

# Juvenile Accountability Block Grant Program (JABG)

2012/2013  
Direct Allocation  
Grants Application  
Packet



## Overview of Grant Award

The Juvenile Accountability Block Grants (JABG) Program, administered at the federal level by the Office of Juvenile Justice and Delinquency Prevention (OJJDP), supports state and local efforts to reduce juvenile crime through programs that focus on offender accountability (Public Law 107-273). As the designated state agency for this federally funded program, the Corrections Standards Authority (CSA) distributes the Federal annual allocations to those local jurisdictions meeting the federal funding threshold to receive a direct allocation. The grant year will cover July 1, 2012 through June 30, 2013. Please note that on July 1, 2012 pursuant to Senate Bill 92, the CSA, currently a division of the California Department of Corrections and Rehabilitation, will cease to exist and the Board of State and Community Corrections (BSCC) will be created. All of the duties and personnel of the CSA will transfer to the BSCC. The BSCC will be an independent agency reporting directly to the Governor. The JABG application and related contract documents that are needed to process 2012/13 JABG funding will reflect this transfer of authority.

This year, local jurisdictions that meet the threshold for receiving a direct allocation will receive an additional amount of funding (see Appendix A). This opportunity comes as a result of an excess in discretionary JABG funding that remains unspent. If unused, these funds revert back to the federal government rather than directly benefiting the California local programs that qualify for JABG funding. In an attempt to maximize the fiscal support of local programs, these funds are being redirected to serve their intended purpose. Although this enhancement was also available to augment the 2011/12 allocation and is available again this year, it should be considered as a one-time funding opportunity. Future availability of these funds is dependent upon unspent discretionary JABG funding remaining on a year-to-year to year basis.

California's State Advisory Committee on Juvenile Justice and Delinquency Prevention (SACJJDP), which oversees the use of federal funds administered by CSA, identified three priority areas in their new three-year Strategic Plan on which California is to focus its efforts. The three priority areas are:

1. Disproportionate Minority Contact – includes direct services, education/awareness, and support through resources and advocacy to address any disparities in the decision-making processes within the juvenile justice system that impact youth of color and the corresponding disproportionality of youth of color coming into contact with the juvenile justice system.
2. Evidence-Based Practices - places an emphasis on achieving measurable outcomes and making sure that the services provided and the resources used are effective. It involves using research-based, and scientific studies to identify interventions that reliably produce significant reductions in recidivism, when correctly applied to offender populations through the use of the following four principles of effective intervention:
  - a. Risk Principle – focuses on attention on the crucial question of WHO is being served and calls for targeting the highest risk offenders.
  - b. Need Principle – requires that priority be given to addressing criminogenic risk/need factors with a clear focus on WHAT programs are delivered.
  - c. Treatment Principle – conveys the importance of using behavioral treatment approaches to achieve the best possible outcomes and requires attention to the questions of HOW programs are delivered.
  - d. Fidelity Principle – draws attention to HOW WELL programs are delivered and reiterates the necessity that programs be implemented as designed.

Successful implementation of EBP includes organizational development to create and sustain a culture accepting of best practices and evidence-based approaches, including a commitment

to initial and ongoing professional development and training, use of validated risk/needs assessment tools, data collection and analysis, use of programs and practices known to produce positive criminal justice outcomes, quality assurance assessments to ensure program fidelity, performance management to improve programs and policies, a “systems change approach” to develop collaborations so that tasks, functions and sub-units work effectively together and not at cross-purposes, and a focus on sustainability.

3. A strategy to support efforts to develop and strengthen services, programs, and policies that promote positive outcomes for youth, their families, and communities – focuses on system improvement of juvenile detention policy and practice and may include programs, research, and other initiatives to examine issues or improve practices, policies, or procedures on a system wide basis (e.g., examining problems affecting decisions from arrest to disposition and detention to corrections).

