



# County of Monterey

Item No.30

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: RES 26-025

February 10, 2026

**Introduced:** 1/28/2026

**Current Status:** Criminal Justice - Consent

**Version:** 1

**Matter Type:** BoS Resolution

- a. Approve to amend the Sheriff's Office FY 2025-26 Adopted Budget, 001-2300-SHE001-8273, to reallocate one (1.0) FTE Custody and Control Specialist to one (1.0) Full-Time Equivalent (FTE) Departmental Information Systems Coordinator (DISC) as indicated in Attachment A (4/5th Vote Required); and
- b. Authorize the Auditor-Controller to incorporate the approved changes in the Sheriff's Office FY 2025-26 Adopted Budget; and
- c. Direct the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve to amend the Sheriff's Office FY 2025-26 Adopted Budget, 001-2300-SHE001-8273, to reallocate one (1.0) FTE Custody and Control Specialist to one (1.0) Full-Time Equivalent (FTE) Departmental Information Systems Coordinator (DISC) as indicated in Attachment A (4/5th Vote Required); and
- b. Authorize the Auditor-Controller to incorporate the approved changes in the Sheriff's Office FY 2025-26 Adopted Budget; and
- c. Direct the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.

### SUMMARY/DISCUSSION:

The Sheriff's Office is seeking approval and authorization from the Board of Supervisors to reallocate one vacant (1.0) FTE Custody and Control Specialist to one (1.0) FTE Departmental Information Systems Coordinator.

The department has undergone significant modernization, resulting in a substantial increase in systems, applications, and security requirements that must be supported to maintain operational readiness and compliance. An additional DISC would assist in supporting critical public safety, detention, and investigative systems which include security cameras, records management, department of justice reporting, system integrations, and continuous cybersecurity and Criminal Justice Information Services compliance. The growing volume and complexity require additional support for maintaining core operations dedicated to the Sheriff's Office and the constituents of Monterey County.

As a result The Sheriff's Office seeks to add a new DISC to support the growing technology demands

within the jail. Currently, the jail's highly complex and high-value systems-representing hundreds of thousands of dollars in County investment-are supported by one dedicated Supervising DISC and one rotating Senior DISC between three (3) bureaus. This rotation limits continuity and places significant pressure on the existing Senior DISC, who are already balancing technology needs officewide.

Previously, the department created a second Supervising DISC to divide responsibilities between AOB/EOB and COB, demonstrating the need to distribute workload as systems expand. Adding a dedicated DISC for the jail would provide the consistent expertise and depth required to support mission-critical and high value systems, protect the county's investment, and strengthen overall operations while still offering backup coverage for AOB and EOB when needed.

Without this position, the Sheriff's Office faces greater risk of system failures, compliance issues, deployment delays, and a reduction in operational efficiency. Adding a DISC will strengthen our technical infrastructure and ensure we can continue meeting the demands of a modern public safety environment.

OTHER AGENCY INVOLVEMENT/COMMITTEE ACTIONS:

The Human Resources Class & Comp Team has reviewed and approved the request to classify the vacant 1.0 FTE Custody and Control Specialist to a 1.0 FTE Departmental Information Systems Coordinator. The County Administrative Office has been consulted regarding this reclassification request.

FINANCING:

The cost difference for the remaining 4.5 months in FY 2025-26 is estimated at \$6,000 and will be absorbed by the Sheriff's Office budget. The cost increase for FY2026-27 is \$16,044.

BOARD OF SUPERVISORS STRATEGIC PLAN GOALS:

The proposed recommended actions demonstrate the County's commitment in recruiting, retaining, and attracting a diverse, talented workforce that supports the mission of the County of Monterey.

- Well-Being and Quality of Life
- Sustainable Infrastructure for the Present and Future
- Safe and Resilient Communities
- Diverse and Thriving Economy
- Dynamic Organization and Employer of Choice

Prepared by: Jennifer Claudell, Departmental Information Systems Manager II, Ext. 3710

Reviewed by: Jason Smith, Chief Deputy, Ext. 3801

Reviewed by: Keith Boyd, Undersheriff, Ext. 3859

Approved by: Tina M. Nieto, Sheriff-Coroner, Ext. 3750

Attachments:

Board Resolution

Attachment A

