



# County of Monterey

**Item No.**

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: A 23-532**

**November 28, 2023**

**Introduced:** 11/13/2023

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** BoS Agreement

- a. Authorize the Chief Information Officer to execute a Standard Agreement with First Alarm for Fire Alarm Monitoring services retroactively for the term of July 1, 2023, through June 30, 2026, in the amount not to exceed \$19,639; and
- b. Authorize the Chief Information Officer or his designee to execute order forms and such documents as are necessary to implement the agreement with First Alarm; and
- c. Authorize the Chief Information Officer the option to execute up to two (2) future amendments to this Agreement, each extending the term by one year, where the additional costs of each Amendment do not exceed 10% (\$1,963) of the original contract amount of \$19,639, bringing the maximum additional compensation to \$21,602 and potential overall Agreement aggregate not to exceed amount to \$23,565.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Authorize the Chief Information Officer to execute a Standard Agreement with First Alarm for Fire Alarm Monitoring services retroactively for the term of July 1, 2023, through June 30, 2026, in the amount not to exceed \$19,639; and
- b. Authorize the Chief Information Officer or his designee to execute order forms and such documents as are necessary to implement the agreement with First Alarm; and
- c. Authorize the Chief Information Officer the option to execute up to two (2) future amendments to this Agreement, each extending the term by one year, where the additional costs of each Amendment do not exceed 10% (\$1,963) of the original contract amount of \$19,639, bringing the maximum additional compensation to \$21,602 and potential overall Agreement aggregate not to exceed amount to \$23,565.

### SUMMARY:

The Information Technology Department has utilized First Alarm fire alarm monitoring services since 2009. This service entails the monthly recurring alarm panel monitoring and coordination of site system testing at the 1590 Moffett Street office building.

### DISCUSSION:

First Alarm monitors the fire alarms installed at the Information Technology Department. This includes daily tests and monthly reports. They notify the County of any issues with the alarm line provided by the County to test the system.

This service is vital for alerting staff to any irregularities in an alarm system that could cost the county much financial loss if not caught immediately for corrective action.

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This agreement is retroactive due to an unanticipated delay by the vendor in finalizing an amendment to an existing agreement in a timely manner.

The Chief Information Officer recommends the approval of this Agreement for Fire Alarm Monitoring services.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved the Standard Agreement with First Alarm.

FINANCING:

Required funds will be included in each respective Recommended Budget for the Information Technology Department, ITD 1930, Appropriations Unit INF002.


BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The Board's approval of the recommended agreement will protect the Information Systems office building at 1590 Moffett Street, which is vital for the County's information technology.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Teresa Meister, Management Analyst II, 759-6938

Approved by:

DocuSigned by:  
  
Date: 11/16/2023 | 10:19 AM PST  
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Eric A. Chatham, Chief Information Officer, 759-6920

Attachments:  
Standard Agreement