The SACJJDP encourages JABG recipients to align the use of their direct allocation with the three priority areas identified in the SACJJDP’s Strategic Plan.

# Application Requirements

**Due Date:** This application is due to the CSA via e-mail by **June 1, 2012**. A signed, hard copy of the application is to follow, submitted by the applicant via U.S. mail.

**Eligible Applicants:** Units of local government meeting the minimum federal funding threshold are eligible to apply for the formula-based direct allocation. **Please refer to Appendix A for a listing of eligible units of local government, including the federally determined grant amount for each.** Localities shall designate an implementing agency for the grant project.

**Local Advisory Board:** Under federal law, a local advisory board must review a Coordinated Enforcement Plan (CEP) outlining how JABG funds will be expended. For the purpose of this grant, this application is the CEP. The board must include, if appropriate, representatives from the police, sheriff and probation departments, district attorney's office, juvenile court, education, social services, a nonprofit and nongovernmental victim advocacy organization, and a nonprofit religious or community group. Grantees may use an existing advisory board with similar membership (e.g., Juvenile Justice Coordinating Council) to meet this requirement.

**Local Match:** Applicants must assure that they will contribute a cash match of 10% of the total project costs (see Appendix A for required match amounts **based on the federal formula** which requires match to be computed by dividing the funding allocated by 0.9 x 1.0). Applicants opting to use JABG funds to construct new and permanent detention facilities must provide a 50% cash match. Matching funds may be either state or local dollars. Federal funds are not an allowable match source.

**Eligible Expenditures:** Grantees must expend JABG funds for projects that fall within the 17 federally designated program purpose areas, with a focus on juvenile accountability. **Please see Appendix B for information on the JABG program purpose areas and performance measures.** Additionally, the California SACJJD strongly encourages JABG recipients to align the use of their direct allocation with the three priority areas identified in their strategic plan.

**Disbursement of Grant Funds:** Disbursement of grant funds occurs on a reimbursement basis for actual project costs incurred during a reporting period. Grantees must submit invoices online to the CSA on a quarterly basis, within 45 days following the end of the reporting period. Grantees must maintain adequate supporting documentation for all costs, both grant and match, claimed on invoices.

**Federal Performance Measure:** Federal regulations require JABG grantees to select a program purpose area(s) from the JABG program list and report specific data pertaining to the area(s) identified. Grantees will report data to the CSA on a quarterly basis via progress reports.

**Resolution:** Applicants must submit a resolution from their governing board (City Council or Board of Supervisors) addressing specific requirements. **Please see Attachment C for a Sample Resolution.** The resolution must be on file with the CSA prior to a finalized grant award agreement.

**Waivers:** A qualifying unit of local government may waive its right to a direct grant award and request that such unit's funds be awarded to and expended for its benefit by a larger or contiguous unit of local government. **Please see Attachment D for the pertinent waiver documentation.**

**Disproportionate Minority Contact Training:** To receive federal funding, the state of California is required to demonstrate a good faith effort to address Disproportionate Minority Contact (DMC). DMC refers to the overrepresentation of youth of color who come into contact with the juvenile justice system (at all points, from arrest through confinement) relative to their numbers in the general population. In an effort to comply with this requirement, the CSA has undertaken a number of activities to ensure that California addresses DMC. Accordingly, JABG recipients are invited to attend a one day regional DMC training for project directors and other interested staff which will be provided during the program year.

Viewing direct service for at-risk youth through the DMC lens not only complements the principles of the JABG program but can effectively influence the impact of current interventions. The regional DMC courses will be provided at no cost to attendees and address issues relevant to participants who have received previous training as well as those attending DMC training for the first time. Two trainings will be offered; one for the northern region and one for the southern region. JABG funding may be used to reimburse agencies for travel related expenditures such as mileage, meals, lodging if required, and other per diem costs. Applicants should include these costs in the budget section of this application. Registration information regarding the date, time and location of the regional trainings will be sent to all project directors. Additional information about DMC can be found at <http://www.cdcr.ca.gov/CSA/PPP/Grants/DMC/Index.html> or applicants may contact DMC Coordinator, Shalinee Hunter, at 916/322-8081; [Shalinee.hunter@cdcr.ca.gov](mailto:Shalinee.hunter@cdcr.ca.gov).

