



# County of Monterey

## Item No.6

### Planning Commission

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: PC 26-007

January 14, 2026

**Introduced:** 1/7/2026

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** Planning Item

Consider and adopt the 2026 Planning Commission meeting schedule.

#### RECOMMENDATION:

It is recommended that the Planning Commission adopt the 2026 Planning Commission meeting schedule.

#### SUMMARY/DISCUSSION:

Pursuant to the Planning Commission Rules for Transaction of Business ("Planning Commission Rules")(Attachment C), regular Commission meetings are held on the second and last Wednesdays of each month except for the months of November and December in which there shall be one meeting held on the second Wednesday of each month, unless otherwise modified by the Commission at the time of the regular calendar adoption at its first meeting each year.

The 2026 regular meeting schedule per the Planning Commission Rules is included for consideration as Attachment A. Staff notes that the second Wednesday in November falls on Veterans Day, and therefore the November meeting is moved to the third Wednesday for 2026.

An alternative 2026 meeting schedule is included for consideration as Attachment B, which aligns with the regular meeting schedule except that no meeting is scheduled on the last Wednesday in July. Staff has proposed this alternative meeting schedule eliminating the second meeting in July to coincide with the Board of Supervisors summer recess, during which no Board meetings are scheduled. Staff is proposing the same mid-year recess for Zoning Administrator and Administrative Permit hearings.

Staff requests that the Planning Commission consider adopting the alternative 2026 meeting schedule to afford the opportunity for Housing and Community Development (HCD) administrative and planning staff in July to conduct a mid-year comprehensive review of hearing documents, meeting minutes, and administrative records, as well as participate in staff training and coordinate regarding process improvements. Staff anticipates this mid-year break in hearings will not adversely affect or delay applicant projects and instead will allow for improved processing and administrative of planning permits. During this time, planning services, application intake, and processing will continue without interruption, and statutory timelines will be maintained. Staff plans to work with applicants and the Planning Commission to ensure that time-sensitive items are schedule before or after the recess, and that those agendas are filled to extent feasible.

#### OTHER AGENCY INVOLVEMENT

None.

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Prepared by: Melissa McDougall, Planning Commission Clerk

Approved by: Melanie Beretti, AICP, Chief of Planning

The following attachments are on file with HCD:

Exhibit A - Regular 2026 Meeting Schedule

Exhibit B - Alternative 2026 Meeting Schedule

Exhibit C - Planning Commission Rules for Transaction of Business