (RFP 10776).

7.
 - a. Support approving an increase in appropriations and estimated revenues of \$10,950 in the Sheriff's FY 2023-24 Adopted Budget (001-2300-SHE003-8273), financed by a Public Risk Innovation, Solutions, and Management (PRISM) and property grant; and
 - b. Support authorizing and directing the Auditor-Controller to amend the Sheriff's FY 2023-24 Adopted Budget (001-2300-SHE003-8273) by increasing appropriations and estimated revenues \$10,950, financed by a PRISM and property grant; and
 - c. Support authorizing the Contracts and Purchasing Officer or their designee to execute a non-standard agreement with Flock Group Inc., dba Flock Safety, in an amount not to exceed \$19,950, for cameras to be erected at Government Center parking lots, effective November 1, 2023 to October 31, 2025.
8.
 - a. Consider supporting to amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary range of the Sheriff's Property Technician classification as indicated in Attachment A;
 - b. Direct the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.
9. Receive and support a recommendation to authorize the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget to increase appropriations and estimated revenues by \$105,000 for the Office of the District Attorney, Fund 001, Appropriation Unit DIS001, financed by the receipt of Community Corrections Partnership (CCP) funds, in the amount of \$105,000, for the Red Door Project.

Regular Agenda

10.
 - a. Support receiving a presentation regarding Board Referral No. 2023.08 (Alejo) Monterey County COVID-19 Funeral and Burial Assistance Program progress, outreach, and community use; and
 - b. Support directing the Department of Emergency Management to close the application period for the Monterey County COVID-19 Funeral and Burial Assistance Program on October 1, 2023; and
 - c. Support approving and authorizing the Auditor-Controller's Office to increase appropriations by \$100,000 for the Department of Emergency Management FY 2023-24 Adopted Budget and increase revenues in the same amount in the County Administrative Office FY 2023-24 Adopted Budget (001-1050-CAO019-8041) to cover expenses incurred for staffing the Pajaro Disaster Recovery Manager, funded by reallocated prior year ARPA revenues.

ACTION: The Committee received a presentation on the County's Covid-19 Funeral and Burial Assistance Program.

The Committee recommended taking this item to the full Board for consideration, with support to end the program, along with a request for a list of recommendations of possible allocations for the funding for the full Board to consider.

11. Receive a report on the implementation of water and sewer infrastructure projects funded with

American Rescue Plan Act (ARPA) funds and managed by the Department of Public Works, Facilities and Parks (PWFP).

ACTION: The Committee received a report from Public Works, Facilities and Parks on the implementation of water and sewer infrastructure projects funded with ARPA funds.

Semi-Annual Reports

- 12.** Receive and accept the estimated year-end financial report for the Information Technology Department (ITD) for FY 2022-23.

ACTION: The Committee received the Information Technology Department year-end financial report.

Adjournment

The meeting adjourned at 1:22 p.m.

The next meeting is scheduled on October 25, 2023 at 1:00 p.m.