**Complete Application Submittal:** A complete application includes the application document, Federal Performance Measures form(s) and governing body's resolution. Additionally, waiver documents are required from any applicant receiving funds waived from another locality.

**Progress Reports:** Grantees must submit quarterly progress reports, including the mandatory federal data and project progress notes, utilizing the JABG Progress Report form provided on the CSA website [www.cdcr.ca.gov/Divisions/Boards/CSA/](http://www.cdcr.ca.gov/Divisions/Boards/CSA/).

**The Federal Funding Accountability and Transparency Act:** The intent of the Federal Funding Accountability and Transparency Act (FFATA) is to empower every American with the ability to hold the government accountable for each spending decision. The end result is to reduce wasteful spending in the government. The FFATA legislation requires information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable website, which is [www.USASpending.gov](http://www.USASpending.gov).

The FFATA Subaward Reporting System (FSRS) is the reporting tool Federal prime awardees (i.e. prime contractors and prime grants recipients) use to capture and report subaward and executive compensation data regarding their first-tier sub awards to meet the FFATA reporting requirements. Prime contract awardees will report against sub-contracts awarded and prime grant awardees will report against subgrants awarded. The subaward information entered in FSRS will then be displayed on [www.USASpending.gov](http://www.USASpending.gov) associated with the prime award furthering Federal spending transparency.

It is possible that funding used to support the 2012/13 JABG grant activities will trigger the FFATA reporting requirement. Should this occur we will contact your agency to obtain the information needed to report into the FSRS.

**Audit:** Grantees must submit an audit of expenditures within 120 days of the end of the grant period. Reasonable and necessary extensions to the timeframe may be granted if requested. Grantees may choose to submit either a program specific audit or a federal single audit.

**Key Dates:**

June 1, 2012	Applications due to CSA via email with signed hard copy to follow via U.S. mail
July 1, 2012	Grant year begins
November 15, 2012	First quarterly progress report due covering July – Sept. 2012 First quarterly financial invoice due covering July – Sept. 2012
February 15, 2013	Second quarterly progress report due covering Oct. – Dec. 2012 Second quarterly financial invoice due covering Oct. – Dec. 2012
May 15, 2013	Third quarterly progress report due covering Jan. – Mar. 2013 Third quarterly financial invoice due covering Jan. – Mar. 2013

June 30, 2013	Grant year ends
August 15, 2013	Fourth quarterly progress report due covering Apr. – June 2013 Fourth quarterly financial invoice due covering Apr. – June 2013
October 31, 2013	Final audit report due (unless extension granted)

**Contact and Program Information:** Questions regarding this application process may be directed to Colleen Stoner, Field Representative for CSA, (916) 324-9385 or [colleen.stoner@cdcr.ca.gov](mailto:colleen.stoner@cdcr.ca.gov) .

Further information about the JABG Program, including fiscal and progress reporting forms and the Grant Contract Administration and Audit Guide, is also available on the CSA's web site at [www.cdcr.ca.gov/Divisions\\_Boards/CSA/PPP/Grants/JABG/Index.html](http://www.cdcr.ca.gov/Divisions_Boards/CSA/PPP/Grants/JABG/Index.html).



