

County of Monterey

ERP Replacement Update

August - November 2023



Agenda

- ▶ Status Summary
- ▶ Progress
- ▶ Attention Areas
- ▶ Scope
- ▶ Schedule
- ▶ Costs
- ▶ Resources
- ▶ Planned Activities

ERP Status Summary

- ❑ Project on track for delivery
- ❑ Enterprise Resource Planning (ERP) & Enterprise Performance Management (EPM) Delivery date is November 2024
- ❑ One Change Request approved to date to move up EPM schedule
- ❑ Total Project Estimated cost of \$18,604,808

Progress

Key Accomplishments

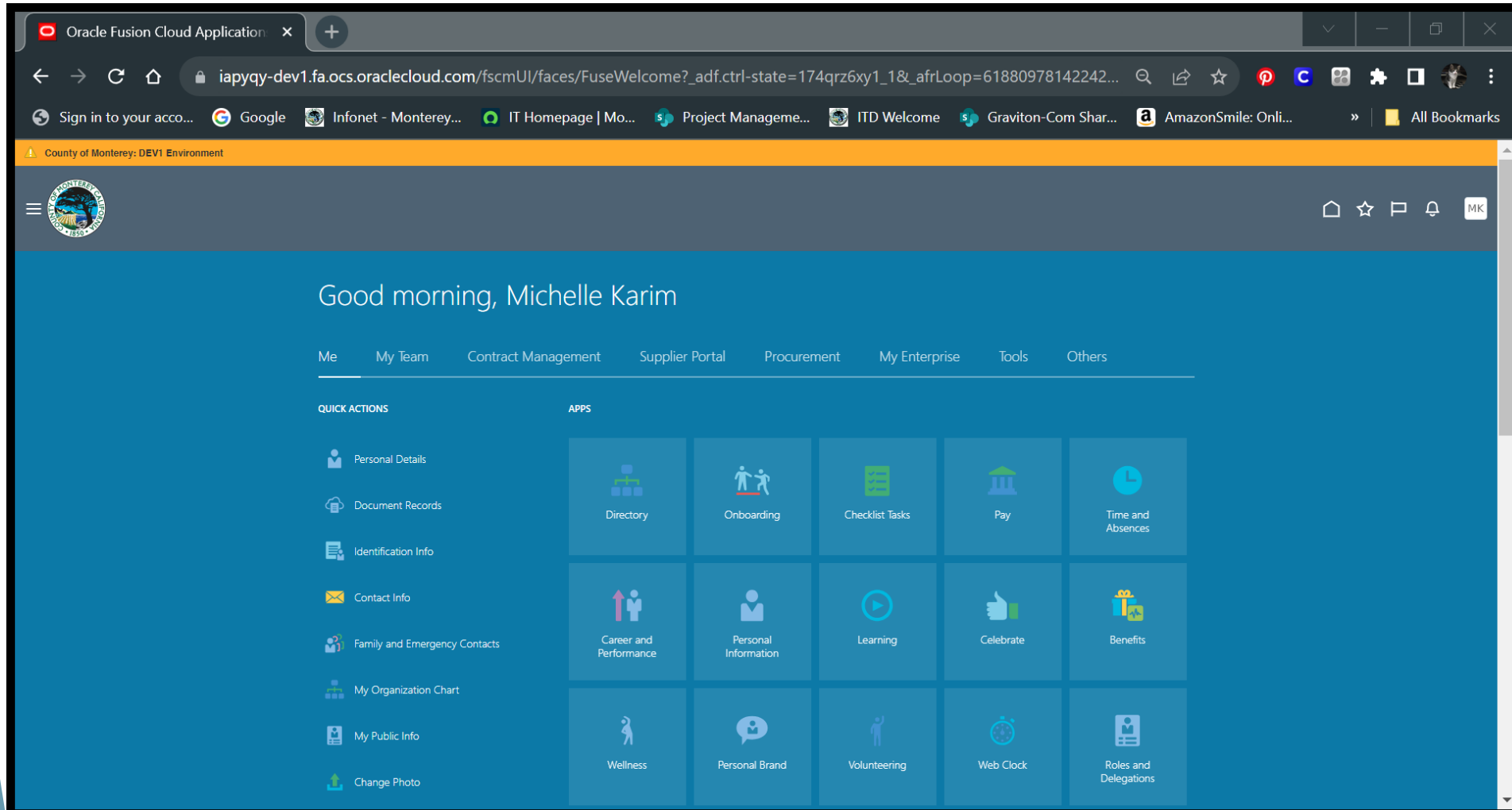
- ✓ Project Kick-Off meetings held with Executives, Core Project Team, and Department Stakeholders
- ✓ Business Process Familiarization (BPF) Sessions completed as of 9/22 (22 sessions)
- ✓ CEMLI (Configuration/Extension/Modification/Localization/Integration) Cycle 1 sessions completed as of 10/27 (55 sessions)

