



# Monterey County

Item No.

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: A 21-342

July 20, 2021

Introduced: 6/10/2021

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Agreement

- a. Authorize the Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute an agreement with Enrollware Software for web-based class scheduling and student registration services for an amount not to exceed \$6,000 with an agreement term of August 1, 2021 through July 31, 2022
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard risk provisions within the agreement.

### **RECOMMENDATION:**

#### **It is recommended the Board of Supervisors:**

- a. Authorize the Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute an agreement with Enrollware Software for web-based class scheduling and student registration services for an amount not to exceed \$6,000 with an agreement term of August 1, 2021 through July 31, 2022
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard risk provisions within the agreement.

### **SUMMARY/DISCUSSION:**

Certain certifications are required for NMC staff to have the ability to give appropriate, lifesaving care to our patients, families, and significant others when necessary. Our current process for staff to register for required certification courses, i.e. Basic Life Support (BLS), Advanced Cardiovascular Life Support (ACLS), and Pediatric Advanced Life Support (PALS) and Neonatal Resuscitation Program (NRP) classes, is to come to the Nursing Education Department during the hours they are open (7:00 am to 4:00 pm), inquire about course dates, register and pay by check or cash. This process requires our staff who work nights or have a day off to stay over or come in on their day off to sign-up for our classes.

The utilization of Enrollware will allow NMC staff easy access to register and pay online for our live classes 24 hours a day. Additional information related to course requirements is also provided. This program will also track and issue Continuing Education Units, as well as, issue ecards. This implementation of Enrollware will increase staff satisfaction and allow the Nursing Education Department to communicate more clearly and operate more efficiently.

**OTHER AGENCY INVOLVEMENT:**

The Office of County Counsel has reviewed and approved this agreement as to form, and the Auditor-Controller has reviewed and approved as to payment provisions. The agreement has also been reviewed and approved by NMC's Finance Committee and by its Board of Trustees on June 11, 2021.

**FINANCING:**

The cost for this agreement is \$6,000, which is included in the Fiscal Year 2021-22 Recommended Budget.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

This agreement is for a software system which improves data processing at NMC. The use of this system directly contributes to a more efficient and effective use of resources within the organization.

- Economic Development
- Administration
- Health and Human Services
- Infrastructure
- Public Safety

Prepared by: Susan V. Watson, MSN, RN, Interim Director of Nursing Education & Simulation, 783-2851

Approved by: Approved by: Charles Harris, MD, Interim Chief Executive Officer, 783-2785

Attachments:

Enrollware Services Agreement

Attachments on file with the Clerk of the Board

*Dr. Charles R. Harris*  
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Dr. Charles R. Harris, Interim Chief Executive Officer

*7/12/21*  
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Dated