DEPARTMENT OF CORRECTIONS AND REHABILITATION  
CORRECTIONS STANDARDS AUTHORITY

**Juvenile Accountability Block Grants Program  
2012/2013 Direct Allocation Application**

**SECTION I: APPLICANT INFORMATION**

**A. APPLICANT AND CONTACT INFORMATION**

APPLICANT NAME	TELEPHONE NUMBER	FEDERAL EMPLOYER IDENTIFICATION NUMBER	
Janeth Dominguez	831-755-3779	94-6000525	
STREET ADDRESS	CITY	STATE	ZIP CODE
1422 Natividad Road	Salinas	CA	93906
MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE
Same			

<b>B. PROJECT TITLE</b>	<b>C. PROGRAM PURPOSE AREA</b>	<b>D. AMOUNT OF FUNDS REQUESTED</b>
Victim Restitution and Support Program	#14 Restorative Justice	\$ 33,411

**E. BRIEF DESCRIPTION OF PROJECT**

The justice system has traditionally had limited effectiveness in addressing the common issues of restitution, victim involvement, and victim support in the justice process. The Victim Restitution and Support Program will allow the Monterey County Probation Department to provide greater attention to these services, holding juvenile offenders accountable for the harm caused to victims. This program will continue to: develop general informational services for victims regarding justice proceedings, encourage victim involvement in programs and in the judicial process, and devote resources toward the tracking and recovery of a higher proportion of victim restitution and fees.

**F. IMPLEMENTING AGENCY**

AGENCY NAME			
Monterey County Probation Department			
NAME, TITLE OF PROJECT DIRECTOR		TELEPHONE NUMBER	
Joe Whiteford, Probation Services Manager		831-755-3956	
STREET ADDRESS		FAX NUMBER	
1422 Natividad Road		831-759-7242	
CITY	STATE	ZIP CODE	E-MAIL ADDRESS
Salinas	CA	93906	whitefordjj@co.monterey.ca.us

**G. DESIGNATED FINANCIAL OFFICER**

NAME, TITLE		TELEPHONE NUMBER	
Roseanne Rodarte		831-755-3908	
STREET ADDRESS		FAX NUMBER	
1422 Natividad Road		831-783-1416	
CITY	STATE	ZIP CODE	E-MAIL ADDRESS
Salinas	CA	93906	rodarter@co.monterey.ca.us

**H. DAY-TO-DAY PROJECT CONTACT PERSON**

NAME AND TITLE		TELEPHONE NUMBER	
Janeth Dominguez, Deputy Probation Officer II		831-755-3779	
STREET ADDRESS		FAX NUMBER	
1422 Natividad Road		831-759-7242	
CITY	STATE	ZIP CODE	E-MAIL ADDRESS
Salinas	CA	93906	dominguezj@co.monterey.ca.us

**I. APPLICANT'S AGREEMENT**

By submitting this application, the applicant assures that it will abide by the laws, policies and procedures governing this funding.

NAME AND TITLE OF AUTHORIZED OFFICER (PERSON WITH LEGAL AUTHORITY TO SIGN)			TELEPHONE NUMBER	
Manuel Real, Chief Probation Officer			831-755-3913	
STREET ADDRESS	CITY	STATE	ZIP CODE	FAX NUMBER
1422 Natividad Road	Salinas	CA	93906	831-759-7246

MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE	E-MAIL ADDRESS
				realm@co.monterey.ca.us
APPLICANT'S SIGNATURE				DATE

## SECTION II: PROJECT INFORMATION

### A. PROJECT DESCRIPTION:

**Part I:** In the space below #5, provide the following project information:

1. Describe the project(s)/program(s) to be supported with JABG funds.
2. Define project goals and major activities/services.
3. Define the juvenile justice population(s) to be served by the project, including the estimated number of youth.
4. Support the project need with local data/information.
5. Describe staffing, including classification and number of staff required to achieve project goals.

The Juvenile Division Victim Restitution Unit's objectives are to: 1) develop a systematic approach to contacting every victim of juvenile crimes in a timely manner, for the primary purpose of identify and obtaining restitution for victims; 2) provide information at every step of the juvenile justice process for those victims; and 3) refer victims to the District Attorney's Victim Witness Assistance Program, if applicable.

