

Monterey County Board of Supervisors

| MEETING: | | September 17, 2019 - Other Board Matters | | | | | | | |
|-------------|-----------|--|-----------------|-----------------------|---------------|---------------|--|--|---------|
| SUBJECT: | | Board Referrals Update | | | | | | | |
| DEPARTMENT: | | County Administrative Office | | | | | | | |
| Item # | Brd Ref # | Assignment Date | Referred By | Lead Dept. Sub-Depts. | Project Lead | Requested Due | Item | Report | Status |
| 1 | 2016.02 | 4/12/16 | Potter | RMA County Counsel | McKee / Holm | 5/10/16 | Short Term Rental (STR) Ordinance a) Prioritize completion of the STR rental ordinance by scheduling a final meeting of the STR Working Group; and b) Present a complete STR Ordinance to the Planning Commission; c) County Counsel respond to the Board re. County not engage in code violation citations while the STR ordinance is being developed. | A report on enforcement of STR was presented to the Board of Supervisors (BOS) on 7/17/18 where Resource Management Agency (RMA) informed the BOS of interim enforcement protocols until an ordinance is adopted (complete). There was a final meeting of the Working Group on 5/11/16 (complete). Staff presented the most recent draft ordinance to the Planning Commission at a Special Meeting on 7/24/19, asking for a recommendation that staff can present to the Board. The Commission continued the matter for staff to prepare the recommendation, which is scheduled on the Board's advanced calendar for November 5, 2019. | Pending |
| 2 | 2017.21 | 9/26/17 | Alejo | RMA / Econ. Dev. | Holm | 12/12/17 | Expand access to Accessory Dwelling Units (ADU) in Monterey County to address housing shortage in Monterey County. | Initial presentation to the Board was provided on 4/03/18. A presentation on State law and amendments to County regulations was held on 6/26/18. Staff is preparing ordinances to update ADU regulations consistent with State Law. A Public Hearing/Workshop on the draft ordinance is scheduled with PC on 6/27/18. Additional changes may be necessary depending on actions with the pending State legislation. 8/21/19: A draft ordinance was presented to the Planning Commission. State legislation affecting ADU regulations has settled down, so staff will bring forward the Commission's recommendation and status of State legislation to the Board on October 22, 2019 for consideration. | Pending |
| 3 | 2017.18 | 9/19/17 | Board | Human Resources | Ramirez-Bough | 10/24/17 | Request a presentation to the Board of Supervisors with options for commissioner compensation that supports our ability to recruit a diverse and representative pool of commissioners. | The item was presented to the BOS on 10/2. The BOS directed that HR 1) convene a committee of Department Heads that manage significant Board and commission to develop a Commissioner Recruitment Strategy, and 2) ask Departments to provide information related to the diversity of their current volunteer Commissioner's and committee members; 3) work with County Counsel and Auditor to determine what would be involved/required to actively implement reimbursement to these volunteers, but budget/cost implications A report will be presented to the Board on October 22, 2019. | Pending |
| 4 | 2017.24 | 10/24/17 | Alejo/Salinas | Probation/RMA | Parsons | 12/12/17 | Proposal to consolidate the current "Youth Center" on 970 Circle Drive in east Salinas with the new Juvenile Hall on 1420 Natividad Road and repurpose the property on 970 Circle Drive. | Probation must obtain further determination/documentation from BSCC that State funding will not be compromised with consolidating Youth Center and new Juvenile Hall and whether this combination of two separate programs can be accommodated in the new Juvenile Hall campus. Probation has already approached a consultant to obtain clarification on this issue. A report on this item is anticipated to be provided in January 2019 pending construction of Juvenile Hall. 01/16/19: A status update memorandum was submitted to the Board members. The next status update is planned after the completion of Phase I of the new Juvenile Hall facility. Phase I is scheduled for completion on Oct./Nov. 2019. | Pending |
| 5 | 2018.15 | 6/5/18 | Phillips./Alejo | RMA | Holm | 7/17/18 | Consider zoning changes to prohibit drilling for oil & gas north of King City | Present options for initiating amendments to County zoning to prohibit new oil and gas exploration in Monterey County except in the southern Salinas Valley, generally south of King City and east of the Santa Lucia range, so that it meets all legal requirements. RMA prepared options for consideration by the Planning Commission at a workshop held on 7/11/18. Based on the workshop, postpone further consideration of this referral until Measure Z litigation is concluded. | Hold |

