



Monterey County

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

Legistar File Number: RES 20-025

February 25, 2020

Introduced: 2/18/2020

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Resolution

- a. Adopt a resolution to authorize the Auditor-Controller to amend the FY 2019-20 Adopted Budget to add one (1) new Accountant II (20B11) position to the County Administrative Office budget (001-1050-CAO001-8045), financed by inter-departmental reimbursements from Laguna Seca Track (001-1050-CAO029-8441), in the prorated amount of \$39,995 effective March 1, 2020; and
- b. Authorize the County Administrative Office to incorporate the changes to the FY 2019-20 Adopted Budget to reflect the change in position counts.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Adopt a resolution to authorize the Auditor-Controller to amend the FY 2019-20 Adopted Budget to add one (1) new Accountant II (20B11) position to the County Administrative Office budget (001-1050-CAO001-8045), financed by inter-departmental reimbursements from Laguna Seca Track (001-1050-CAO029-8441), in the prorated amount of \$39,995 effective March 1, 2020; and
- b. Authorize the County Administrative Office to incorporate the changes to the FY 2019-20 Adopted Budget to reflect the change in position counts.

SUMMARY/DISCUSSION:

On November 19, 2019, the Board of Supervisors passed a motion to execute a new management agreement with A&D Narigi Consulting for management services at Laguna Seca Recreation Area effective January 1, 2020. Under the new management, the County is assuming responsibility and control of all finance and accounting activities at the Raceway as of January 1, 2020. The Raceway is a critical economic driver for the County in sales taxes and transient occupancy taxes and has a regional economic impact on hundreds of businesses that benefit from the events.

The former management company operated the accounting and finance department with temporary agency workers that maxed out every 720 hours per fiscal year. The 5-month employee turnaround hampered effectiveness and efficiency. The transition from the former management company exposed issues related to the lack of timely payments to vendors. Approval of this resolution would deploy County staff to perform the day to day activities required for success.

The FTE position submitted for consideration is one Accountant II with an annualized cost of \$119,985, and a prorated cost of \$39,995 for the current fiscal year effective March 1, 2020.

If approved, the staff will work on-site at Laguna Seca Recreational Area. Laguna Seca budget will reimburse the County Administrative Office by \$39,995 for current year costs. Staff will transfer to the Laguna Seca budget during the next budget process in FY 2020-21.

OTHER AGENCY INVOLVEMENT:

The Budget Committee supported this request during the January 29, 2020 meeting.

FINANCING:

No appropriation increase is needed for the County Administrative Office or Laguna Seca Track. The recommended action is financed in the current fiscal year by an inter-departmental transfer of \$39,995 from Laguna Seca to County Administrative Office. Laguna Seca Track can fund the inter-departmental transfer with its current appropriations budget. The position will be moved to the Laguna Seca budget during the FY 2020-21 budget process.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The items included in this report relate to the Board of Supervisors Strategic Initiatives on Administration and Economic Development.

- Economic Development
- Administration
- Health and Human Services
- Infrastructure
- Public Safety

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Attachments: Resolution