The initial focus of the program is to ensure that if an offender's crime results in a victim, that victim is identified. Once victims have been identified, victim contact is made throughout the justice process, as necessary. The desired end result is for the victim to be reimbursed economically, and for the offender to be held accountable for that reimbursement.

Monterey County has a population of approximately 415,000 people. At any given time, there are roughly 866 juveniles on probation in the county. Each year approximately 2,700 new citations are processed at the Monterey County Probation Department. Of those, 30% are heard in court; 70% will result in informal probation, such as diversion programs.

Juvenile Field Probation Officers have very large caseloads, and focus on monitoring and supervision of juvenile offenders. Consequently, the Probation Officer has very little time to devote to contacting and assisting victims with the necessary care, concern and follow-up. The Victim Restitution and Support Program confirms that the justice system has not forgotten about victims and is essentially looking out for their best interest.

Staffing for the project includes one full-time Probation Aide, as well as the part-time use of a Probation Officer and Office Assistant. The Probation Officer is responsible for maintaining grant statistics and completing grant reporting. The Probation Aide is responsible for making contact with victims, and keeping other Probation Officers up-to-date on the information received from victims. The Probation Aide is also responsible for making contact with victims and conducting home visits on sensitive cases concerning victims. The Office Assistant is responsible for entering victim cases into the database, and for sending out an initial contact letter.

**Part II:** Further identify the target population for your program by completing the table below. Place an "X" next to at least one population segment (or "not applicable") in each of the six designated areas. Multiple boxes may be checked in any one area. Each "X" shall indicate the populations, if any, to which the program intends to offer targeted services. Targeted services include any services or approaches **specifically designed** to meet the needs of the population (e.g. gender specific, culturally based, developmentally appropriate services).



TARGET POPULATION	
<b>1. RACE</b>	<b>4. AGE</b>
<input type="checkbox"/> Not applicable	<input type="checkbox"/> Not applicable
<input checked="" type="checkbox"/> American Indian/Alaskan Native	<input checked="" type="checkbox"/> Under 11
<input checked="" type="checkbox"/> Asian	<input checked="" type="checkbox"/> 12-13
<input checked="" type="checkbox"/> Black/African American	<input checked="" type="checkbox"/> 14-15
<input checked="" type="checkbox"/> Hispanic or Latino (of any race)	<input checked="" type="checkbox"/> 16-17
<input checked="" type="checkbox"/> Native Hawaiian/Other Pacific Islander	<input checked="" type="checkbox"/> 18 and over*
<input checked="" type="checkbox"/> Other Race	
<input checked="" type="checkbox"/> White/Caucasian	
<b>2. JUSTICE</b>	<b>5. GEOGRAPHIC</b>
<input type="checkbox"/> At-Risk Population (no prior offense)	<input type="checkbox"/> Not applicable
<input checked="" type="checkbox"/> First Time Offenders	<input checked="" type="checkbox"/> Rural
<input checked="" type="checkbox"/> Repeat Offenders	<input checked="" type="checkbox"/> Suburban
<input checked="" type="checkbox"/> Sex Offenders	<input checked="" type="checkbox"/> Tribal
<input checked="" type="checkbox"/> Status Offenders	<input checked="" type="checkbox"/> Urban
<input checked="" type="checkbox"/> Violent Offenders	
<b>3. GENDER</b>	<b>6. OTHER POPULATIONS</b>
<input type="checkbox"/> Not applicable	<input checked="" type="checkbox"/> Not applicable
<input checked="" type="checkbox"/> Male	<input type="checkbox"/> Mental Health
<input checked="" type="checkbox"/> Female	<input type="checkbox"/> Pregnant
	<input type="checkbox"/> Substance Abuse
	<input type="checkbox"/> Truant/Dropout

\*Participants 18 years and over must be under the jurisdiction of the juvenile justice system.

