



# County of Monterey

## Item No.23

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: 23-198

March 21, 2023

**Introduced:** 2/27/2023

**Current Status:** General Government -  
Consent

**Version:** 1

**Matter Type:** General Agenda Item

a. Approve and adopt the proposed amended bylaws of the Monterey County Deferred Compensation Administrative Committee.

#### RECOMMENDATION:

It is recommended that the Board of Supervisors:

Approve and adopt the proposed amended bylaws of the Monterey County Deferred Compensation Administrative Committee.

#### SUMMARY:

The Monterey County Deferred Compensation Administrative Committee (Committee) oversees the operations and administration of the Monterey County 457(b) Deferred Compensation Plan (457 Plan) and is governed by the Bylaws of the Committee (Attachment A). During the February 15, 2023 quarterly committee meeting, the Committee approved draft amendments to the Bylaws (Attachment B) and recommends that the Board of Supervisors approve and adopt the amended bylaws.

#### DISCUSSION:

In November 2022, the Committee formed an *ad-hoc* committee to review and make recommendations to update the bylaws related to *Section 6 Committee Members*. Committee members were comprised of nine voting members, one of which was a representative of Management Council. In January 2022, County Employee Management Association (CEMA) was officially recognized as the union representative for Unit X employees and in December 2022, Management Council officially disbanded. With this change, it became necessary to update the bylaws in order to appropriately designate committee members. The *ad-hoc committee* has recommended keeping the same number of members and increasing union representatives from two to three. Additionally, in order to ensure active committee participation by union representatives, the committee recommends union representation be determined by offering committee seats to the three largest unions and then extending to other union groups, as necessary, in descending order (by largest number of represented employees) in the event that representation is waived, or the union group is non-responsive. In addition to this change the Committee has made several other non-substantive corrections and updates to the Bylaws.

#### OTHER AGENCY INVOLVEMENT:

The proposed recommendations and revisions of the bylaws were presented by the *ad-hoc committee* and approved by the Monterey County Deferred Compensation Administrative

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Committee. The Office of the County Counsel has also approved as to form.

FINANCING:

Members of the Committee serve without compensation. Changes to the bylaws, including any relative staff support, will have no impact on the County's General Fund.


BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Mark a check to the related Board of Supervisors Strategic Initiatives

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Melissa Zamora, Senior Benefits Analyst

Approved by: Mary Zeeb, Deferred Compensation Administrative Committee Chair

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Attachments:

Board Report

Attachment A - Current Bylaws of the Deferred Compensation Administrative Committee

Attachment B - Proposed Amended Bylaws of the Deferred Compensation Administrative Committee  
- Clean Version

Attachment C - Proposed Amended Bylaws of the Deferred Compensation Administrative Committee  
- Redline Version

Resolution