



Monterey County

Board Order

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Upon motion of Supervisor Parker, seconded by Supervisor Salinas and carried by those members present, the Board of Supervisors hereby:

Adopted Resolution No 13-356 to:

- a. Approve the 2013 Winter/Eco Recess for Units P, X, Y and Z, (excluding elected officials in Unit Y); and
- b. Authorize the Auditor-Controller to implement the Winter/Eco Recess for the aforementioned Units in the Advantage HRM system; and
- c. Approve proposed 2013 County closure schedule of selected County departments and/or divisions for the winter holiday from December 26, 2013 through December 31, 2013; and
- d. Waive Ordinance No. 766, fixing the days and hours of operation of County offices.

PASSED AND ADOPTED on this 3rd day of December 2013, by the following vote, to wit:

AYES: Supervisors Armenta, Calcagno, Salinas, Parker and Potter

NOES: None

ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 77 for the meeting on December 3, 2013.

Dated: December 5, 2013
File Number: 13-1223

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By Denise Hancock
Deputy

Before the Board of Supervisors in and for the County of Monterey, State of California

Resolution No.: 13-356

- a. Approve the 2013 Winter Recess for Units P, X, Y and Z (excluding elected officials in Unit Y); and
b. Authorize the Auditor-Controller to implement the Winter/Eco Recess for the aforementioned Units in the Advantage HRM system; and
c. Approve Proposed 2013 County closure schedule of selected County departments and/or divisions for the winter holiday from December 26, 2013 through December 31, 2013; and
d. Waive Ordinance No. 766, fixing the days and hours of operation of County offices.....

BE IT RESOLVED, by the Board of Supervisors of the County of Monterey as follows:

- a. Units P, X, Y and Z (excluding elected officials in Unit Y) shall receive four paid days (equivalent to 32 hours for a full time employee) to use during the 2013 Winter Recess from December 26, 2013 through December 31, 2013;
b. The Auditor-Controller is authorized to implement the Winter/Eco Recess for the aforementioned Units in the Advantage HRM system; and
c. Selected County departments and/or divisions (Attachment B) shall close for the Winter/Eco Recess from December 26, 2013 through December 31, 2013; and
d. Ordinance No. 766, (Attachment C) fixing the days and hours of operation of County offices, is waived with respect to December 26, 2013 through and including December 31, 2013.

PASSED AND ADOPTED upon motion of Supervisor Parker seconded by Supervisor Salinas and carried this 3rd day of December 2013, by the following vote, to wit:

AYES: Supervisors Armenta, Calcagno Salinas, Parker and Potter
NOES: None
ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 77 for the meeting on December 3, 2013.

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Gail T. Borkowski, Clerk of the Board of Supervisors
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2013 County Closure - Christmas to New Years

Department	Thursday, December 26, 2013	Friday, December 27, 2013	Monday, December 30, 2013	Tuesday, December 31, 2013
Assessor-Clerk-Recorder	Open: 8:00 a.m. - 12:00 p.m.	Open: 8:00 a.m. - 12:00 p.m.	Open: 8:00 a.m. - 12:00 p.m.	Open: 8:00 a.m. - 12:00 p.m.
County Parks	Open	Open	Open	Open
District Attorney's Office	Open	Open	Open	Open
DSS-Community Benefits Salinas, Seaside, King City	Open	Open	Open	Open
Elections	Closed	Open	Open	Open
Emergency Communications	Open	Open	Open	Open
Health	Open	Open	Open	Open
Information Technology Department	Open	Open	Open	Open
Natividad Medical Center	Open	Open	Open	Open
Probation	Open	Open	Open	Open
Public Defender	Open	Open	Open	Open
Sheriff	Open	Open	Open	Open
Agricultural Commissioner, 1	Closed	Closed	Closed	Closed
Auditor-Controller, 2	Closed	Closed	Closed	Closed
CAO-Administration	Closed	Closed	Closed	Closed
CAO-Budget & Analysis	Closed	Closed	Closed	Closed
CAO-Contracts/Purchasing	Closed	Closed	Closed	Closed
CAO-Intergovernmental Affairs	Closed	Closed	Closed	Closed
CAO-Office of Emergency Services, 3	Closed	Closed	Closed	Closed
Child Support Services	Closed	Closed	Closed	Closed
County Counsel/Risk Management, 4	Closed	Closed	Closed	Closed
Clerk of the Board	Closed	Closed	Closed	Closed
DSS-Administrative/HR Services, 5	Closed	Closed	Closed	Closed
DSS-Aging/Adult Services, Marina, 6	Closed	Closed	Closed	Closed
DSS-Family/Childrens Services, 7	Closed	Closed	Closed	Closed
DSS-One Stop Career Center, Salinas	Closed	Closed	Closed	Closed
DSS-One Stop Career Center Seaside & King City	Closed	Closed	Closed	Closed
Economic Development	Closed	Closed	Closed	Closed
Equal Opportunity Office, 8	Closed	Closed	Closed	Closed
Human Resources, 9	Closed	Closed	Closed	Closed
Library, 10, 11, 12	Closed	Closed	Closed	Closed
Military & Veterans Affairs Office	Closed	Closed	Closed	Closed
Parks Administration	Closed	Closed	Closed	Closed
Resource Management Agency-Administration, 13	Closed	Closed	Closed	Closed
Resource Management Agency-Building, 14	Closed	Closed	Closed	Closed
Resource Management Agency-Planning, 15	Closed	Closed	Closed	Closed
Resource Management Agency-Public Works, 16	Closed	Closed	Closed	Closed
Treasurer-Tax Collector	Closed	Closed	Closed	Closed
UC Cooperative Extension	Closed	Closed	Closed	Closed
Water Resources Agency, 17	Closed	Closed	Closed	Closed

Footnotes

Agricultural Commissioner, 1	Limited services will be provided to industry and on call for emergencies
Auditor-Controller, 2	Auditors will be open for internal business purposes from 12/26/13 - 12/31/13
CAO-Office of Emergency Services, 3	Staff will be on call for emergencies
County Counsel/Risk Management, 4	Staff will be available for emergencies and court appearances
DSS-Administrative/HR Services, 5	Minimal staffing to support Community Benefits and continuity of operations
DSS-Aging/Adult Services, Marina, 6	Available for adult abuse reporting and emergency response only
DSS-Family/Childrens Services, 7	Available for child abuse reporting, emergency response and court petitions only
Equal Opportunity Office, 8	Available by phone for emergencies
Human Resources, 9	Staff will be on call for emergencies
Library - Seaside Branch, 10	Refer to County website for specific hours
Library - Buena Vista, Castrovill, Gonzales, Greenfield, King City, Marina, Prunedale and Soledad Branches, 11	Refer to County website for specific hours
Library - Aromas, Big Sur, Pajaro, and San Ardo Branches, 12	Refer to County website for specific hours
Resource Management Agency-Administration, 13	Accommodations will be made to deal with emergency or critical situations
Resource Management Agency-Building, 14	Staff will be on call for emergencies
Resource Management Agency-Planning, 15	Will have an emergency process for Emergency Permits and for unsafe or unhealthy conditions relating to code violations
Resource Management Agency-Public Works, 16	Limited crews for minimal service levels, may vary depending upon weather/building occupancy
Water Resources Agency, 17	Should ALERT be activated, identified staff in WRA Planning & Management will work. In the event of a weather emergency, identified members of the Operations & Maintenance division will work