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| 6 | 2018.16 | 6/26/2018 | Alejo | County Counsel/Auditor-Controller | McKee/Shah | 8/28/2018 | Update County Travel Policy by County Counsel in coordination with the Auditor-Controller's Office. | <p>Monterey County's travel policy managed by the Auditor-Controller has not been updated in many years and today, it does not compare with current market prices or organizational procedures and may exceed legal requirements. The current policy creates barriers for county staff to be able to effectively represent county business at conferences, trainings or in litigation. This policy also conflicts with another travel policy found in the Personnel Policies and Practices Resolution (PPPR). This referral seeks to update the policies to account for inconsistencies, business needs, efficiency, market prices, whether government rates are available or whether the discounted lodging rooms were secured by conference organizers, such as the California State Association of Counties. This lack in clarity in the existing policy is costing unnecessary staff time and an update would modernize our policy with current standards. The new policy should meet Federal and State law while supporting business efficiency.</p> <p>A revised policy was presented to the Board on November 6, 2018. An update memo was submitted to the Board and a revised policy is to be presented in October 2019.</p> | Pending |
| 7 | 2018.19 | 8/15/2018 | Alejo | RMA | Holm | 8/28/2018 | Explore leasing office space to 20th Congressional District Office. | <p>On 9/17/18, RMA staff provided the Congressional District staff with a rough furniture cost estimate and rough design sketch for approximately 2,600 square feet of space located on the first floor of the East Wing next to the Grand Jury space. Congressional District staff was advised to work with Peninsula Business Interiors of Salinas to produce final design and cost estimates and ready for Federal Government procurement. Meeting to discuss the required Federal leasing documents, rental rate and term, additional landlord/tenant costs and responsibilities is tentatively scheduled to be shortly after the November 6th Elections. Information is pending from the Congressional District Office. Staff are conferring with Federal Agencies on requirements. A report will be presented to the Board to consider approval of lease agreement on October 2019.</p> | Pending |
| 8 | 2018.21 | 8/24/2018 | Alejo | CAO IGLA | Chiuolos | 10/2/2018 | Reorganization of County Housing Staff | <p>There is a need to reorganize County staff to better focus on critical housing needs and effectively apply, utilize and carry out new state funding for affordable housing and homelessness.</p> <p>07/03/19: The Housing Program Manager was hired. A status update memo will be submitted to the Board members. A presentation will be scheduled on September 24, 2019 by the Program Manager.</p> | Pending |
| | 2018.22 | 9/25/2018 | Alejo | RMA | Holm/Pereira | 10/9/2018 | County property on Site of Former District Attorney Modular Building | <p>To provide immediate direction to county staff on the short and long term plans for the property where the former District Attorney modular buildings were located. The matter was presented to the Capital Improvement Committee on 10/15 and supported option two with modifications and subject to reviewing details; the Budget Committee reviewed the options and supported option to utilize site as temporary parking. A presentation was completed to the Board of Supervisors on 10/23/18. A follow-up presentation was conducted to the Board on 2/5/2019.</p> <p>RMA has received direction from the Board and engaged the City of Salinas on the parking lot layout. A presentation on present parking conditions/options for the Board's consideration was provided on August 27, 2019. Staff were provided direction and will continue to work with the City. No further action.</p> | Closed |
| 9 | 2018.26 | 10/18/2018 | Parker | IGLA | Chiuolos | 12/4/2018 | FORA Transition Planning | <p>To receive a report from staff on their activities related to Fort Ord Reuse Authority transition planning and provide Board direction if needed. A report was provided to the Board on January 29, 2019. An update was presented to the Board on 3/19/2019. Draft legislative language was presented to the FORA Board on 3/15/19. A request to the Board was made to send a letter conveying the Board's position to FORA.</p> <p>An update report was presented to the Board on 5/7/2019 and Legislation SB 189 (Monning) was supported with changes per the Board's direction, including changes to the voting structure and to encourage that no additional debt be incurred by FORA during the extended period through 2022. Staff continues to monitor the State legislation. An update report will be provided to the Board on September 24, 2019.</p> | Pending |

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| 10 | 2018.28 | 12/4/2018 | Phillips | RMA | Holm | 12/11/2018 | Affordable Housing in the Coastal Zone | Amend County LCP to be consistent with the Coastal Act regarding affordable housing, authorize staff to investigate processes and provide language revision recommendations to the Local Coastal Plan. A presentation was provided to the Board on January 15, 2019. A written update will be provided to the Board members. | Pending |
| 11 | 2019.01 | 2/26/2019 | Adams | RMA | Holm | 5/1/2019 | Review of State and County Defensible Space Regulations | To review the State and County regulations that govern fire fuel reduction for defensible space on private property. Request is for a presentation to the Board on the applicable State and County regulations that govern fire fuel reduction for defensible space on private property and consideration of whether any changes may be warranted in the County's regulations in this current era of fire hazards. Request is to complete update to the information and resources available on the RMA web page on Removal of Trees & Vegetation & Fire Management, for example by adding links to other agencies and resources. A report was presented to the Board on 5/7/2019 and was moved to be included in the Resource Management Agency's Long Range Planning presentation scheduled on October 22, 2019. | Pending |
| | 2019.02 | 3/12/2019 | Phillips | County Counsel | McKee | 5/1/2019 | Draft rules to address "ex parte" communications of the public with County officials (Board of Supervisors, Planning Commission, and Zoning Administrator) on pending land use applications and other quasi-judicial proceedings. | Request County Counsel to draft rules of procedure for consideration by the Board of Supervisors to govern "ex parte" communications of the public with County officials (Board of Supervisors, Planning Commission, and Zoning Administrator) who are hearing and making decisions on pending applications for discretionary land use entitlements and other quasi-judicial proceedings. Because of revisions to the Rules of Professional Conduct recently adopted by the State Bar of California, the purpose of a local rule would be to provide consistent guidance to County public officials, attorneys representing clients, and the public. The draft rules should allow attorney and non-attorney advocates the same level of access to public officials. A proposed ordinance was introduced on June 25, 2019 with direction from the Board to return with options for consideration, including options for disclosure of Ex Parte Contacts. A report was presented to the Board on July 9, 2019 and continued to the next meeting on July 16, 2019. 9/11/19: An Ordinance was reviewed and approved by the Board on September 10, 2019. No further action. | Closed |
| 12 | 2019.06 | 8/27/2019 | Phillips | Health Department/RMA | Jimenez/Holm | 9/24/2019 | Evaluate Feasibility and Cost of Purchasing Mobile Warming Shelter Shower Facility | To evaluate capital and operating costs for a mobile shower facility as an auxiliary amenity to the temporary warming shelter located at the corner of West Alisal and Church Streets in Salinas. The County and City of Salinas are participating in operation of a temporary warming shelter located at the corner of West Alisal and Church Street in Salinas. It is anticipated that the shelter will operate pending completion of construction of a permanent facility at Laurel Yard in northeast Salinas by 2021. A number of showering facilities for homeless individuals have closed in Chinatown, necessitating additional units to provide basic hygiene for homeless individuals. Staff is requested to evaluate feasibility, potential sources of funding, and costs for purchase and operation of a mobile shower unit to be located behind the warming shelter. Upon closure of the temporary warming shelter, the shower unit can be relocated and repurposed for local emergency backup or other uses. A report will be presented to the Board on September 24, 2019. | Pending |

