



Monterey County

Budget Committee

Meeting Minutes - Final

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Wednesday, May 25, 2022

1:30 PM

Monterey Room

Attendees: Supervisor Wendy R. Askew, Chair; and Supervisor Luis A. Alejo, Vice-Chair.
Committee Staff: Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rocio Quezada, Committee Secretary; and
Elected Officials: Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder.

Call to Order

The meeting was called to order at 1:32 p.m.

Additions and Corrections

There were no additions or corrections to the agenda.

Public Comment Period

There was no public comment received.

Approval of Action Minutes

The Budget Committee Action Minutes of April 25, 2022 were approved by consensus.

1. Approve the Budget Committee Action Minutes of April 25, 2022.

Consent Agenda

Consent Items 2 through 12

ACTION: Consent Items 2 through 12 were approved by consensus.

2. Receive the List of Standing and Follow-up Report due to the Budget Committee.
3. Receive the California Department of Finance Bulletin for April 2022.
4. Receive a Report on the Governor's Fiscal Year 2022-23 May Revised State Budget.
5. Support approval of funding plan for the Homeless Housing, Assistance and Prevention Program (Round 3) to the California Interagency Council on Homelessness to receive a one-time allocation of \$3,381,924.17 to continue building a unified regional coordinated response to reduce homelessness in Monterey County.
6.
 - a. Support authorizing the Auditor-Controller to amend the FY 2021-22 Adopted Budget increasing appropriations by \$1,166,163.31 in the County Clerk/Recorder's Budget Unit

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- (001-1180-ACR002-8004) to make an operating transfer from the General Fund to Recorder's Restricted Modernization Fund (027-2730-ACR003), funded by a release of \$1,166,163.31 from Recorder's Restricted Modernization restricted fund balance (001-3041-MODN); and
- b. Support authorizing the Auditor-Controller to amend the FY 2021-22 Adopted Budget increasing appropriations by \$693,892.45 in the County Clerk/Recorder's Budget Unit (001-1180-ACR002-8004) to make an operating transfer from the General Fund to Recorder's Restricted Micrographics Fund (027-2740-ACR003), funded by a release of \$693,892.45 from the Recorder's Restricted Micrographic restricted fund balance (001-3041-MICR); and
 - c. Support authorizing the Auditor-Controller to amend the FY 2021-22 Adopted Budget increasing appropriations by \$337,729.05 in the County Clerk/Recorder's Budget Unit (001-1180-ACR002-8004) to make an operating transfer from the General Fund to Recorder's Restricted Vital Record Fund (027-2750-ACR003), funded by a release of \$337,729.05 from the Recorder's Restricted Vital Record restricted fund balance (001-3041-RVTL); and
 - d. Support authorizing the Auditor-Controller to amend the FY 2021-22 Adopted Budget increasing appropriations by \$61,717.46 in the County Clerk/Recorder's Budget Unit (001-1180-ACR002-8004) to make an operating transfer from the General Fund to County Clerk's Restricted Vital Record Fund (027-2760-ACR003), funded by a release of \$61,717.46 from the County Clerk's Restricted Vital Record restricted fund balance (001-3041-CVTL); and
 - e. Support authorizing the Auditor-Controller to amend the FY 2021-22 Adopted Budget increasing appropriations by \$102,899.28 in the County Clerk/Recorder's Budget Unit (001-1180-ACR002-8004) to make an operating transfer from the General Fund to Recorder's Restricted Electronic Recording Fund (027-2770-ACR003), funded by a release of \$102,899.28 from the Recorder's Restricted Electronic Recording restricted fund balance (001-3041-ERDS).
7. a. Support reallocation of Parks Operation Fund 001, Appropriation Unit PFP058, Unit 8556 ARPA Revenue Loss allocation of \$631,546 to Facility Services Fund 001, Appropriation Unit PFP054, Unit 8552 and Utilities Fund 001, Appropriation Unit PFP055, Unit 8553;
- b. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year 2021-22 Adopted Budget to increase appropriations by \$371,828 in Facility Services Fund 001, Appropriation Unit PFP054, Unit 8552, financed by a decrease in appropriations of \$371,828 from Park Operations Fund 001, Appropriation Unit PFP058, Unit 8556, from its ARPA Revenue Loss appropriations; and
- c. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year 2021-22 Adopted Budget to increase appropriations by \$259,718 in Utilities Fund 001, Appropriation Unit PFP055, Unit 8553, financed by a decrease in appropriations of \$259,718 from Park Operations Fund 001, Appropriation Unit PFP058, Unit 8556, from its ARPA Revenue Loss appropriations.
8. Support amending the FY 2021-22 Adopted Budget to increase appropriations by \$119,534 in the
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County Administrative Office Contracts-Purchasing Department (001-1050-CAO002-8047), financed by a decrease in appropriations of \$69,385 in the County Administrative Office Records Retention (001-1050-CAO028-8474), and a decrease in appropriations of \$50,149 in the County Administrative Office Courier (001-1050-CAO035-8508).

