

**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

Resolution No.:

Adopt a Resolution to:

- a. Amend the Auditor-Controller Adopted Budget 1110-8011-Fund 001- Appropriation Unit AUD001 to allocate one (1) 0.5 FTE Senior Personnel Analyst )
- b. Direct the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2022-23 Adopted Budget. )

**WHEREAS**, the allocation of a 0.5 FTE Senior Personnel Analyst position will address the increasing workload and complexity of operations in the Auditor-Controller's Office;

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**WHEREAS**, the Senior Personnel Analyst has been tasked with the responsibility of the intake of COVID cases, staying current on updates to the Emergency Response Manual, COVID policies, telework policies and related forms and tracking vaccine status;

**WHEREAS**, the Auditor-Controller's Office has experienced higher than normal turnover during the last two years due to retirements and resignations (~~great resignation~~) and difficulty in recruiting/filling these vacancies;

**WHEREAS**, ~~the allocation of this position is critical to maintain continuity of service, to fill vacant positions, and support the HR needs of the Auditor-Controller's Office; the consequences of the Auditor-Controller's Office lacking consistent, stable and reliable HR support includes: longer timelines for filling key positions currently vacant;~~

**WHEREAS**, to implement the recommendation, the actions require the Fiscal Year 2022-23 Adopted Budget to be amended:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors in and for the County of Monterey as follows:

1. The Auditor-Controller's Office Budget 1110-8011-Fund 001- Appropriation Unit AUD001 is amended to allocate one (1) 0.5 FTE Senior Personnel Analyst (14B32) as indicated below:

Auditor-Controller – Budget Unit 1110-8011-0001-AUD001

Class Code	Position Title	Position Number	Position Increase/Decrease	Revised Total FTE
14B32	Senior Personnel Analyst	0001	0.5	0.5

2. The County Administrative Office and the Auditor-Controller are authorized and directed to incorporate the approved position changes in the FY 2022-23 Adopted Budget.

PASSED AND ADOPTED on this 7<sup>th</sup> day of February 2023, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book \_\_\_ for the meeting on \_\_\_\_\_.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

By \_\_\_\_\_  
, Deputy

