



Monterey County

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Salinas, CA 93901
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Action Minutes Budget Committee

Wednesday, September 30, 2015

1:30 PM

Monterey Room

Attendees: Supervisor Fernando Armenta and Supervisor Jane Parker; Lew Bauman, County Administrative Officer; Charles McKee, County Counsel; Dewayne Woods, Assistant County Administrative Officer; Mary Zeeb, Treasurer-Tax Collector; Michael Miller, Auditor-Controller; and Ebbly Johnson, Committee Secretary.

Call to Order

The meeting was called to order at 1:32 p.m.

Additions and Corrections

There were no additions or corrections to the agenda.

Public Comment Period

There was no public comment received.

Approval of Action Minutes

1. Approve the Special Budget Committee Action Minutes of September 2, 2015.

The Action Minutes of September 2, 2015 were approved as submitted.

Discussion: The Committee requested a timeline on a few prior reports for the following items in the above-mentioned minutes:

No. 7 - re. CSAs report

No. 10 1) TOT - What is decision regarding allocations;

2) Workers' Comp report; and

3) Vacation Buy Back

Report back timelines at next meeting.

Consent Agenda

2. Receive the California Department of Finance Bulletin for September 2015.

The California Department of Finance Bulletin for September 2015 was received.

Regular Agenda

3. a. Support approval and authorization for the Monterey County Veterans Services Officer to sign a standard funding agreement 15XS0004 for \$20,000 with the California Department of Veterans Affairs for mental health outreach services in Monterey County for the period October 1, 2015 through June 30, 2016; and
- b. Support approval and authorization for the Monterey County Veterans Services Officer to sign up to (3) amendments to this agreement where the total amendments do not exceed 10% and do not significantly change the scope of work; and
- c. Support approval of increased estimated revenue and appropriations in the amount of \$20,000 in the Department of Social Services Fund 001, 5010, SOC003, 8260 for the Military & Veterans Affairs Office; and
- d. Support authorization for the Auditor-Controller's Office to incorporate approved modifications in the FY 2015-16 Adopted Budget.

ACTION: Motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendations under Item Nos. 3.a. through 3.d. (2-0)

4. a. Support approval and authorization for the Director of the Department of Social Services to sign an amendment to add \$22,800 to Agreement #15F-2406 to the California Department of Community Services and Development for a total of \$82,800 for the Drought Water Assistance Program for the period April 1, 2015 to December 31, 2015; and
- b. Support approval and authorization for the Director of the Department of Social Services to sign up to (1) amendment to this agreement where the total amendments do not exceed 10% of the original contract amount, and do not significantly change the scope of work; and
- c. Support approval to increase estimated revenues and appropriations in the amount of \$22,800 in the Department of Social Services Fund 008, 5010, SOC007, 8257 for the Community Action Partnership; and
- d. Support authorizing the Auditor-Controller's Office to incorporate approved modifications in the FY 2015-16 Adopted Budget.

ACTION: Motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendations under Item Nos. 4.a. through 4.d. (2-0)

5. a. Support amending the Department of Social Services Budget Unit 001-5010-SOC005-8262 to add five (5) FTEs: one (1) Social Work Supervisor II, two (2) Social Worker V, one (1) Office Assistant II, and one (1) Social Services Aide II; and
- b. Support amending the Department of Social Services Budget Unit 001-5010-SOC005-8262 to reallocate one (1) Administrative Services Assistant to one (1) Management Analyst II; and

- c. Support authorizing the County Administrative Office to incorporate the changes to the FY 2015-16 Adopted Budget Unit 001-5010-SOC005-8262 to reflect the change in position counts; and
- d. Support approval to increase estimated revenues and appropriations in the amount of \$379,458 for the Department of Social Services Fund 001-5010-SOC005-8262 for Family and Children Services programs; and
- e. Support authorizing the Auditor-Controller's Office to incorporate approved modifications in the FY 2015-16 Adopted Budget.

ACTION: Motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendations under Item Nos. 5.a. through 5.e. (2-0)

- 6.
- a. Support acceptance of a Community Development Block Grant (CDBG) in the amount of \$272,386 for the County - Chualar Curb Cut and Sidewalk Construction (Project No. 1728);
 - b. Support approval of the addition of the County - Chualar Curb Cut and Sidewalk Construction (Project No. 1728) to the approved Work Plan for Fiscal Year 2015-16;
 - c. Support approval of an increase in appropriations and estimated revenues in the amount of \$244,533 in the Fiscal Year 2015-16 Adopted budget for Fund 002-3000-8195-RMA012 to finance the County - Chualar Curb Cut and Sidewalk Construction (Project No. 1728) (4/5th vote required);
 - d. Support authorizing the Director of Resource Management Agency, or his designee, to accept, administer, and execute documents to secure these CDBG funds; and
 - e. Support authorizing the Auditor-Controller to incorporate approved appropriations and estimated revenue modifications to the Fiscal Year 2015-16 Budget.

ACTION: Motion was made by Supervisor Armenta, seconded by Supervisor Parker to support the recommendations under Item Nos. 6.a. through 6.e. (2-0)

7. Receive a status report on the Schilling Place Tenant Improvement Project.

ACTION: Motion was made by Supervisor Parker, seconded by Supervisor Armenta to receive the status report on the Schilling Place Tenant Improvement Project. (2-0)

8. Receive a comparative cost analysis covering County departments which relocated to 1488 Schilling Place (Annex) from previously leased facilities.

ACTION: Motion was made by Supervisor Armenta, seconded by Supervisor Parker to receive the comparative cost analysis report covering County departments which relocated to 1488 Schilling Place (Annex) from previously leased facilities. (2-0)

Monthly Reports

9. Receive the Natividad Medical Center Financial Report for July 31, 2015

ACTION: Motion was made by Supervisor Parker, seconded by Supervisor Armenta to receive the Natividad Medical Center Financial Report for July 31, 2015. (2-0)

Adjournment

The meeting was adjourned at 2:15 p.m. The next regular meeting is scheduled on Wednesday, October 28, 2015 at 1:30 p.m. in the Monterey Room.