9. Support approval of a resolution authorizing and directing the Auditor-Controller to amend the Fiscal Year 2021-22 Adopted Budget to increase appropriations and revenues by \$108,585 for the Social Services - Area Agency on Aging's Fund 001, SOC010 FY 2021-22 Adopted Budget to provide funding to various programs.
10.
 - a. Support amending Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary range of the Assistant Director of Health Services classification as indicated in Attachment A;
 - b. Support directing the Human Resources Department to implement the changes in the Advantage HRM system.
11.
 - a. Support amending Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary ranges of the Licensed Vocational Nurse and Public Health Licensed Vocational Nurse classifications as indicated in Attachment A;
 - b. Support directing the Human Resources Department to implement the changes in the Advantage HRM system.
12. Support the request to:
 - a. Authorize the Auditor-Controller to execute an operating transfer of \$250,000 from the 1991 Social Services Realignment Subaccount (025-0255-5010-SOC012-CMS) to the 1991 Health Realignment Subaccount (025-0254-4000-HEA013-PH) to fund the Bright Beginnings program; and
 - b. Authorize the Auditor-Controller to execute an operating transfer of \$1,218,318 from the 1991 Social Services Realignment Subaccount (025-0255-5010-SOC012-CMS) to the 1991 Health Realignment Subaccount (025-0254-4000-HEA013-PH) to fund Children's Medical Services programs; and
 - c. Authorize the Auditor-Controller to execute an operating transfer of \$402,726 from the 1991 Social Services Realignment Subaccount (025-0255-5010-SOC012-CMS) to the 1991 Health Realignment Subaccount (025-0254-4000-HEA013-PH) to fund the Nurse Family Partnership (NFP) and Maternal, Child, and Adolescent Health (MCAH) programs.

Regular Agenda

13. Receive the Fiscal Year 2022-23 Recommended Budget and provide direction as appropriate.

ACTION: The Committee received the FY 2022-23 Recommended Budget.

Public commend provided by Cesar Lara.

14. Support the Public Works, Facilities & Parks (Department) recommendations to the Board of Supervisors acting as the Board of Directors of the Pajaro County Sanitation District to:
 - a. Authorize and direct the Auditor-Controller to amend the Fiscal Year (FY) 2021-22 Adopted Budget for the General Fund, Fund 001, Other Financing Uses Appropriation Unit CAO017, to increase appropriations by \$30,091, where the financing source is Cannabis Tax Assignment

(001-3132);

b. Authorize and direct the Auditor-Controller to transfer \$30,091 in FY 2021-22 to PCSD, Fund 151, Appropriation Unit PFP047 from General Fund, Fund 001, Other Financing Uses Appropriation Unit CAO017; and

c. Authorize and direct the Auditor-Controller to amend the FY 2021-22 Adopted Budget for PCSD, Fund 151, Appropriation Unit PFP047, to increase appropriations by \$247,908, where the financing sources are increased property tax revenues of \$15,855, Fund 151 Unassigned Fund Balance (151-3101) for \$201,962 and General Fund, Fund 001 Operating Transfer In for \$30,091.

**ACTION: The Committee supported Item No. 14.a thru 14.c by consensus.
This item will go to the full Board for consideration.**

- 15.** a. Receive the Fiscal Year 2021-22 Special District Annual Report; and
b. Provide direction to staff.

ACTION: The Committee received the FY 21-22 Special Districts Annual Report.

Quarterly Reports

- 16.** Receive Natividad Medical Center's Financial Report for the third quarter (January 2022 thru March 2022) of fiscal year 2022.

ACTION: The Committee received NMC's Financial Report for the third quarter of FY 2022.

Adjournment

The meeting adjourned at 3:08 p.m. The next meeting is scheduled on June 29, 2022 at 1:30 p.m. in the Monterey Room.