

MINUTES
Carmel Valley Land Use Advisory Committee
October 6, 2025

1. Meeting called to order by Janet Brennan at 6:30 pm

2. Roll Call

Members Present:

Judy MacClelland; Janet Brennan; David Burbidge; Chris Monfort; Eric Stewart

Members Absent:

Charles Franklin; John Heyl

3. Approval of Minutes:

A. August 18, 2025 minutes

Motion: Chris Monfort (LUAC Member's Name)

Second: Eric Stewart (LUAC Member's Name)

Ayes: Judy MacClelland; Janet Brennan; David Burbidge; Chris Monfort; Eric Stewart

Noes: _____

Absent: John Heyl; Charles Franklin

Abstain: _____

4. **Public Comments:** The Committee will receive public comment on non-agenda items that are within the purview of the Committee at this time. The length of individual presentations may be limited by the Chair.

5. Scheduled Item(s)

6. Other Items:

A) Preliminary Courtesy Presentations by Applicants Regarding Potential Projects

B) Announcements

7. Meeting Adjourned: 5:40 pm

Minutes taken by: _____

Action by Land Use Advisory Committee

Project Referral Sheet

Monterey County Housing & Community Development
1441 Schilling Place 2nd Floor
Salinas CA 93901
(831) 755-5025

Advisory Committee: Carmel Valley

1. **Project Name:** SHAW SUZANNE SAUNDERS TR
File Number: PLN240026
Project Location: 71 Poppy Rd, Carmel Valley, CA 93924
Assessor's Parcel Number(s): 187-503-003-000
Project Planner: Joseph Alameda
Area Plan: Carmel Valley Master Plan
Project Description: Variance to reduce the front and side yard setbacks by 7 feet; and Design Approval for the demolition of an 1,141 square foot existing carport & deck to allow construction of an 842 square foot addition to the first floor, 363 square foot garage/laundry room, 752 square foot wooden deck and 192 square foot shed. CVMP.

Was the Owner/Applicant/Representative present at meeting? YES X NO

(Please include the names of the those present)

Suzanne Shaw

Was a County Staff/Representative present at meeting? No (Name)

PUBLIC COMMENT: None

Name	Site Neighbor?		Issues / Concerns (suggested changes)
	YES	NO	

LUAC AREAS OF CONCERN None

Concerns / Issues (e.g. site layout, neighborhood compatibility; visual impact, etc)	Policy/Ordinance Reference (If Known)	Suggested Changes - to address concerns (e.g. relocate; reduce height; move road access, etc)

ADDITIONAL LUAC COMMENTS

RECOMMENDATION:

Motion by: David Burbidge (LUAC Member's Name)

Second by: Chrts Warford (LUAC Member's Name)

Support Project as proposed

☐ Support Project with changes

☐ Continue the Item

Reason for Continuance: _____

Continue to what date: _____

Ayes: Judy MacClelland; Janet Brennan; David Burbidge; Chris Monfort; Eric Stewart

Noes: _____

Absent: John Heyk; Charles Franklin

Abstain: _____