**PROGRAM PURPOSE AREA(S):** All funded projects must fall within one or more federally recognized purpose areas established for JABG. Appendix B includes a detailed listing of the 17 program purpose areas from which each applicant must choose. Each separate purpose area identified in this section will require subsequent data reporting on quarterly progress reports to the CSA. For this reason applicants are encouraged to consolidate their programs into one program purpose area whenever possible. In addition to the Program Purpose areas, California’s State Advisory Committee on Juvenile Justice and Delinquency Prevention (SACJJDP), which oversees the use of federal funds administered by CSA, encourages JABG recipients to align the use of their direct allocation with the three priority areas that are identified in the SACJJDP’s Strategic Plan. The three priority areas are: (1) Disproportionate Minority Contact, (2) Evidence-Based Practices, and (3) a strategy to support efforts to develop and strengthen services, programs, and policies that promote positive outcomes for youth, their families, and communities. More information about these priority areas is provided in the Overview of Grant Award section of this application.

In the space below, please indicate the selected program purpose area(s) by number and topic, and the federal dollar amount allotted to each. *(Example: #8 Juvenile Drug Courts - \$ 47,189)*

**# 14 Restorative Justice - \$33,411**

**B. FEDERAL PERFORMANCE MEASURES:** **New this year is a requirement that all grantees** report data to the CSA on mandatory **Core Measures** developed by the OJJDP (see table below). Additionally grantees are to report on the performance indicators for each program purpose area identified in their application. Once a purpose area(s) has been chosen in Section II-B above, applicants are to click the corresponding PDF link(s) below to locate the performance measure grid that identifies the data to be collected and reported. Please note the grid identifies the mandatory measures to be collected in the “Output/Outcome Measures” column and the precise data to be reported in the “Reporting Format” column. Applicants must select **at least one** Output Measure **and** one Outcome Measure for each program purpose area identified. In the space below, please indicate the selected program purpose area(s) by number and topic, along **with at least one** Output Performance Measure **and one** Outcome Performance Measure that will be reported throughout the grant period. *(Example: #8 Juvenile Drug Courts – Output Measure/Number of drug court slots – Outcome Measure/Number and percent of eligible youth to enter the drug court)*

**# 14 Restorative Justice – Output Measure: Number & percent of youth to participate in any of the following events: victim offender mediation/dialogue; family group conferencing; peacemaking circles; restitution; personal services to victims; community service; apologies; victim/community impact panels; community/neighborhood impact statements; victim empathy group/classes – Outcome Measure/Number and percent of cases in which victims had input into the offender’s disposition.**

Data to be collected will fall into either one or both of the following categories:

- Direct Service - Defined as an actual service with an individual or group which could take the form of mentoring, counseling, or educational activities. The efforts of these services are defined as prevention, intervention, or rehabilitative.
- System Improvement – Defined as efforts to make desired changes in overall practices, policies or procedures through activities such as hiring personnel, providing training or technical assistance, purchasing equipment/supplies or new information systems, or conducting research.

Grantees must determine which category best describes their project, as this will later determine the data to be collected in the quarterly progress reports.

<b>JABG Purpose Areas</b>	
<b>Core Measures (Required for All Grantees)</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )	<b>9 Juvenile Records</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )
<b>1 Graduated Sanctions</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )	<b>10 Information Sharing</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )
<b>2 Facilities</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )	<b>11 Accountability-Based Programs</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )
<b>3 Hiring Court Staff/Pretrial Services</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )	<b>12 Risk/Needs Assessments</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )
<b>4 Hiring Prosecutors</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )	<b>13 School Safety</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )
<b>5 Funding for Prosecutors</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )	<b>14 Restorative Justice</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )
<b>6 Training Law Enforcement/Court Personnel</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )	<b>15 Court/Probation Programming</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )
<b>7 Gun Courts</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )	<b>16 Hiring Detention/Corrections staff</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )
<b>8 Drug Courts</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )	<b>17 Reentry</b> Performance Measures Matrix ( <a href="#">PDF</a>   <a href="#">MS Word</a> )

C. **DMC REGIONAL TRAINING:** In the space below enter the number and position(s) of the staff you intend to send to DMC regional trainings.

