

ATTACHMENT A

A.38 BOARD OF SUPERVISORS STAFFING

A.38.1 Board Member Staffing

Each Board of Supervisors District Office shall have one (1) full time equivalent Board of Supervisors Chief of Staff and two (2) full time equivalent Board of Supervisors Policy Analyst positions allocated in the budget each Fiscal Year.

Each member of the Board of Supervisors may appoint an employee to a permanent County position in the class of Board of Supervisors Chief of Staff, or Board of Supervisors Policy Analyst, or underfill with an authorized position with a lower paid classification, to include the Board of Supervisors Executive Assistant, in accordance with the appropriations in their fiscal year budget.

All employees appointed by members of the Board of Supervisors, under the provisions of this article, shall serve at the pleasure of the Board member making said appointment and shall be exempt from the requirements of Section A.2.1 and A.4.1 through A.4.5.

All appointments made pursuant to this article shall terminate when the appointing Board member leaves office unless a vacancy occurs during the term of the Board member making the appointment, in which case the appointment shall continue until a new Board member has taken office or the Board of Supervisors provides otherwise for the filling of the positions.

Additional staffing options that the Board of Supervisors may implement are as follows:

- a) Appoint temporary employees at a salary rate not to exceed the seventh step of the salary range for the Board of Supervisors Policy Analyst provided that in no case shall the total amount paid for temporary services exceed a full-time monthly equivalent of the seventh step of the salary range for Board of Supervisors Chief of Staff.
- b) Secure administrative or clerical services to be paid by claim provided that the hourly and monthly salary limits described in paragraph a) above are not exceeded.

Amended 7/27/10; 10-234

Amended 8/28/18; 18-287

Amended 4/8/23; 23-017