

**2.07.020 CONTROLLER**

(a) The Authority Board shall appoint a Controller of the Authority to serve at its pleasure. The Controller shall advise the Authority Board in connection with any accounting, budgetary, monetary, or other financial matters relating to the Authority. The duties and responsibilities of the Controller include, but are not limited to, those duties set forth in the JPA Act and shall include the following:

- (1) Establish, with Authority Board approval of the annual budget format, accounts, and documentation pertaining to the budget and which most nearly reflects the objectives of the Authority;
- (2) Establish and maintain the particular funds and accounts as required by generally accepted accounting practices applicable to public entities and which most accurately and appropriately record and report the operations of the Authority as represented by the annual budget document;
- (3) Enforce strict compliance with the approved annual budget and approve only expenditures authorized in the approved budget;
- (4) Make all books and records of the Authority in the Controller's hands open to inspection at all reasonable times by the members of the Authority Board or their representatives.

(b) The Controller shall furnish a corporate surety bond to be approved by the Authority Board in such amount as may be determined by the Authority Board and shall be conditioned upon the faithful performance of the duties of the Controller. Any premium for such bond shall be a proper charge against the Authority.

**2.07.030 AUTHORITY COUNSEL**

The Authority Board shall appoint Authority Counsel to serve at the pleasure of the Authority Board. The Authority Board may appoint additional counsel to assist Authority Counselor provide special services as may be required by the Authority Board. Authority Counsel shall attend meetings of the Authority Board as required to advise the Authority Board in connection with any legal matters relating to the Authority.

**2.07.040 AGREEMENTS FOR SERVICES OF OFFICIALS**

Nothing in this Article shall be construed as limiting the power or authority of the Authority Board to enter into any agreement with any legally existing entity to provide the services of any or all of the officers described in this Article as provided in the JPA and this Article.

**ARTICLE 2.08 CONFLICT OF INTEREST CODE**

**2.08.010 PURPOSE AND EFFECT**

The terms of Title 2, Division 6 of the California Code of Regulations (Section 18730, *et seq.*), and any amendments thereto that may be adopted by the Fair Political Practices Commission, are hereby incorporated by reference and, along with the following sections in which officials and employees are designated and disclosure categories are set forth, constitute the conflict of interest code for the Authority. This Article constitutes the "Appendix" to Title 2, Division 6 of the California Code of Regulations section 18730, *et seq.*

**2.08.020 DESIGNATED POSITIONS; DISCLOSURE CATEGORIES**

(a) Designated positions are established by Resolution of the Board. Each employee filling a designated position, and any employee filling a designated position on a temporary or acting basis for more than thirty consecutive calendar days, shall disclose all of the information set forth in all disclosure Categories A through H on such form as the Fair Political Practices Commission may designate. (*Ord. 06, 11/16/2006*)

(b) Each consultant, as defined in 2 California Code of Regulations Section 18700, shall disclose all of the information set forth in all disclosure categories A through H on such form as the Fair Political Practices Commission may designate. The Chief Administrative Officer may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus are not required to fully comply with the disclosure requirements of this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The determination of the Chief Administrative Officer is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

**2.08.030 PLACE AND TIME OF FILING**

(a) All officials and employees filling designated positions shall file statements of financial interest with the Chief Administrative Officer or his/her designee who shall receive such statements on behalf of the Authority Board. Unless otherwise required by state law, all statements of financial interest shall be deemed timely filed only when received by the Chief Administrative Officer or his or her designee on or before the following deadlines: (*Ord.. 99-04, 2/18/1999*)

- (1) Annual statements shall be filed on or before April 1 of each calendar year. Such statements shall cover the period of the preceding calendar year or from the date of filing such statement as otherwise required by this Code.
- (2) Initial statements shall be filed within thirty days after assuming office disclosing interests held on the date of assuming office.
- (3) Leaving office statements shall be filed within thirty days of leaving office. Such statements shall cover the period between the closing date of the last statement required to be filed and the date of leaving office.

**2.08.040 CONFLICT WITH OTHER LAWS**

Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974 (Government Code Section 81000, *et seq.*). The provisions of this Code are in addition to Government Code Section 87100 and other laws pertaining to conflicts of interest, including, but not limited to, Government Code Section 1090, *et seq.*