

County of Monterey
Contracts/Purchasing Department
JUSTIFICATION OF SOLE SOURCE/SOLE BRAND REQUEST

Purchase Requisition Number _____

Date September 12, 2011

Description of Item: Records Management and Jail Management System

1. Please indicate the following:

Procurement: Goods
 Services

(Check One)
Sole Source: Item is available from one source only. Item is a one-of-a kind and is not sold through distributors. Manufacturer is exclusive distributor.

Sole Brand: Various sources can supply the specified model and brand and competitive bids will be solicited for the requested brand only. Meets form, fit and function- nothing else will do.

Note: Sole Source/Sole Brand Requests are not maintained as a standing request. Each request is for a single one-time purchase only.

2. Vendor Selection:

Preferred Vendor
 Sole Source

Vendor Name: TRACNET Corporation
Address: 1277 Adobe City: Pacific Grove State: CA 93950
Phone Number: (831) 643-9943 Fax: () _____
Contact Person: Ken Rolle Title: Vice President
Federal Employer #: _____

3. Provide a brief description of the goods/services to be purchased and why this purchase is being proposed under a sole source acquisition.

a) Why were product and/or vendor chosen?

The vendor has unique experience within Monterey County, currently providing similar services to 9 of the 12 city police agencies in the County and in negotiations with two others.

- b) What are the unique performance features of the product/brand requested that are not available in any other product/brand? For Services: what unique qualifications, rights, and licenses does the vendor possess to qualify as a sole source/brand request?

The vendor's current relationship with 9 of the 12 police agencies (and potential to have agreements with 11 of the 12 in the near future) allows for information obtained by one agency to be shared with all other participating agencies every fifteen minutes. No other vendor could provide this same type of information to officers in the field on a real time basis.

In addition, due to the vendor's integration with L-1's Live Scan (another vendor under contract with the Sheriff's office), the information and photograph entered into the system by the arresting officer of a local city, would be immediately transferred to the Jail staff, eliminating the need for duplicative data entry at the jail.

The vendor has created an electronic version of the Sheriff's Office pre-booking sheet for the 9 agencies. Arrest information automatically populates the pre-booking sheet for the officer to provide to the jail.

- c) Why are these specific features/qualifications required?

The ability to share real time data among agencies will increase our effectiveness in investigating crimes and arresting suspected criminals. Based on the diminishing resources of this Department, and the cities within the County, all law enforcement agencies will need to increase their level of collaboration and cooperation to ensure public safety. By having a majority of the agencies utilizing the same records management system, communication in the field will be enhanced and future consolidation of services could be more easily facilitated.

In the area of jail bookings, the recent enactment of AB 109 is expected to significantly increase the number of inmates housed at the County jail, which will exacerbate existing overcrowding issues. One of the potential solutions to this issue will be citing and releasing lower level offenders to ensure that the limited space in the jail is used for the most dangerous criminals. It will be more imperative than ever that employees in the jail have the most efficient and effective tools to ensure that new inmates are properly processed and classified. Utilizing the same system that is being used by the police agencies will allow for data collected by the arresting officer to be electronically transferred to County staff, saving significant time in processing new inmates, which also allows the patrol officer to quickly return to the field.

- d) What other products/services have been examined and/or rejected?

There are several other vendors that provide Records and Jail Management Systems throughout the state. Preliminary discussions with various vendors has occurred, but no detailed examination of these vendors has occurred to date.

- e) Why are other sources providing like goods or services unacceptable (please give a full meaningful explanation)?

None of the other vendors would provide for the ability to share data for more efficient jail bookings and ensure that the officers in the field have the most accurate and timely information to protect the public

- f) What are the unique performance features REQUIRED (not merely preferred), and how would your requirement be inhibited without this particular item or service?

The ability to share real time data among patrol deputies in the field with police officers in other cities.

The ability for booking data entered by local law enforcement agencies to be electronically transferred into the jail management system.

- g) Estimated Costs:

\$1.5-2.0 million

4. Is there an unusual or compelling urgency associated with this project?

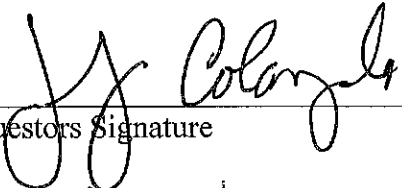
- No
 Yes (Please describe)

The current Records and Jail Management System is based on outdated mainframe computer technology that is subject to potential failure at any time. The County currently employs only two programmers who are capable of maintaining/repairing the system. Finally, the system is inadequate to properly manage our current operations and can lead to missing arrest warrants and inmates being held beyond their release date.

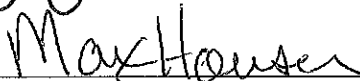
THE FOLLOWING TO BE COMPLETED BY THE REQUESTOR

I hereby certify that:

1. I am an approved department representative, and am aware of the County's requirements for competitive bidding, as well as the criteria for justification for sole source/brand purchasing.
2. I have gathered the required technical information and have made a concentrated effort to review comparable and/or equal equipment.
3. The information contained herein is complete and accurate.
4. There is justification for sole source/brand purchasing noted above as it meets the County's criteria.
5. A sole source/brand purchase in this case would withstand a possible audit or a vendor's protest.


Requestors Signature

9-20-11
Date



Authorized Signature by Department Head

Sept 20, 2011
Date


Contracts/Purchasing Officer

12-14-11
Date

Upon an Indepth review and acceptance of the Greenfield Police Department bid process I have agreed to authorize the above request for a Sole Source/brand agreement due to the finding that an additional bidding process by the County would be unwavering, and would NOT produce an advantage and would not be in the public best interest.

 Next step to create an agreement with Tracnet.