

# **County of Monterey**

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901  
831.755.5115



## **Meeting Minutes - Draft**

**Tuesday, September 3, 2024**

**3:00 PM**

**SPECIAL MEETING**

**Budget Committee**

**Attendees:** Supervisor Chris Lopez, Chair; Supervisor Glenn Church, Vice-Chair; Sonia M. De La Rosa, County Administrative Officer; Ezequiel Vega, Assistant County Administrative Officer; Susan Blitch, County Counsel; Rocio Quezada, Committee Secretary; and  
**Elected Officials:** Rupa Shah, Auditor-Controller; and Mary Zeeb, Treasurer-Tax Collector.  
**Excused:** Marina Camacho, Assessor-Clerk-Recorder.

### Call to Order

**The meeting was called to order at 3:00 p.m.**

### Additions and Corrections

**There were no additions or corrections to the agenda.**

### Public Comment Period

**No public comment received.**

### Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of July 31, 2024.

**The Budget Committee Action Minutes of July 31, 2024 were approved by consensus.**

### Consent Agenda

#### **Consent Items Nos. 2 through 6**

**ACTION: Consent Items Nos. 2 through 6 were approved by consensus.**

2. Receive the List of Standing and Follow-up Reports due to the Budget Committee.
3. Receive the August 2024 California Department of Finance Bulletin.
4.
  - a. Amend the Adopted Budget for the Office of the District Attorney - Civil Budget Unit 2240-8062-Fund 001-Appropriation Unit DIS001 to reallocate one (1) Legal Secretary II to one (1) Legal Secretary III as indicated in Attachment A; and
  - b. Direct the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2024-25 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.
5. Support the request to:
  - a. Accept a Local Immigrant Integration and Inclusion Grant Award (LIIG) in the amount of \$264,123 for Social Services, funded by the California Governor's Office of Business and Economic Development (GO-Biz); and
  - b. Authorize the Director or designee of the Department of Social Services to sign and execute an agreement with the California GO-Biz for the LIIG funding for the performance period of October 1, 2024 through September 30, 2025, in the amount of \$264,123; and
  - c. Authorize the Director or designee of the Department of Social Services to sign all amendments to the Agreement; and
  - d. Authorize and direct the Auditor-Controller to amend Fiscal Year 2024-25 Adopted Budget,

Community Programs, Fund 001, Appropriation Unit SOC004, increasing appropriations and estimated revenues by \$264,123 funded by the LIIIG award for outreach and mobile services critical to successful immigrant integration efforts in our community.

6. Support the Department of Public Works, Facilities and Parks (PWFP) recommendation to the Board of Supervisors, acting as the Board of Directors of the Boronda County Sanitation District, to authorize and direct the Auditor-Controller to amend the Fiscal Year 2024-25 Boronda County Sanitation District Adopted Budget, Fund 156, Appropriation Unit PFP049, to increase appropriations by \$187,998, funded by an increase in sanitation services revenue of \$2,683 and unassigned fund balance (156-3101) of \$185,315 to fund the completion of an Engineer's Report and Proposition 218 sewer rate increase, sewer line inspection and cleaning, and mandated regulatory compliance.

### **Regular Agenda**

7.
  - a. Authorize the Auditor-Controller to complete the transfer of funds from Natividad Medical Center's Enterprise Fund NMC001-451-9600-8142 to the Capital Reserve Fund NMC002-404-9600-8142 in the amount of \$117,090,572 for major capital projects and equipment; and
  - b. Authorize the Auditor-Controller to complete the transfer of fund from NMC's Enterprise Fund NMC001-451-9600-8142 to NMC Strategic Reserve Fund 3111, in the amount of \$8,500,000, to increase reserve funds available for NMC's working capital for 30 days.

**ACTION: The Committee supported Item No. 7 by consensus.**

8.
  - a. Support amending the Department of Public Works, Facilities and Parks Fiscal Year (FY) 2024-25 Adopted Budget for the Road Fund 002, Appropriation Unit PFP004 to add one (1) FTE Senior Civil Engineer and increase appropriations by \$252,393 funded by the Road Fund; and
  - b. Support directing the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2024-25 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.

**ACTION: The Committee supported Item No. 8. by consensus.**

9.
  - a. Support use of General Fund Contingency to provide funding for a drainage study, in response to the next steps for *Board Referral No. 2024.04* seeking to 1) analyze and address floodplain issues in the Little Bear Creek area; and 2) to address expedited permit processes for cleaning and long-term maintenance of Little Bear Creek; and
  - b. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year (FY) 2024-25 adopted budget to increase appropriations by \$200,000 for Special Districts Administration General Fund 001, Appropriation Unit PFP003, financed by a decrease in appropriations of \$200,000 in Contingencies, General Fund 001, Appropriation Unit CAO020 (4/5ths vote required).

**ACTION: The Committee supported Item No. 9. by consensus.**

10. Support the request to:
  - a. Authorize County of Monterey Department of Social Services (DSS) to engage County financial advisors in the development of financing strategies for the Broadway Family Connection Project (BFCP) that will replace the County building located at 1281 Broadway Ave, Seaside; and

- b. Provide direction to staff to work with the County's financial advisors on evaluating options for financing the development and construction of the building; and
- c. Recommend that the ensuing financing options be presented to the Board of Supervisors for consideration.

**ACTION: The Committee recommended that the Department of Social Services have a discussion with the full Board regarding the highest priorities in terms of all capital projects in the Capital Improvement Plan, in addition to working with the budget office on all discussions regarding the proposed project.**

#### **Semi-Annual Reports**

- 11. Receive the Bi-Annual Report from the Assessor County Clerk Recorder.

**ACTION: The Committee received a bi-annual report from the Assessor County Clerk Recorder.**

- 12. Receive and accept the semi-annual report of expenditures and caseload data for the Department of Social Services for the period of January through June 2024.

**ACTION: The Committee received a semi-annual report of expenditures and caseload data for the Department of Social Services for the period January through June 2024.**

#### **Adjournment**

**The meeting adjourned at 4:15 p.m.**

**The next regular meeting is scheduled on September 25, 2024 at 1:00 p.m.**