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| | 2019.07 | 9/10/2019 | Parker | RMA/Sheriff's Office | Holm/Bernal | 9/24/2019 | Use of Bird Cannons near residential areas | <p>This referral requests that staff identify County rules for addressing the noise disturbance caused by bird cannons near residential areas and which department is responsible for addressing the issue.</p> <p>There is a bird cannon in use in the Blanco Road area, firing in the middle of the night, disturbing the sleep of residents in East Garrison and CSUMB housing. Residents have reportedly contacted the Sheriff and RMA, who decline to take action, and the Agricultural Commissioner, who has narrowed down the area to 15 properties, but has not taken further action to address the concern. To our knowledge, no one has contacted the owner of the bird cannon. Immediate action is required.</p> <p>The Office of the Agricultural Commissioner have identified the grower and location of the misfired bird cannon. The grower has agreed to make some changes to alleviate any further disturbance. No further action.</p> | Closed |
| 13 | 2019.08 | 9/10/2019 | Alejo | RMA/IJLA | Holm/Chiuolos | 12/10/2019 | State Funding for the Historic Old Monterey County Jail | <p>Preservation and Adaptive Reuse of the Old Monterey County Jail by seeking state funding match in the 2020 budget.</p> <p>This referral modifies my prior one for an RFP for a potential Public Private Partnership to save the Old Monterey County Jail. After 2 attempts to solicit P3 proposals, none were received by the County. I am now requesting that our County pursue \$10 million in the 2020 state budget to pay a partial amount of the cost to repurpose the historic Old Jail, which is the only historic landmark of the Farmworker Rights Movement on the Central Coast. A potential use would be for a multicultural workers' history museum and a performing arts/events center on the bottom floor, and office space or other uses on the top floor, but other potential uses should be explored and be presented as well. I also request that staff explore funding mechanisms to finance the remainder of the cost (as was done for the East West Building renovation) and provide the board with a cost estimates for using the entire building as is or a hybrid proposal of keeping the front portion of the jail with a new rear-portion of the building. This capital project is being proposed in light of other major county capital projects having been completed or are currently under construction. (Schilling, East-West, New Jail Facility and New Juvenile Hall).</p> <p>A presentation of options for the disposition of the Old Jail was provided on September 10, 2019. The Board requests a final report by December 10, 2019.</p> | Pending |
| 14 | 2019.09 | 9/10/2019 | Alejo/Lopez | RMA | Holm | 12/10/2019 | Install Signage for the Salinas Valley Wine Trail to Enhance Agri-Tourism, Viticulture & Economic Prosperity in the Salinas Valley. | <p>This referral seeks to install signage for the Salinas Valley Wine Corridor to enhance agri-tourism, viticulture and economic prosperity in the Salinas Valley. The Board of Supervisors approved \$150,000 in the 2019-20 budget to promote tourism in the Salinas Valley and these funds could be used to pay for sign costs and installation. The signs would be a one-time cost but would last for many years and would better guide motorists along the route. The referral requests that a map of the Salinas Valley Wine Trail also be produced or updating the existing wayfinding system. The Board requests a report on December 10, 2019.</p> <p>The Santa Clara County Board of Supervisors did the same in 2014 for their Wine Trail in Morgan Hill, San Martin and Gilroy. They adopted a trail route, logo and installed 70+ signs. Additional signs within the city limits of Morgan Hill and Gilroy were paid by those cities.</p> | Pending |

Prepared by Ebby Johnson on September 11, 2019.