In Progress

- Conference Room Pilot Sessions 11/6 – 12/14 *County's first hands-on experience within the new Oracle system!

Oracle County Branding Preview

County branding selection based on Department Stakeholder survey!



Attention Areas

Resources

- Auditor Controller - 3 of 12 backfill positions filled to date; recruitment efforts are ongoing
- Key staff is supporting both project and operational needs
- Human Resources - Recruitment for backfill positions in progress

Scope

- Some functional gaps have been identified during discovery sessions that will need to be addressed prior to Go Live
- Example: Lack of approval workflow for Accounts Receivable/Cash Receipts may result in re-evaluation of implementing the Accounts Receivable, Projects, and Grants modules
- County project team is working with Graviton Consulting and Oracle partners to address functional gaps

Scope

General:

Dashboards & Reporting
Mobile Capabilities
Integrated Modules
3rd Party Vendor/Internal
Interfaces
Security & Workflow
Automation

Enterprise Resource Planning (ERP):

General Ledger
Accounts Payable
Accounts Receivable
Fixed Assets
Bank Reconciliation
Grants & Projects
Financials Reporting
Risk Management
Procurement
Vendor Management

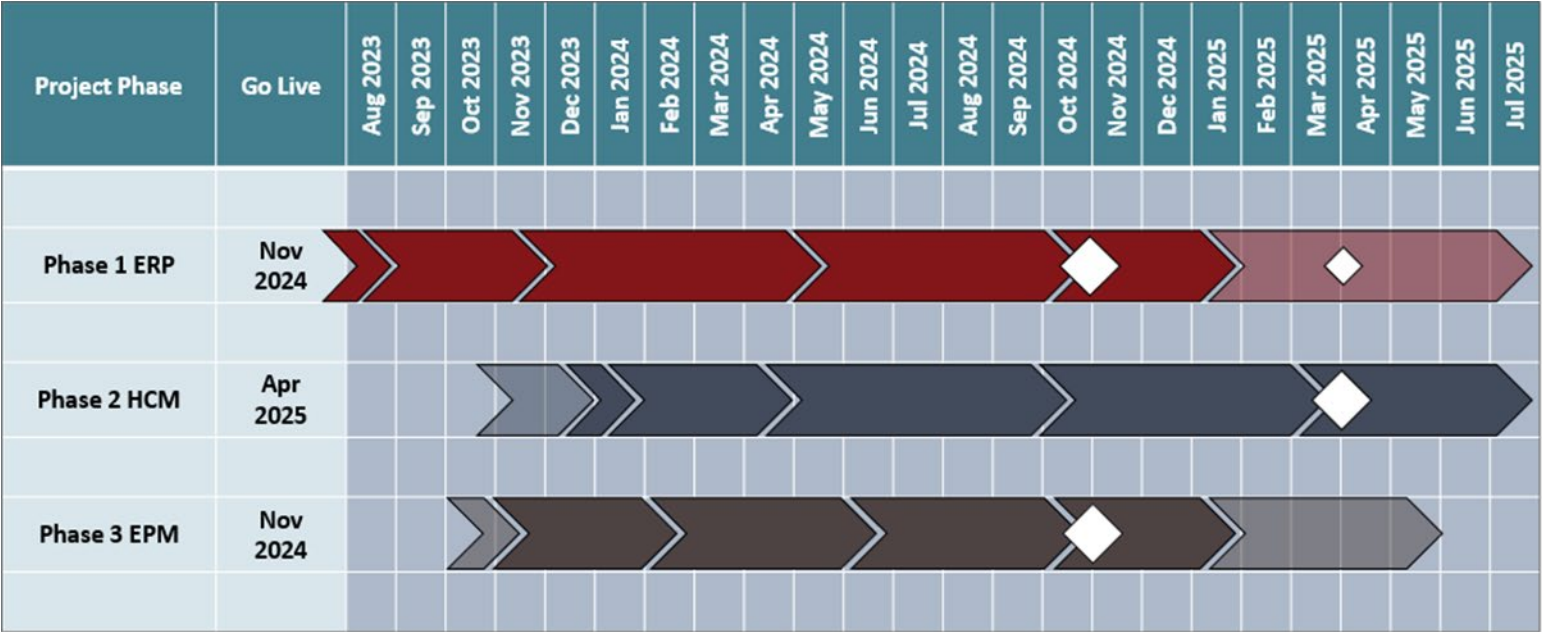
Enterprise Performance Management (EPM):

