



# Monterey County

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## Board Report

Legistar File Number: A 14-282

January 27, 2015

Introduced: 12/2/2014

Version: 1

Current Status: Agenda Ready

Matter Type: BoS Agreement

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) to execute Renewal and Amendment No. 1 to the Agreement (A-12138) with Smith and Enright Landscape Inc. for Landscape Maintenance Services at NMC per the Request for Proposals (RFP #9600-19), extending the Agreement an additional 12 month period for a revised term of December 1, 2011 through November 30, 2015 and adding \$98,784 for a revised total aggregate amount not to exceed \$424,771.

### **RECOMMENDATION:**

It is recommended the Board of Supervisors authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) to execute Renewal and Amendment No. 1 to the Agreement (A-12138) with Smith and Enright Landscape Inc. for Landscape Maintenance Services at NMC per the Request for Proposals (RFP #9600-19), extending the Agreement an additional 12 month period for a revised term of December 1, 2011 through November 30, 2015 and adding \$98,784 for a revised total aggregate amount not to exceed \$424,771.

### **SUMMARY/DISCUSSION:**

Responses to the Request for Proposals (RFP #9600-19) for landscaping maintenance services for Natividad Medical Center were received on August 16, 2011, from seven landscaping contractors. On August 19, 2011 Smith and Enright received the highest ranking from the NMC Selection Committee and the scope and fee schedule was agreed upon in the amount of \$8,232.00 per month. The Agreement received Board of Supervisors approval on November 8, 2011.

Smith and Enright Landscaping have provided General Grounds Maintenance and Landscaping Services for the NMC Campus over the initial term of the Agreement (three years). Services include but are not limited to lawn maintenance, watering and tree pruning and trimming. In addition, Smith and Enright provide maintenance of outside trash/debris removal and grounds keeping support to the NMC engineering staff.

Natividad Medical Center encompasses a very large campus with several patients, visitors and employees entering the campus on a 24/7 basis. The need for grounds keeping is vital for safety and cleanliness of the medical center grounds.

Smith and Enright has met the landscaping service needs of NMC within the scope of the current Agreement and the NMC Engineering Department wish to extend the current contract for a period of one (1) year per the original RFP #9600-19.

**OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed and approved this Renewal and Amendment No. 1 as to legal form and risk provisions, and the Auditor-Controller has reviewed and approved as to payment provisions. The Renewal and Amendment No. 1 has also been reviewed and approved by NMC's Finance Committee (November, 2014) and by its Board of Trustees (December 2014).

**FINANCING:**

The cost for this Renewal and Amendment No. 1 is \$98,784 and is included in the Fiscal Year 2014-15 Adopted Budget. There is no impact to the General Fund.

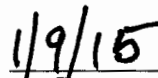
Prepared by: Everett Bertsch, Interim Engineering Director, 783-2641

Approved by: Dr. Kelly O'Keefe, Interim Chief Executive Officer, 783-2553

Attachments: Renewal & Amendment No. 1, Original Agreement, Spend Sheet

Attachments on file with the Clerk of the Boards' Office

  
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Dr. Kelly O'Keefe, Interim Chief Executive Officer

  
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Date