# County of Monterey ERP Replacement Update August - November 2023





## Agenda

- Status Summary
- Progress
- Attention Areas
- Scope
- Schedule
- Costs
- Resources
- Planned Activities





#### **ERP Status Summary**

- Project on track for delivery
- Enterprise Resource Planning (ERP) & Enterprise Performance Management (EPM) Delivery date is November 2024
- ☐ One Change Request approved to date to move up EPM schedule
- ☐ Total Project Estimated cost of \$18,604,808





#### **Progress**

#### **Key Accomplishments**

- ✓ Project Kick-Off meetings held with Executives, Core Project Team, and Department Stakeholders
- ✓ Business Process Familiarization (BPF) Sessions completed as of 9/22 (22 sessions)
- ✓ CEMLI (Configuration/Extension/Modification/ Localization/Integration) Cycle 1 sessions completed as of 10/27 (55 sessions)

#### **In Progress**

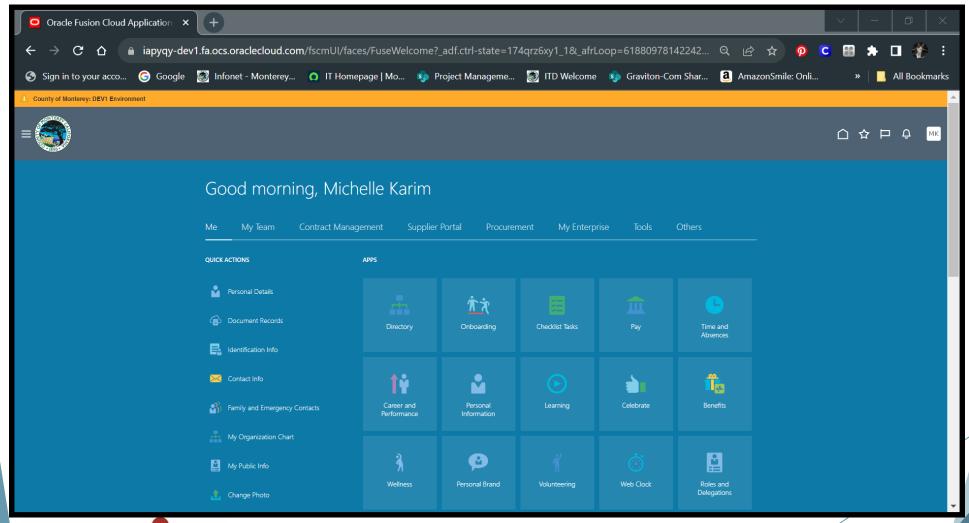
• Conference Room Pilot Sessions 11/6 – 12/14 \*County's first hands-on experience within the new Oracle system!





## **Oracle County Branding Preview**

County branding selection based on Department Stakeholder survey!







#### **Attention Areas**

#### Resources

- Auditor Controller 3 of 12 backfill positions filled to date; recruitment efforts are ongoing
- Key staff is supporting both project and operational needs
- Human Resources Recruitment for backfill positions in progress

#### Scope

- Some functional gaps have been identified during discovery sessions that will need to be addressed prior to Go Live
- Example: Lack of approval workflow for Accounts Receivable/Cash Receipts may result in re-evaluation of implementing the Accounts Receivable, Projects, and Grants modules
- County project team is working with Graviton Consulting and Oracle partners to address functional gaps





## Scope

#### **General:**

Dashboards & Reporting Mobile Capabilities Integrated Modules 3<sup>rd</sup> Party Vendor/Internal Interfaces Security & Workflow Automation

## Enterprise Resource Planning (ERP):

General Ledger
Accounts Payable
Accounts Receivable
Fixed Assets
Bank Reconciliation
Grants & Projects
Financials Reporting
Risk Management
Procurement
Vendor Management

