



Monterey County

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Board Report

Legistar File Number: 16-1340

December 06, 2016

Introduced: 11/23/2016

Current Status: Agenda Ready

Version: 1

Matter Type: General Agenda Item

Approve and Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute the Renewal of and Amendment #2 to an agreement with Garden of Memories Cemetery for cremation of deceased indigent persons, retroactively extending from June 30, 2016 through and to June 30, 2018, and adding \$30,000 to the agreement, for a total cost of \$55,000.

RECOMMENDATION:

It is recommended the Board of Supervisors:

Approve and Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute the Renewal of and Amendment #2 to an agreement with Garden of Memories Cemetery for cremation of deceased indigent persons, retroactively extending from June 30, 2016 through and to June 30, 2018, and adding \$30,000 to the agreement, for a total cost of \$55,000.

SUMMARY:

In Monterey County, the Sheriff/Coroner is a combined position and Coroner's functions are overseen by the Monterey County Sheriff. The Coroner is required, under Health and Safety Code Sections 102850-102870, to inquire into and determine the circumstances surrounding any violent, sudden or unusual deaths, unattended deaths, deaths where deceased was not under physician care for twenty days prior to death, suspected suicides, deaths following an injury or accident or occurring under any circumstances where there is a reasonable grounds to suspect that the death was caused by the criminal acts of another person.

The Coroner is charged with performing an autopsy and producing an autopsy report, with laboratory findings, for investigators to act upon. The Coroner's staff makes every effort to locate next of kin for all deceased persons, but occasionally, no relative can be found or will come forth to claim the deceased's remains. In these cases, the deceased is cremated at county expense.

The Sheriff's Office is requesting a renewal and amendment of this contract due to delays in routing caused by need for vendor to secure further insurance certificates as proof of insurance.

A copy of the contract is on file with the Clerk of the Board.

OTHER AGENCY INVOLVEMENT:

County Counsel has approved the agreement as to legal form, and the Auditor-Controller has

reviewed for fiscal provisions.

FINANCING:

The funding for this contract was included in the Approved Fiscal Year 2016-17 budget and there will be no increase in General Fund Contribution. This is a fee per service contract, and expenditure levels can vary from year to year. The contract amount was based on an average usage level for the past two years.

Prepared by: Nina Ryan, Management Analyst II ext. 3708

Approved by: Steve Bernal, Sheriff /Coroner ext. 3725



Attachment: Renewal of and Amendment #2 to Standard Contract with Garden of Memories

CemeteryAttachments: