

AMENDMENT No. 1 TO AGREEMENT A-11516

This Amendment No. 1 to Agreement A-11516 is made and entered into by and between the **County of Monterey**, hereinafter referred to as COUNTY, and **Harmony at Home**, hereinafter referred to as CONTRACTOR.

This Amendment No. 1 modifies the Mental Health Services Agreement as specified below.

1. Amend Section IV TERM AND TERMINATION, Paragraph A, Term, to read as follows: This Agreement shall be effective August 1, 2009 and shall remain in effect until June 30, 2011.
2. EXHIBIT A-1 replaces EXHIBIT A. All references in the Agreement to EXHIBIT A shall be construed to refer to EXHIBIT A-1.
3. EXHIBIT B-1 replaces EXHIBIT B. All references in the Agreement to EXHIBIT B shall be construed to refer to EXHIBIT B-1.
4. EXHIBIT H-1 replaces EXHIBIT H. All references in the Agreement to EXHIBIT H shall be construed to refer to EXHIBIT H-1.
5. All other terms and conditions of Agreement A-11516 shall remain in full force and effect.

IN WITNESS WHEREOF, County and CONTRACTOR have executed this Amendment No. 1 to Agreement A-11516 as of the day and year written below.

COUNTY OF MONTEREY

By: _____
Contracts/Purchasing Officer

Date: _____

HARMONY AT HOME

By: [Signature]
(Signature of Chair, President or Vice President*)

Date: 7-2-10

APPROVED AS TO LEGAL FORM:

By: [Signature]
Deputy County Counsel

Date: 6/21/10

By: [Signature]
(Signature of Secretary, CFO, or Asst. Treasurer)*

Date: 7/2/10

APPROVED AS TO FISCAL PROVISIONS:

By: [Signature]
Auditor-Controller

Date: 6-2-10

APPROVED AS TO LIABILITY PROVISIONS:

By: _____
Risk Management

Date: _____

APPROVED AS TO CONTENT:

By: [Signature]
Wayne Clark, Behavioral Health Director

Date: 06/30/2010

*INSTRUCTIONS: If CONTRACTOR is a corporation, including limited liability and nonprofit corporations, the full legal name of the corporation shall be set forth above together with signatures of two specified officers. If CONTRACTOR is a partnership, the name of the partnership shall be set forth above together with the signature of a partner who has authority to execute this Agreement on behalf of the partnership. If CONTRACTOR is contracting in an individual capacity, the individual shall set forth the name of the business, if any, and shall personally sign the Agreement.

**EXHIBIT A-1:
PROGRAM DESCRIPTION**

I. IDENTIFICATION OF CONTRACTOR

Harmony At Home
3785 Via Nona Marie #300
Carmel, CA 93923

Incorporation Status: Non- profit

Type of Program: School-based

Type of License(s): Marriage Family Therapist (MFT), Licensed Clinical Social Worker (LCSW), & Pupil Personnel Services Interns, supervised by MFT's & LCSW's

II. POPULATION OF FOCUS

Monterey County Elementary and Middle school-aged children who suffer from trauma and related issues due to exposure to domestic and other violence.

III. PROGRAM DESCRIPTION

A. The Prevention and Early Intervention (PEI) Component of Mental Health Services Act (MHSA) funds prevention and early intervention programs in Monterey County. Under PEI guidelines, funded programs must be geared to serve the priority populations as defined by the State Department of Mental Health, which are included in Monterey County's approved PEI Plan as follows:

- Un-served and Underserved Cultural Populations
- Trauma Exposed Individuals
- Children and Youth at Risk of Juvenile Justice Involvement
- Children and Youth in Stressed Families

B. The School-Based Domestic Violence Counseling Program shall address the emotional trauma and related issues of children who have witnessed violence. This PEI program shall be delivered by the CONTRACTOR working in a non-traditional mental health setting to reduce the stigma that children may otherwise face as a result of having to endure the effects having been a witness of violence. Psychosocial educational counseling or brief therapy in a group setting or individual basis will be provided to help prevent the development of serious emotional disturbance in the future.