## Enterprise Performance Management (EPM):

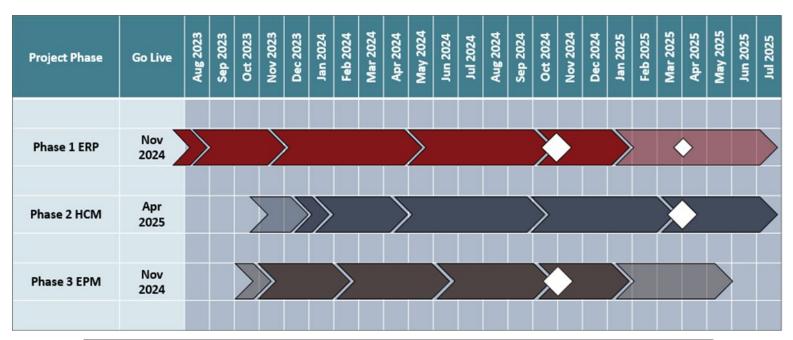
Budgeting & Planning
Integrated Narrative Reporting
Reconciliation
Cost Management &
Allocations
Financial Close & Consolidation

## Human Capital Management (HCM):

Employee Self-Service
Personnel Management
Position Control/Management
Benefits
Leave/Absence Management
Compensation Planning &
Tracking
Payroll/Time Entry
Knowledge Base & Case
Management
Communications



#### Schedule



Project Phase	Phase Kick-off Date	Go-Live Date	Second Go-Live Date	Phase End Date
Phase 1 ERP	08/07/2023	11/01/2024	04/01/2025	08/01/2025
Phase 2 HCM	01/08/2024*	04/01/2025		08/01/2025
Phase 3 EPM	10/16/2023	11/01/2024		05/30/2025

**Schedule Update:** CR01 approved to move up EPM implementation activities sooner to align with ERP Go Live





## **Budget**

Projected ERP Project Reserve Balance				
Total Estimated Project Reserve Balance	\$ 20,445,740			
Total Planned Project Costs	\$ 18,604,808			
Total Cost Plan & Other County Expenses/Reimbursements	\$ 250,483			
Total Estimated Project Reserve Balance	\$ 1,590,448			

		FY23-24 Planned Costs	Ex	FY23-24 openses to Date
Vendor Implementation Services		\$2,211,992		\$274,496
Vendor Licensing Costs		\$1,255,296		\$1,203,318
Total Vendor Costs		\$3,467,288		\$1,477,814
County Staffing Costs		\$3,607,728		\$196,701
Total Vendor & County Staffing Costs		\$7,075,016		\$1,674,515
Contingency Funding		\$1,149,144		\$0
Total Costs		\$8,224,160		\$1,674,515
Cost Plan Charges	\$	-	\$	18,274
Other County Costs & Reimbursements			\$	2,326
Totals		\$8,224,160		\$1,695,115

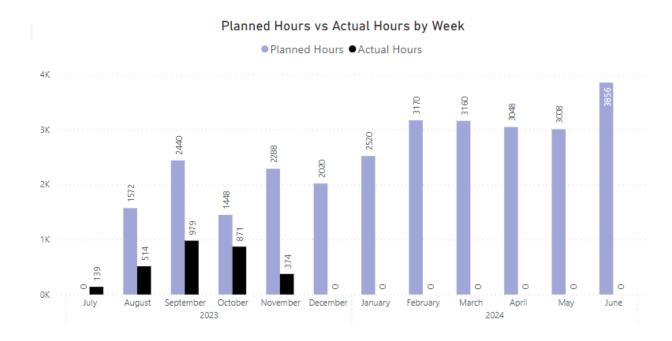
#### FY23-24 Costs:

- Budget based on planning and current projections
- FY23-24 Planned Costs \$8,224,160
- FY23-24 Expenses to date \$1,695,115
- CR01 approved to move up EPM implementation added cost of \$80,900 for additional 7 months of EPM licensing \*no impact to overall budget

<sup>\*</sup>Refer to Appendix A for overall project cost details

#### Resources

- All staff is working to keep the project on track
- Although resource hours are currently running under, key staff is having to support both project and operational needs