Budgeting & Planning
Integrated Narrative Reporting
Reconciliation
Cost Management &
Allocations
Financial Close & Consolidation

Human Capital Management (HCM):

Employee Self-Service
Personnel Management
Position Control/Management
Benefits
Leave/Absence Management
Compensation Planning &
Tracking
Payroll/Time Entry
Knowledge Base & Case
Management
Communications

Schedule



Project Phase	Phase Kick-off Date	Go-Live Date	Second Go-Live Date	Phase End Date
Phase 1 ERP	08/07/2023	11/01/2024	04/01/2025	08/01/2025
Phase 2 HCM	01/08/2024*	04/01/2025		08/01/2025
Phase 3 EPM	10/16/2023	11/01/2024		05/30/2025

Schedule Update: CR01 approved to move up EPM implementation activities sooner to align with ERP Go Live



Budget

Projected ERP Project Reserve Balance	
Total Estimated Project Reserve Balance	\$ 20,445,740
Total Planned Project Costs	\$ 18,604,808
Total Cost Plan & Other County Expenses/Reimbursements	\$ 250,483
Total Estimated Project Reserve Balance	\$ 1,590,448

	FY23-24 Planned Costs	FY23-24 Expenses to Date
Vendor Implementation Services	\$2,211,992	\$274,496
Vendor Licensing Costs	\$1,255,296	\$1,203,318
Total Vendor Costs	\$3,467,288	\$1,477,814
County Staffing Costs	\$3,607,728	\$196,701
Total Vendor & County Staffing Costs	\$7,075,016	\$1,674,515
Contingency Funding	\$1,149,144	\$0
Total Costs	\$8,224,160	\$1,674,515
Cost Plan Charges	\$ -	\$ 18,274
Other County Costs & Reimbursements		\$ 2,326
Totals	\$8,224,160	\$1,695,115

