



Monterey County

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Action Minutes - Final Budget Committee

Friday, November 22, 2019

1:30 PM

Monterey Room

Special Meeting

Attendees:

Supervisor Luis A. Alejo, Chair; Supervisor Jane Parker, Vice Chair; Les Girard, County Counsel; Dewayne Woods, Assistant County Administrative Officer; Mary Zeeb, Treasurer-Tax Collector; Rupa Shah, Auditor-Controller; and Rocio Quezada, Committee Secretary.

Excused: Charles McKee, County Administrative Officer; Paul Lewis, County Budget Director; and Steve Vagnini, Assessor/Clerk-Recorder. A complete list of attendees is on file with the Committee Secretary.

Call to Order

The meeting was called to order at 1:30 p.m.

Public Comment Period

There was no public comment received.

Approval of Action Minutes

1. Approve the Special Budget Committee Action Minutes of October 24, 2019.

The Budget Committee Action Minutes of October 24, 2019 were approved by consensus.

Consent Agenda

Consent Items No. 2 through 4

ACTION: Consent Items No. 2 through 4 were approved by consensus.

2. Adopt the Budget Committee 2020 Meeting Schedule.
3. Receive the List of Standing and Follow-Up Reports due to the Budget Committee.
4. Receive the California Department of Finance Bulletin for October 2019.

Regular Agenda

5. Receive and accept the FY 2018-19 Budget End-of-Year Report from the County Administrative Office.
- ACTION: The Committee received the FY 2018-19 Budget End-of-Year Report from the County Administrative Office.**
6. Support adopting a resolution to amend the Water Resources Agency's FY 2019-20 Adopted Budget as follows:
- a. Increase appropriations in Fund 130 - Hydro-Electric Operations (130-9300-8490-WRA022) in the amount of \$300,000 financed by Unassigned Fund Balance; and
 - b. Increase appropriations in Fund 116 - Dam Operations (116-9300-8485-WRA006) in the amount of \$600,000 financed by a transfer in of \$300,000 from Fund 130 - Hydro-Electric Operations (130-9300-8490-WRA022) and \$300,000 financed by Unassigned Fund Balance.
- ACTION: The Committee supported the recommendations under Item No. 6.a. and 6.b. by consensus.**
7.
 - a. Support amending Fiscal Year 2019-20 Auditor-Controller budget (1110-AUD001-8374-001) in reallocating one (1) Auditor-Controller Analyst I (20B24) to one (1) Accountant Auditor III (20B22); and
 - b. Support directing the Auditor-Controller and County Administrative Office to incorporate the approved changes in the Fiscal Year 2019-20 Adopted Budget
- ACTION: The Committee supported the recommendations under Item No. 7.a. and 7.b. by consensus.**
8.
 - a. Support approval and authorization for the Department of Social Services Director to sign an agreement for \$1,222,950 with Northwoods for a Traverse subscription and implementation project effective December 10, 2019 through December 9, 2022;
 - b. Support Authorizing the Director of the Department of Social Services to sign up to three (3) amendments to the Agreement, where the amendments do not significantly change the scope of work;
 - c. Support approval for an increase in both appropriations and estimated revenues of \$455,950 for the Social Services Budget Unit 001-5010-SOC005-8262 FY 2019-20 Adopted Budget; and
 - d. Support authorizing the Auditor-Controller to amend the FY 2019-20 Adopted Budget by increasing appropriations and estimated revenues by \$455,950 in Social Services Budget Unit 001-5010-SOC005-8262.
- ACTION: The Committee supported the recommendations under Item No. 8.a. through 8.d. by consensus.**
9.
 - a. Support amending the Fiscal Year (FY) 2019-20 Health Department Adopted Budget 023-4000-8410-HEA012 to delete 2.0 FTE vacant Contract Physician and 1.0 FTE vacant Sr. Clinic Nurse, and add 3.0 FTE Public Health LVN, 8.0

FTE Medical Assistant, 1.0 FTE Chronic Disease Prevention Coordinator, and 1.0 FTE Accountant III, resulting in estimated increased costs of \$52,142 in FY 2019-20 and \$156,427 in FY 2020-21, financed by a corresponding increase in revenues generated by these positions; and

b. Support directing the Auditor-Controller and County Administrative Office to incorporate the position changes in the FY 2019-20 Health Department Adopted Budget 023-4000-8410-HEA012.