- C Harmony At Home (HAH) Sticks & Stones School-Based Counseling Program is a prevention program for children exposed to violence and trauma in Monterey County. HAH's mission is to establish and conduct programs that teach healthy communication within families and end the cycle of violence and abuse in families.

IV. SCOPE OF WORK

- A CONTRACTOR shall provide domestic violence counseling services on school grounds and at an offsite location as it is deemed necessary, to address the emotional trauma and related issues of children who have witnessed violence.
- B CONTRACTOR shall work with parents/caregivers initially to obtain their authorization to serve their child and will also provide parents/caregivers with tools to help create a home environment that will foster a child's healthy psychological and emotional development.
- C CONTRACTOR shall meet with parents/caregivers to assess and refer them to conflict resolution skills in the provision of mental health services to trauma-exposed children and their parents/caregivers.
- D CONTRACTOR shall address domestic violence issues from the perspective of trauma-exposed children who are living in stressed families and are at risk of school failure or juvenile justice involvement.
- E CONTRACTOR shall develop partnerships with Monterey County elementary schools, Monterey County Behavioral Health Division, local community based organizations and develop a referral system.
- F CONTRACTOR shall identify additional program resources that can be leveraged, such as in-kind contributions.
- G CONTRACTOR shall participate in planning for sustainability of the program in collaboration with key Behavioral Health staff and the PEI Coordinator.
- H CONTRACTOR shall assure services are planned, provided and evaluated using practices that demonstrate the core values of the Mental Health Services Act, i.e. culturally and linguistically competent; consumer and family driven; integrated and coordinated service experience; wellness and recovery focused; strength-based and resiliency-building; timely and accessible.
- I CONTRACTOR shall provide services to a minimum of 120 children each fiscal year.
- J CONTRACTOR shall provide expanded domestic violence counseling services to the public elementary schools in the Alisal and Salinas Unified Elementary School Districts. CONTRACTOR shall provide school-based domestic violence counseling to children in the Alisal and Salinas Unified Elementary School

Districts based on highest need, service disparities and student demographics determining that the students to be served are members of an underserved cultural population. Underserved cultural populations is defined by the Department of Mental Health as : those who are unlikely to seek help from any traditional mental health service either because of stigma, lack of knowledge, or other barriers (such as members of ethnically/racially diverse communities, members of gay, lesbian, bisexual, transgender communities, etc., that seek non-traditional mental health services).

- K CONTRACTOR shall provide the Alisal and Salinas Unified Elementary School Districts with the following:
- Three (3) ten (10) week School-based Domestic Violence Counseling program series over a thirty-four (34) week term. In each ten (10) week counseling program series a minimum of four (4) children shall be served.
 - The fourth program series consists of the Parent Education and Family Support services over the eleven (11) month contract term.
- L CONTRACTOR shall assign a licensed clinician or qualified intern/trainee to each of the elementary schools being served.
- M CONTRACTOR shall provide assessments determining the service needs of each referral, and provide referrals to other services as needed.
- N CONTRACTOR shall establish a support group for students based on teacher or parent referral at each of the elementary schools being served.

V. PROGRAM GOALS

- A To reduce stigma regarding domestic violence, mental illness and those who access mental health services
- B To improve child and family functioning
- C To assess psychosocial needs and provision of brief early intervention counseling on an individual and/or family basis
- D To promote parent involvement in meeting their child's academic, social and psychological needs
- E To provide community resource information and referrals for children and families requiring additional mental health services
- F To prevent the future development of serious emotional disturbance and/or serious mental illness

VI. REPORTING REQUIREMENTS

- A CONTRACTOR shall meet regularly with the designated Behavioral Health Service Manager to monitor progress on client and program outcomes.
- B CONTRACTOR shall report outcomes data regularly to Monterey County Health Department-Behavioral Health Division (MCHD-BHD) according to the parameters identified in the "Logic Model" as well as the reporting requirements as set forth by the State Department of Mental Health (DMH). See Exhibit H-1.
- C CONTRACTOR shall submit to the COUNTY service logs on a quarterly basis.
- D CONTRACTOR shall prepare and submit quarterly progress reports consisting of program outcomes achieved and other information as requested by the COUNTY.
- E CONTRACTOR shall provide participant demographic data on a quarterly basis, and as requested by COUNTY and outlined in Exhibit H-1: "Logic Model, Problems, Objectives, Goals, Strategies, & Activities."
- F MCHD-BHD shall provide to the CONTRACTOR the reporting requirements, forms and instructions as required by DMH and the MCHD-BHD.

