



MONTEREY COUNTY

Office of Emergency Services

MONTEREY COUNTY FUNERAL & BURIAL ASSISTANCE

MONTEREY COUNTY, BOARD OF SUPERVISORS MEETING, MAY 25TH, 2021
JUSTIN LIN, EMERGENCY SERVICES PLANNER
GERRY MALAIS, EMERGENCY SERVICES MANAGER

AGENDA

- ▶ FEMA Program Overview & Update
- ▶ Proposed County Program for Approval
- ▶ Monterey County Funeral Assistance Program
 - ▶ Eligibility
 - ▶ Capacity Survey of County Departments & External Agencies
 - ▶ Program Staffing Time Estimate
 - ▶ Program Functions & Processes
- ▶ Q&A

FEMA FUNERAL ASSISTANCE PROGRAM: OVERVIEW & UPDATE



PROGRAM
AWARENESS

TOLL-FREE
APPLICATION
HOTLINE

ELIGIBILITY
REVIEW

MAIL/FAX/
UPLOAD
DOCS

DOC. REVIEW,
DECISION, &
PAYMENT

FEMA FUNERAL ASSISTANCE LINE: 844-684-6333 | TTY: 800-462-7585

FEMA's Covid-19 Funeral Assistance Program Webpage in English: <https://www.fema.gov/es/disasters/coronavirus/funeral-assistance>

Página web del Programa de Asistencia Funeraria COVID-19 de FEMA en español: <https://www.fema.gov/es/disasters/coronavirus/funeral-assistance>

FEMA FUNERAL ASSISTANCE PROGRAM: OVERVIEW & UPDATE



MAX APPLICANTS FOR PROPOSED COUNTY PROGRAM:

391 Max potential applicants as of May 7th, 2021

FEMA FUNERAL ASSISTANCE LINE: 844-684-6333 TTY: 800-462-7585

FEMA's Covid-19 Funeral Assistance Program Webpage in English: <https://www.fema.gov/es/disasters/coronavirus/funeral-assistance>

Página web del Programa de Asistencia Funeraria COVID-19 de FEMA en español: <https://www.fema.gov/es/disasters/coronavirus/funeral-assistance>

MONTEREY COUNTY PROPOSED PROGRAM FOR APPROVAL

1. Program cap of \$500,000 USD
2. Program duration through Dec. 31, 2022
3. Funeral Assistance up to \$9,000 with funeral expense receipts
4. Follows the FEMA Program guidelines for eligibility and expense requirements
5. **Eligibility: Low-Income undocumented Monterey County applicants and decedents**
 1. Further Direction Needed for inclusion of FEMA Program Excluded Groups: Temporary tourist visa holders, Foreign students, Temporary work visa holders, Habitual residents such as citizens of the Federated States of Micronesia, Palau, and the Republic of the Marshall Islands.

MONTEREY COUNTY PROPOSED PROGRAM: CAPACITY SURVEY

Monterey County Departments: capacity and staffing constraints

- Department of Health
- Department of Social Services
- Sheriff's Office

Survey of Community Partners: capacity and staffing constraints

- 211-United Way Monterey County
- Natividad Foundation
- Catholic Charities Diocese of Monterey/The Community Foundation for Monterey County

MONTEREY COUNTY PROPOSED PROGRAM: PROCESSES*



**See Appendix for Program Process Details*

MONTEREY COUNTY PROPOSED PROGRAM: STAFF TIME ESTIMATES

ESTIMATED DEDICATED STAFF HOURS 80~400 hrs.

TOTAL HOURS	ESTIMATED APPLICANTS	TOTAL PROGRAM TIME
~4	20	80 hrs.
~4	50	200 hrs.
~4	100	400 hrs.



Q & A

JUSTIN LIN, EMERGENCY SERVICES PLANNER, MONTEREY COUNTY OES

GERRY MALAIS, EMERGENCY SERVICES MANAGER, MONTEREY COUNTY OES

CONTACT INFO

JUSTIN LIN, EMERGENCY SERVICES PLANNER, MONTEREY COUNTY OES

LIN1J@CO.MONTEREY.CA.US

GERRY MALAIS, EMERGENCY SERVICES MANAGER, MONTEREY COUNTY OES

MALAISG@CO.MONTEREY.CA.US





APPENDICIES

APPENDIX 1: ELIGIBILITY: DEFINITION: LOW INCOME

APPENDIX 2: PROPOSED PROGRAM PROCESSES

APPENDIX 1:

ELIGIBILITY: DEFINITION: LOW INCOME

3. Low-Income Values Effective April 26, 2021,

Household Size	Income
Low Income (CDBG HUD Limits, 80% AMI)*	
1.	\$ 56,950
2.	\$ 65,100
3.	\$ 73,250
4.	\$ 81,350
5.	\$ 87,900

*State of California, Department of Housing and Community Development, Division of Housing Policy Development

<https://www.hcd.ca.gov/grants-funding/income-limits/state-and-federal-income-limits/docs/income%20limits%202021.pdf>. Accessed May 12th, 2021

APPENDIX 2: PROGRAM PROCESS DETAILS

**TOTAL HRS/
APPLICANT**
~4

**No
Cost**

- 211 Toll Free Line in English & Spanish & Program
- United Way's Active Referral Network
- Existing FEMA Program Referrals

**MONTEREY COUNTY
FUNERAL ASSISTANCE
PROGRAM**

**TOLL-FREE
APPLICATION
REFERRAL
LINE (211)**

APPENDIX 2: PROGRAM PROCESS DETAILS

TOTAL HRS/
APPLICANT
~4

1 hr.

- Confirm Applicant & Decedent eligibility & info
- Confirm Applicant & Decent ID & residence
- FEMA info review

MONTEREY COUNTY
FUNERAL ASSISTANCE
PROGRAM

ELIGIBILITY
REVIEW

APPENDIX 2: PROGRAM PROCESS DETAILS

**TOTAL HRS/
APPLICANT
~4 hrs.**

- Review expense category eligibility
- Service Provider review
- Expense confirmation with service provider

2 hrs.

**MONTEREY COUNTY
FUNERAL ASSISTANCE
PROGRAM**

**DOCUMENT
REVIEW &
VERIFICATION**

APPENDIX 2: PROGRAM PROCESS DETAILS

**TOTAL HRS/
APPLICANT**
~4 hrs.

- Disbursement of eligible expenses
- Confirmation of receipt

1 hr.

**MONTEREY COUNTY
FUNERAL ASSISTANCE
PROGRAM**

**DISBU-
RSEMENT**