



Monterey County

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

Legistar File Number: A 20-102

May 05, 2020

Introduced: 4/23/2020

Current Status: Health Department -
Consent

Version: 1

Matter Type: BoS Agreement

- a. Approve and Authorize the Director of Health or the Assistant Director of Health to sign an Agreement with Panoramic Software Inc., for the provision of web based software subscription, database hosting, technical support/maintenance of the PG-ProWeb solution utilized by the Monterey County Health Department's Public Guardian Bureau, in the amount of \$169,500 for the term of July 1, 2020 through June 30, 2023; and
- b. Approve and authorize the Health Director to approve up to three (3) future amendments that do not exceed ten percent (10%) (\$16,950) of the original Agreement amount and do not significantly alter the scope of services.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and Authorize the Director of Health or the Assistant Director of Health to sign an Agreement with Panoramic Software Inc., for the provision of web based software subscription, database hosting, technical support/maintenance of the PG-ProWeb solution utilized by the Monterey County Health Department's Public Guardian Bureau, in the amount of \$169,500 for the term of July 1, 2020 through June 30, 2023; and
- b. Approve and authorize the Health Director to approve up to three (3) future amendments that do not exceed ten percent (10%) (\$16,950) of the original Agreement amount and do not significantly alter the scope of services.

SUMMARY/DISCUSSION:

The Monterey County Health Department's Public Guardian/Administrator/Conservator Bureau (Public Guardian) operates under the authority and direction according to the California Probate Code and as appointed by the courts in the provision of the following services that include but are not exclusive to: individual assessments, fiscal management, location of housing, establishment/eligibility of government and private benefits, coordination of care, targeted case management visitations, and overall individual client support.

To track the fiduciary and case management services provided, Public Guardian staff utilize the PG-ProWeb solution developed by Panoramic Software, Inc. The approval of this recommended action will enable continuity of tracking the services provided and meet reporting requirements to the Superior Court.

While this work is not directly in support of a Health Department strategic initiative, it is in support of one or more of the ten essential public health services, specifically: 1. Monitor health status to identify and solve community health problems and 7. Link people to needed personal health services and

assure the provision of health care when otherwise unavailable.

OTHER AGENCY INVOLVEMENT:

The office of County Counsel and the Auditor-Controller have reviewed and approved this Agreement as to legal form and fiscal provisions, respectively.

FINANCING:

Funding for this agreement is included in the Health Department's Public Guardian Bureau (4000-HEA008-8118) FY 2020-21 Requested Budget. Subsequent renewals to the software subscription will be included in the FY 2021-22 and FY 2022-23 Requested budgets.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

☐ Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

☐ Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

☒ Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

☐ Infrastructure:

- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

☐ Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Sarah House, Departmental Information Systems Manager, 755-4531

Approved by:

 Date: 04/28/2020
Elsa Jimenez, Director of Health, 755-4526

Attachment:

Agreement is on file with the Clerk of the Board