



## Monterey County Board of Supervisors

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### Board Order

A motion was made by Supervisor Luis A. Alejo, seconded by Supervisor John M. Phillips to:

**Adopt Resolution No.: 20 - 405**

- a. Amendment No. 4 to Management **Agreement No. A-12923** with The John Stewart Company to continue to provide property management services at Kents Court to extend the expiration date of the Agreement for six (6) additional months through June 30, 2021 for a revised term from October 1, 2015 to June 30, 2021;
- b. Authorize the use of rental income funds to serve as working capital and a disbursement of \$14,000 per month for six (6) additional months through June 30, 2021; and
- c. Authorize the Housing and Community Development Director or his designee to execute Amendment No. 4 to Management Agreement No. A-12923 and up to one (1) future amendment to the Agreement where the amendment does not significantly alter the scope of work or increase the approved dispersal amount of \$14,000 per month.

PASSED AND ADOPTED on this 8<sup>th</sup> day of December 2020, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Parker and Adams  
NOES: None  
ABSENT: None  
(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting December 8, 2020.

Dated: December 8, 2020  
File ID: RES 20-215  
Agenda Item No.: 75

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

\_\_\_\_\_  
Joel G. Pablo, Deputy

**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

**Resolution No. 20 – 405**

- a. Approve Amendment No. 4 to Management Agreement No. A-12923 with The John Stewart Company to continue to provide property management services at Kents Court, Request for Proposals (RFP) #10528, to extend the expiration date of the Agreement for six (6) additional months through June 30, 2021 for a revised term from October 1, 2015 to June 30, 2021;
- b. Authorize the use of rental income funds to serve as working capital and a disbursement of \$14,000 per month for six (6) additional months through June 30, 2021; and
- c. Authorize the Housing and Community Development Director or his designee to execute Amendment No. 4 to Management Agreement No. A-12923 and up to one (1) future amendment to the Agreement where the amendment does not significantly alter the scope of work or increase the approved dispersal amount of \$14,000 per month.....

WHEREAS, Kents Court is a nineteen (19) unit affordable housing project in Pajaro that is owned by the County of Monterey; and

WHEREAS, on August 25, 2015, the Board of Supervisors approved Management Agreement No. A-12923 between the County of Monterey and The John Stewart Company to provide professional property management services for a three (3) year term with an option to extend the Agreement for up to two (2) additional one (1) year terms; and

WHEREAS, the property has been managed by The John Stewart Company since October 2015; and

WHEREAS, this Agreement has been amended three (3) times, with the latest amendment extending the term through December 31, 2020; and

WHEREAS, in March of 2020, Housing Program staff completed a new Request for Proposals (RFP) to procure property management; and

WHEREAS, due to COVID-19 and extreme fire emergencies in the County, the procurement has been delayed; and

WHEREAS, the County’s RFP process solicited two (2) valid bidders; and

WHEREAS, the County needs to research and define the future of Kents Court and the best approach to its management, prior to awarding a new Agreement; and

WHEREAS, there are nineteen (19) families depended on the existing property management services and it is hence critical that those services continue;

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Supervisors of the County of Monterey does hereby:

- a. Approve Amendment No. 4 to Management Agreement No. A-12923 with The John Stewart Company to continue to provide property management services at Kents Court, Request for Proposals (RFP) #10528, to extend the expiration date of the Agreement for six (6) additional months through June 30, 2021 for a revised term from October 1, 2015 to June 30, 2021;
- b. Authorize the use of rental income funds to serve as working capital and a disbursement of \$14,000 per month for six (6) additional months through June 30, 2021; and
- c. Authorize the Housing and Community Development Director or his designee to execute Amendment No. 4 to Management Agreement No. A-12923 and up to one (1) future amendment to the Agreement where the amendment does not significantly alter the scope of work or increase the approved dispersal amount of \$14,000 per month.

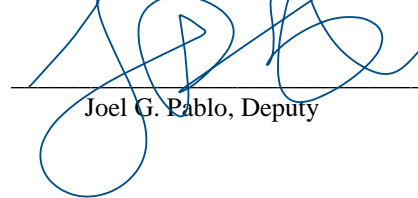
PASSED AND ADOPTED on this 8<sup>th</sup> day of December 2020, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Parker and Adams  
NOES: None  
ABSENT: None  
(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting December 8, 2020.

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