



## County of Monterey Board of Supervisors

### Board Order

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[www.co.monterey.ca.us](http://www.co.monterey.ca.us)

A motion was made by Supervisor Chris Lopez, seconded by Supervisor Luis A. Alejo to:

**Agreement No.: A-16354; Amendment No.: 1**

- a. Authorize the Contracts Purchasing Officer or their designee to execute Amendment No. 1 to Agreement No. A-16354 with One Transcription Services for continuing transcription services for the Office of the District Attorney, increasing the not-to-exceed amount by \$100,000 for a revised total of \$130,000 and extending the Agreement term by two years, retroactively extending the period from July 1, 2025 through June 30, 2027;
- b. Accept non-standard contract provisions as recommended by the District Attorney;
- c. Authorize the Contracts Purchasing Officer or their designee and the District Attorney or their designee to sign and execute the appropriate documents and verifications related to this amendment when required; and
- d. Authorize the Contracts Purchasing Officer or their designee to issue purchase orders on an as-needed basis pursuant to the Agreement retroactive to July 1, 2025 through June 30, 2027.

PASSED AND ADOPTED on this 6<sup>th</sup> day of January 2026, by roll call vote:

AYES: Supervisors Alejo, Church, Lopez, Root Askew and Daniels

NOES: None

ABSENT: None

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting January 6, 2026.

Dated: January 7, 2026

File ID: 25-870

Agenda Item No.: 30

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

Margarita Hernandez, Deputy