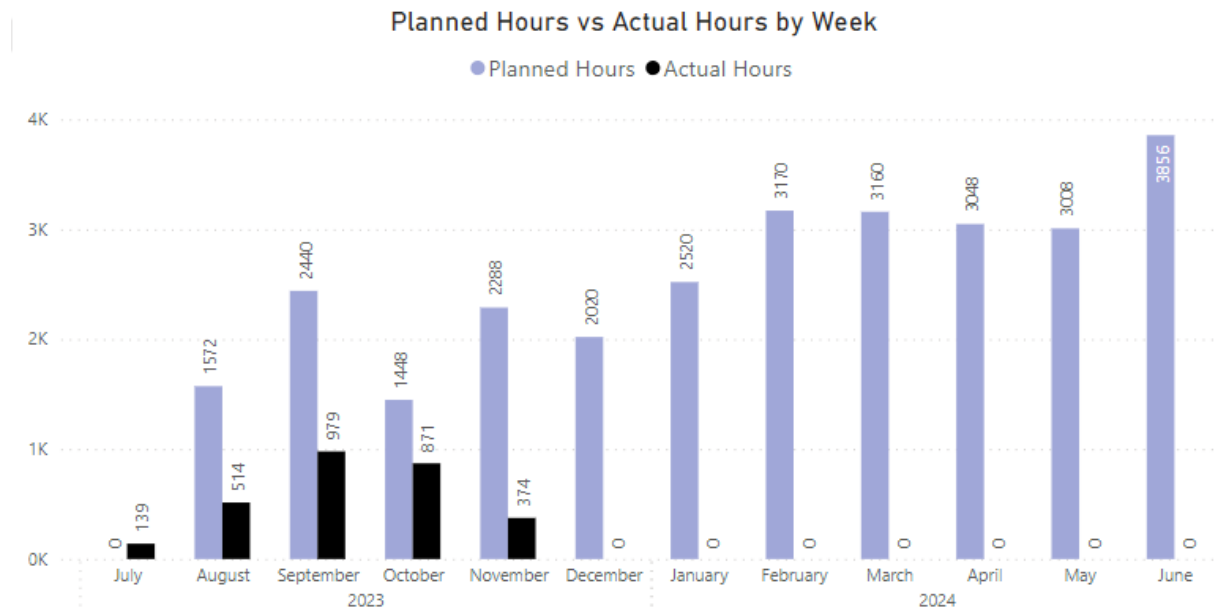
FY23-24 Costs:

- Budget based on planning and current projections
- FY23-24 Planned Costs - \$8,224,160
- FY23-24 Expenses to date - \$1,695,115
- CR01 approved to move up EPM implementation added cost of \$80,900 for additional 7 months of EPM licensing *no impact to overall budget

*Refer to Appendix A for overall project cost details

Resources

- All staff is working to keep the project on track
- Although resource hours are currently running under, key staff is having to support both project and operational needs



6,604

Planned Hours to Date

2,873

Actual Hours to Date

-3,731

Hour Difference to Date

Core Project team & Governance

Dept	Executive Sponsor/ Governance	Steering Committee	Project Team
CAO	Sonia De La Rosa	Ezequiel Vega Rios	Budget Office Lead & SME: Ezequiel Vega Rios Contracts & Purchasing: Debra Wilson, Tom Skinner, Jessica Rodriguez
ACO	Rupa Shah	Burcu Mousa	Functional Leads: Siomara Barajas, Hilda Castro, Ma Mon, Azam Habibi, Andrew Valentine, Jessica Medawar ERP BA's: Usha Talabhaktula, Kevin Tate, Mike Alcorn, Ben Schnoor FIN SME's: Judith Taperla, Debi Glau-Richards, William Houser, Gracie Rubio, Melissa Carranza Payroll SME: Patsy Girard
HRD	TBD	Kim Moore Ariana Hurtado	HR Functional Leads: Idalia Ow. Wendell Sells Benefits SME's: Sunny Haight, Melissa Zamora, Luis Hueso HR SME: Maria Partido
ITD	Eric Chatham	Paresh Patel Michelle Karim	Implementation/Program Manager: Michelle Karim Project Manager: Renee Parker Change Manager: Heather Wood Technical Lead: Anusha Ignatius Software Programmers: Cynthia Alcala-Sy, Sunil Mehta, Moon Wang, James Weber, Jose Maldonado

Governance Update & Planned Activities

Public Record Requests:

- Completed 4 Public Record Act Requests related to the RFP vendor proposal submissions and award

Planned Activities for Next Period:

- BOS Update 12/5/23
- ERP Conference Room Pilot 1 Completion
- ERP CEMLI Cycle 2 Completion
- ERP Conference Room Pilot 2 Completion
- EPM Phase Kick-Off In Progress
- HCM Phase Kick-Off January 2024
- Next Update – March 2024



Questions?

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Overall Project Budget Forecast & Expenses

[illegible]