



Monterey County Board of Supervisors

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Board Order

A motion was made by Supervisor Chris Lopez, seconded by Supervisor Wendy Root Askew to:

Agreement No.: A-16221	ARC Document Solutions Agreement
Agreement No.: A-16222	CASEY PRINTING, INC. Agreement
Agreement No.: A-16223	Central Valley Business Forms Agreement
Agreement No.: A-16224	Printworjs. Solutions Agreement

- a. Approve and authorize the Contracts/Purchasing Officer, or Contracts/Purchasing Supervisor, to sign Countywide Service Agreements to provide on-call Print and Copy Services based on the criteria set forth in RFP # 10892. The agreements are between the County of Monterey and the four named vendors as follows: Casey Printing, Inc., Central Valley Business Forms, ARC Document Solutions and Print Services, Inc., and Kevin Cardona dba Printworks. Solutions on an as-needed basis and retroactive to the initial term of April 1, 2023 through and including March 31, 2026, including the option to extend the Agreements for two (2) additional one (1) year periods, for a total not to exceed a maximum five (5) year Agreement. The aggregate amount over the term of all Agreements shall not exceed \$2,000,000 in accordance with the terms and conditions set within each Agreement; and
- b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute, after one-year, similar additional Agreements for on-call Countywide Print and Copy Services with qualified contractors who meet the minimum requirements and comply with the County of Monterey standard terms and conditions, where each individual agreement does not affect the total aggregate amount authorized. Any additional Agreements shall terminate March 30, 2026; and
- c. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to increase the cumulative “not to exceed” amount by up to 10% of the original aggregate amount, or \$2,000,000 even if no additional Agreements are entered into.

PASSED AND ADOPTED on this 18th day of April 2023, by roll call vote:

AYES: Supervisors Alejo, Church, Lopez, Askew, and Adams
 NOES: None
 ABSENT: None

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting April 18, 2023.

Dated: April 20, 2023
File ID: 23-257
Agenda Item No.: 46

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California


Emmanuel H. Santos

Emmanuel H. Santos, Deputy