

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No.: PPPR Control No. 13-006)
 HRM Control No. 13-004)

Adopt a Resolution to:)

- a. Amend the Personnel Policies and Practices Resolution (PPPR) No. 98-394 to add the classification of Digital Forensic Investigator (43G05) and establish the salary range as indicated in below table;)
- b. Authorize the Human Resources Department to implement the change in the Advantage HRM system;)
- c. Amend the District Attorney’s Office Budget Unit 2240-8063, to reallocate one (1) To Be Determined (TBD) (XXXXX) FTE to one (1) Digital Forensic Investigator (43G05) FTE; and)
- d. Authorize the County Administrative Office and the Auditor/Controller to incorporate the changes into the FY 2013-14 2240-8063 adopted budget to reflect the change in position counts as indicated in attachment A.)

WHEREAS, the District Attorney and Sheriff identified a need for an investigatory classification to conduct digital forensics investigations for the purpose of gathering and processing digital evidence during the course of their investigations:

NOW, THEREFORE, the Monterey County Board of Supervisors hereby resolves to approve the following:

- a. Amend the Personnel Policies and Practices Resolution (PPPR) No. 98-394 to add the classification of Digital Forensic Investigator (43G05) and establish the salary range as indicated below:

Classification Title: Digital Forensic Investigator							Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*
Hourly, Bi-Weekly and Monthly Pay Rates												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7						
30.295	31.957	33.710	35.559	37.509	39.385	41.354	43G05	13	PP	8810	J	C
2,423.60	2,556.54	2,696.77	2,844.69	3,000.73	3,150.77	3,308.31						
5,251	5,539	5,843	6,164	6,502	6,827	7,168						

*provided for information purposes only

- b. Authorize the Human Resources Department to implement the change in the Advantage HRM system;
- c. Amend the District Attorney’s Office Budget Unit 2240-8063, to reallocate one (1) To Be Determined (TBD) (XXXXX) FTE to one (1) Digital Forensic Investigator (43G05) FTE; and
- d. Authorize the County Administrative Office and the Auditor/Controller to incorporate the changes into the FY 2013-14 2240-8063 adopted budget to reflect the change in position counts as indicated in attachment A.

PASSED AND ADOPTED on this _____ day of _____, 2013, by the following vote, to-wit:

AYES:
 NOES:
 ABSENT:

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book____ for the meeting on _____.

Dated: Gail T. Borkowski, Clerk of the Board of Supervisors,
County of Monterey, State of California

By _____
, Deputy