ACTION: The Committee supported the recommendations under Item No. 9.a. and 9.b. by consensus.

- 10.
- a. Support amending the Department of Social Services Budget Unit 001-5010-8262-SOC005 to reallocate one (1) Management Analyst II to one (1) Business Technology Analyst II for the Administrative Services - Systems Support;
 - b. Support amending the Department of Social Services Budget Unit 001-5010-8262-SOC005 to add one (1) Management Analyst III for Family and Children Services; and
 - c. Support authorizing the County Administrative Office to incorporate the changes to the FY 2019-20 Adopted Budget Unit 001-5010- 8262-SOC005 to reflect the change in position counts.

ACTION: The Committee supported the recommendations under Item No. 10.a. through 10.c. by consensus.

Quarterly Reports

11. Receive the Monterey County Water Resources Agency (Agency) FY 2019-20 First Quarter Financial Status Report through September 30, 2019.

ACTION: The Committee received the Water Resources Agency FY 2019-20 First Quarter Financial Status Report through September 30, 2019.

- 12.
- a. Receive a report on winter storm project needs for fiscal year (FY) 2019/20, including funding needs for on-going projects and prior year deficits;
 - b. Consider adding selected winter storm projects to the RMA FY 2019/20 Work Program;
 - c. Consider retroactively approving three (3) road projects from the 2017 Winter Storm Project list (Hartnell Road, Palo Colorado Milepost (MP) 1-3.2, Metz Road) using Road Fund 002, Appropriation Unit RMA012, financed by an operating transfer in of \$153,442 from General Fund 001, Other Financing Uses Appropriation Unit CAO017 and \$422,666 from Road Fund 002, Unassigned Fund Balance (002-3101);
 - d. Consider approving five (5) 2017 Winter Storm Projects (Argyle Road, Blackie Road, Parkfield Coalinga Road, Pleyto Cemetery Road and Initial Design/Permitting Phase of Upper Palo Colorado MP 4.0-7.4) using Road Fund 002, Appropriation Unit RMA012, financed by an operating transfer in of \$713,263 from General Fund 001, Other Financing Uses Appropriation Unit

CAO017 and \$571,713 from Road Fund 002, Unassigned Fund Balance (002-3101);

- e. Consider retroactively approving eleven (11) 2019 Winter Storm Emergency Response and Repair Projects in progress; adding the projects to the County Capital Project List; and consider funding the projects in the Road Fund 002, Appropriation Unit RMA012 using available revenue of \$770,000 from Highway Users Tax Account (HUTA) and \$1,742,000 from Road Fund 002, Restricted Fund Balance 3044, Sub BSA SB1 - Local Streets and Roads Funding Program;
- f. Consider approving seven (7) 2019 Winter Storm Repair Projects; adding the projects to the County Capital Project List; and consider funding the projects in the Road Fund 002, Appropriation Unit RMA012 using \$1,015,000 from Road Fund 002, Restricted Fund Balance 3044, Sub BSA SB1 - Local Streets and Roads Funding Program and an operating transfer in of \$15,000 from General Fund 001, Other Financing Uses Appropriation Unit CAO017; and
- g. Consider staff recommendation regarding financing sources.

ACTION: The Committee received a report on the winter storm project needs for FY 2019-20 and supported the recommendations under Item No. 12.c. through 12.g.

Semi-Annual Reports

13. Receive a semi-annual report on Resource Management Agency (RMA) Key Capital Improvement Projects.

ACTION: The Committee received a semi-annual report on the Resource Management Agency Key Capital Improvement Projects for the period January 1, 2019 through June 30, 2019.

Adjournment

The meeting was adjourned at 2:30 p.m. The next regular meeting is scheduled for December 18, 2019 at 1:30 p.m. in the Monterey Room.