EXHIBIT B-1:
PRIOR AUTHORIZATION AND PAYMENT PROVISIONS

I. PAYMENT TYPE

Negotiated contract amount.

II. PAYMENT CONDITIONS

- A In order to receive any payment under this Agreement, CONTRACTOR shall submit reports and claims in such form as may be required by the County of Monterey, Department of Health, Behavioral Health Division. Specifically, CONTRACTOR shall submit its claims on a form acceptable to COUNTY so as to reach the Behavioral Health Division no later than the 30th day of the month following the month of service. Upon termination of this Agreement, CONTRACTOR shall submit its final claim for payment no later than thirty (30) days after the completion of services.
- B If CONTRACTOR fails to submit claims for services provided under the term of this Agreement as described above, the COUNTY may, at its sole discretion, deny payment for that month of service and disallow the claim.
- C COUNTY shall review and certify CONTRACTOR's claim either in the requested amount or in such other amount as COUNTY approves in conformity with this Agreement, and shall then submit such certified claim to the COUNTY Auditor. The County Auditor-Controller shall pay the amount certified within thirty (30) days of receiving the certified invoice.
- D If COUNTY certifies payment at a lesser amount than the amount requested COUNTY shall immediately notify the CONTRACTOR in writing of such certification and shall specify the reason for it. If the CONTRACTOR desires to contest the certification, the CONTRACTOR must submit a written notice of protest to the COUNTY within twenty (20) days after the CONTRACTOR's receipt of the COUNTY notice. The parties shall thereafter promptly meet to review the dispute and resolve it on a mutually acceptable basis. No court action may be taken on such a dispute until the parties have met and attempted to resolve the dispute in person.

III. MAXIMUM OBLIGATION OF COUNTY

- A Subject to the limitations set forth herein, COUNTY shall pay to CONTRACTOR during the term of this Agreement a maximum amount of \$150,000.00 for services rendered under this Agreement.

Description	FY 2010-11 Number of Service Months	FY 2010-11 Monthly Rate	Total Annual Amount
School-Based Counseling	10	\$6,712.80	\$67,128
Parent Education & Family Support	10	\$787.20	\$7,872
Totals	-	\$8,324.64	\$75,000

B Maximum Annual Liability:

FISCAL YEAR LIABILITY	AMOUNT
August 1, 2009 to June 30, 2010	\$ 75,000
July 1, 2010 to June 30, 2011	\$75,000
TOTAL AGREEMENT MAXIMUM LIABILITY	\$ 150,000

- C If, as of the date of signing this Agreement, CONTRACTOR has already received payment from COUNTY for services rendered under this Agreement, such amount shall be deemed to have been paid out under this Agreement and shall be counted towards COUNTY's maximum liability under this Agreement.
- D If for any reason this Agreement is canceled, COUNTY's maximum liability shall be the total utilization to the date of cancellation not to exceed the maximum amount listed above.