6,604
Planned Hours to Date

2,873
Actual Hours to Date

-3,731



Hour Difference to Date



## Core Project team & Governance

Dept	Executive Sponsor/ Governance	Steering Committee	Project Team				
CAO	Sonia De La Rosa	Ezequiel Vega Rios	Budget Office Lead & SME: Ezequiel Vega Rios Contracts & Purchasing: Debra Wilson, Tom Skinner, Jessica Rodriguez				
ACO	Rupa Shah	Burcu Mousa	Functional Leads: Siomara Barajas, Hilda Castro, Ma Mon, Azam Habibi, Andrew Valentine, Jessica Medawar ERP BA's: Usha Talabhaktula, Kevin Tate, Mike Alcorn, Ben Schnoor FIN SME's: Judith Taperla, Debi Glau-Richards, William Houser, Gracie Rubio, Melissa Carranza Payroll SME: Patsy Girard				
HRD	TBD	Kim Moore Ariana Hurtado	HR Functional Leads: Idalia Ow. Wendell Sells Benefits SME's: Sunny Haight, Melissa Zamora, Luis Hueso HR SME: Maria Partido				
ITD	Eric Chatham	Paresh Patel Michelle Karim	Implementation/Program Manager: Michelle Karim Project Manager: Renee Parker Change Manager: Heather Wood Technical Lead: Anusha Ignatius Software Programmers: Cynthia Alcala-Sy, Sunil Mehta, Moon Wang, James Weber, Jose Maldonado				

### **Governance Update & Planned Activities**

#### **Public Record Requests:**

 Completed 4 Public Record Act Requests related to the RFP vendor proposal submissions and award

#### **Planned Activities for Next Period:**

- BOS Update 12/5/23
- ERP Conference Room Pilot 1 Completion
- ERP CEMLI Cycle 2 Completion
- ERP Conference Room Pilot 2 Completion
- EPM Phase Kick-Off In Progress
- HCM Phase Kick-Off January 2024
- Next Update March 2024







## Questions?

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## **Overall Project Budget Forecast & Expenses**

								FY23-24							
	FY21-23	FY21-23		FY23-24			Remaining		FY24-25	25 FY25-26					
Planned Project Implementation Costs	Planned	Actuals		Planned	FY2	23-24 Actuals		Balance	Planned	F	Planned	Tot	Total Planned Total		al Actuals
Estimated County Staffing Costs*	\$ 690,546	\$ 478,536	\$	3,607,728	\$	196,701	\$	3,411,027	\$ 3,778,639	\$	211,483	\$	8,288,396	\$	675,237
Non-personnel Reimbursement					\$	1,605									
Cost Plan Charges					\$	18,274	\$	(18,274)				\$	-	\$	18,274
Other County Costs		\$ 617			\$	721	\$	(721)				\$	-	\$	1,338
Total County Costs	\$ 690,546	\$ 479,153	\$	3,607,728	\$	217,301	\$	3,390,427	\$3,778,639	\$	211,483	\$	8,288,396	\$	694,849
Graviton Consulting Implementation Services			\$	2,137,992	\$	274,496	\$	1,863,496	\$ 2,595,336	\$	157,392	Ś	4,890,720	\$	274,496
Oracle Delivery Assurance**			\$	70,000	\$	-	\$	70,000	\$ 70,000	\$	20,000	\$	160,000	\$	-
Total Graviton Implementation Services Cost			\$	2,207,992	\$	274,496	\$	1,933,496	\$2,665,336	\$	177,392	\$	5,050,720	\$	274,496
Contingency (20%)			\$	1,149,144		·		1,149,144	\$ 1,274,795		73,775		2,497,714	\$	-
Oracle System Licensing Cost (CherryRoad Technologies)			\$	1,182,699	\$ 1	1,157,520.53	\$	25,178.87	\$ 1,413,823			\$	2,596,523	\$	1,157,521
Oracle PaaS Universal Credits** (CherryRoad Technologies)			\$	26,800			\$	26,800	\$ 26,800			\$	53,600	\$	-
Total Oracle Sytem Licensing Costs			\$1	1,209,499.40	\$1	1,157,520.53	\$	51,978.87	\$1,440,623	\$	-	\$	2,650,123	\$ :	1,157,521
Emphasys Sympro SaaS Subscription			\$	45.797	Ś	45.797	Ś	_	\$ 52,458			\$	98,255	\$	45.797
Emphasys Implementation Services			\$	4,000	Ė	•	\$	4,000	\$ 15,600			\$	19,600		-
Total Emphasys Sympro Costs			\$	49,797	\$	45,797	\$	4,000	\$ 68,058	\$	-	\$	117,855	\$	45,797
Total Implementation Cost	\$ 690,546	\$479,153	\$	8,224,160	\$	1,695,115	\$	6,529,046	\$9,227,452	\$	462,650	\$1	18,604,808	\$ 2	2,172,663
*Only Actual Hours will be reimbursed from the project reserv	es														
**Maximum estimate; will only be billed for actual usage															