



Monterey County

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Board Report

Legistar File Number: A 18-056

March 20, 2018

Introduced: 2/28/2018

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Agreement

- a. Approve and authorize the Director of the Department of Social Services to sign Amendment #2 to PSA1048 with First Alarm adding \$33,640, effective March 31, 2018, for monitoring and maintenance of the Department's Badge Access/Security System, increasing the total contract amount to \$177,185 and extending the term of the Agreement through June 30, 2019; and
- b. Authorize the Director of the Department of Social Services to sign up to (3) additional amendments to this Agreement where the total amendments do not exceed 10% (\$17,718) of the current amended contract amount, and do not significantly change the scope of work.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of the Department of Social Services to sign Amendment #2 to PSA1048 with First Alarm adding \$33,640, effective March 31, 2018, for monitoring and maintenance of the Department's Badge Access/Security System, increasing the total contract amount to \$177,185 and extending the term of the Agreement through June 30, 2019; and
- b. Authorize the Director of the Department of Social Services to sign up to (3) additional amendments to this Agreement where the total amendments do not exceed 10% (\$17,718) of the current amended contract amount, and do not significantly change the scope of work.

SUMMARY/DISCUSSION:

Under this Agreement, First Alarm provides Digital Monitoring Products Access System monitoring and maintenance for six buildings used by the Department of Social Services. This system includes door lock and entry monitoring, daily testing, warranties, equipment maintenance, and replacement costs.

In February of 2017 the Department requested a Request for Proposals (RFP) for the replacement, expansion, and ongoing service of a new security access and monitoring system be released through the Contracts/ Purchasing Department. Prior to its release, the project was deemed a work of public improvement. Therefore, instead of being bid through the RFP process, it is being run under the County's Job Order Contracting (JOC) program under the management of the Resource Management Agency.

This JOC purchase is now expected to be completed in January 2019 with the system installation completed and tested by June 2019. To maintain the security of the Department's staff, customers, guests, personally identifiable information, and equipment, it is recommended that the term of the Agreement with First Alarm be extended through June 30, 2019. Pricing for the term of this amendment has increased three percent (3%) from prior period costs.

OTHER AGENCY INVOLVEMENT:

The Auditor-Controller and Purchasing have reviewed and approved this amendment. County Counsel has approved this amendment as to form.

FINANCING:

Funding for these services is provided with a combination of Federal, State and Realignment revenues. Sufficient appropriations and estimated revenues in SOCOO5 are included in the FY 2017-18 Adopted Budget and remaining balance will be budgeted in subsequent fiscal years.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This amendment correlates to the Administration and Health and Human Services Strategic Initiatives adopted by the Board of Supervisors by providing more secure facilities for the Department to provide customer oriented employment services, temporary financial assistance, social support services, protective services to children and at risk adults while promoting self-sufficiency and personal responsibility to help members of the community to thrive, grow and achieve their potential.

Check the related Board of Supervisors Strategic Initiatives:

- ☐ Economic Development
- ☒ Administration
- ☒ Health & Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Sylvia Solis, Administrative Services Officer x4483



Approved by: Elliott Robinson, Director of Social Services, x4430

Attachments: First Alarm Agreement, Amendment #1, Amendment #2

Proposed agreement is on file with Clerk of the Board as an attachment to this Board Report