EXHIBIT H-1

Program Name: School-based Domestic Violence Program

Harmony at Home

Problem, Objective, Goal, Strategies, & Activities	Measures	Data Source	When measured	Desired result
<p>Problem: Domestic violence that occurs in families of school age children leads to unhealthy psychological development in children.</p>				
<p>Objective: School-age children who witnessed domestic violence will be better prepared to understand and cope with its effects and any future occurrences.</p>				
<p>Focus Population: School age children in selected unserved, underserved, or high risk areas.</p>				
<p>Goal: Create healthier psychological development in Monterey County school age children who witness violence and trauma, and diminish the associated stigma.</p>				
<p>Strategy #1: In selected schools, provide a minimum of 120 to approximately 150 school-age children who witnessed domestic violence with group counseling via MFT/MSW interns/trainees. Each 10-week session will serve a minimum of 4 children each, with a minimum of 3 sessions per school, in a minimum of 10 schools.</p>				
<p>Therapy Practices:</p> <ul style="list-style-type: none"> ▪ Sticks & Stones curriculum <p>Provide therapy at schools in:</p> <ul style="list-style-type: none"> ▪ Alisal Union School District ▪ Salinas City School District <p>Provide Services:</p> <ul style="list-style-type: none"> ▪ In collaboration with MCOE, other community partners <p>Client costs paid via:</p> <ul style="list-style-type: none"> ▪ PEI grant and additional school district grants 	<ul style="list-style-type: none"> ▪ ↑ # of group DV counseling sessions ▪ ↑ # of children demonstrate positive behavioral change 	<ul style="list-style-type: none"> ▪ Program Report ▪ Sticks & Stones Evaluation Matrix and External Factors list ▪ Child pre- and post-program self-evaluation 	<ul style="list-style-type: none"> ▪ January 31 and July 31 	<ul style="list-style-type: none"> ▪ Group DV counseling sessions are conducted with qualified therapists. ▪ 75% of children receiving violence prevention counseling graduate by at least one level on the 5-level Evaluation Matrix scale. ▪ 75% of children respond positively to 8 out of 10 questions on the Sticks & Stones post-test

Problem, Objective, Goal, Strategies, & Activities	Measures	Data Source	When measured	Desired result
<p>Strategy #2: Provide family counseling sessions to children of greater need. Each 10-week individual family sessions will serve 6 families, with 3 sessions offered per year, occurring on Saturdays in neighborhood locations.</p>	<p>Therapy Practices:</p> <ul style="list-style-type: none"> ▪ Interactive Parent DV Education, talk therapy, role playing, art therapy <p>Provide therapy at schools in:</p> <ul style="list-style-type: none"> ▪ Neighborhood locations <p>Provide Services:</p> <ul style="list-style-type: none"> ▪ In collaboration with community partners <p>Client costs paid via:</p> <ul style="list-style-type: none"> ▪ PEI grant and matching school district grant 	<ul style="list-style-type: none"> ▪ Program Records ▪ Sticks & Stones Family Therapy Evaluation 	<ul style="list-style-type: none"> ▪ January 31 and July 31 	<ul style="list-style-type: none"> ▪ Family sessions are conducted with qualified therapists. ▪ At session midpoint, 75% of parents score the overall usefulness of family counseling sessions as at least 4 on a 5-point scale.
<p>Strategy #3: Provide referral to mental health services by MCBH or other service providers to children, families, or parents who have experienced trauma via domestic or community violence.</p>	<p>Procedure:</p> <p>Therapist determination of need for referral to additional services.</p>	<ul style="list-style-type: none"> ▪ Program Records 	<ul style="list-style-type: none"> ▪ January 31 and July 31 	<ul style="list-style-type: none"> ▪ Harmony at Home therapists and staff are familiar with agencies that can provide more intense therapies and make appropriate referrals.
<p>Strategy #4: Conduct outreach and engagement activities with community groups or organizations to further promote the program and availability of services. The activities will lead to partnerships that will increase referrals and participation families or parents of children who have experienced trauma via domestic or community violence.</p>				

<p>Procedure: Contact Promotores de Salud program with Center for Community Advocacy and offer training on domestic violence. Domestic violence training will equip Promotores to identify the need for services and make referrals.</p>	<p>↑ # referrals to services for families or parents of children who demonstrate need due to domestic or community violence</p>	<p>Referral tracking records</p>	<p>October 31 and January 31</p>	<p>CCA's Promotores de Salud are informed of therapy services available through Harmony at Home and provide referrals.</p>
<p>Demographic Utilization Report: Race/ethnicity, age group and zip code.</p>				
<p>Report demographics for school-age children participants</p>		<p>▪ Demographic Reporting Form</p>	<p>▪ January 31 and July 31</p>	<p>▪ Timely report submittal.</p>