**Debbie Martin, 1.00 FTE - Probation Aide**

## SECTION III: BUDGET INFORMATION

**A. WAIVER AND MATCH CALCULATION:** Completion of this segment of the budget section is only for those applicants receiving waivers of funding from other jurisdictions. Applicants not receiving waivers may skip to the next segment – part B of this budget section.

1.	Applicant unit of local government direct grant amount	(A)	\$	0
2.	Additional direct grants received from other eligible recipients (waivers):			
	Waiving jurisdiction:	Waiver Amount:		
		\$ 0		
		\$ 0		
		\$ 0		
	Total amount from other recipients	(B)	\$	0
3.	Total amount of federal award (A + B)	(C)	\$	0
4.	Cash Match (C / .9 x .1) (round to nearest dollar)	(D)	\$	0
5.	Total Project Costs (C + D) (round to nearest dollar)	(E)	\$	0

NOTE: The above Waiver and Match table is an Excel document. Double click on the document; fill in the numbers for auto calculation, then save.

**B. BUDGET LINE ITEM TOTALS:** Please complete the applicable fields in the following table for the proposed budget.

- Administrative overhead may not exceed 5% of the total grant funds requested.
- With the exception of new and permanent construction projects requiring a 50% cash match, the required cash match for all other projects is 10% of the total project costs. See Appendix A for pre-calculated 10% match amounts based on federal formula (federal allocation divided by 0.9 X .10 for each line item).
- Other may include travel related costs for participants attending the DMC regional training (see Overview of Grant Award and Application Requirements).

Budget Line Items	Grant Funds	Cash Match	Total
Salaries and Benefits	\$ 33,411.00	\$ 3,712.00	\$ 37,123.00
Services and Supplies			\$ -
Professional Services			\$ -
CBO Contracts			\$ -
Administrative Overhead			\$ -
Fixed Assets/Equipment			\$ -
Other			\$ -
<b>Total</b>	<b>\$ 33,411.00</b>	<b>\$ 3,712.00</b>	<b>\$ 37,123.00</b>

NOTE: The budget table is an Excel document. Double click on the document; fill in the numbers for auto calculation, then save.

**C. BUDGET LINE ITEM DETAILS:** Provide sufficient detail/breakdown to explain how the requested funds outlined in the table above will be expended in each applicable line item. Detail total must equal detail of line item totals in above table. Identify match items, their respective dollar amounts, and source of the match funds.

**1. SALARIES AND BENEFITS:** Number of staff, classification, salary and benefits.

One Full-Time Probation Aide, Salary - \$45,998 Benefits - \$24,025, Total \$70,023. Probation Aide eligible grant salary and benefits \$33,411 and County funded grant match salary and benefits \$3,712.

**2. SERVICES AND SUPPLIES:** Includes leases, rent, utilities, travel and training.

█

**3. PROFESSIONAL SERVICES:** Includes evaluator, consultant services, therapists, and other professionals as required.

█

**4. COMMUNITY-BASED ORGANIZATIONS:** Name of organization and services to be provided.

█

**5. ADMINISTRATIVE OVERHEAD:** Indicate percentage and how calculated. This total may not exceed 5% of the grant funds.

█

**6. FIXED ASSETS/EQUIPMENT:** Office equipment, vehicles, and other equipment necessary to perform program activities.

█

**7. OTHER:** Any other items not covered above but necessary to meet program goals.

█

## SECTION IV: LOCAL ADVISORY BOARD

In meeting the federal requirement, indicate in the spaces below the membership of the locally designated advisory board charged with reviewing the plan for expending JABG funds.

**Date of meeting to approve application: June 12, 2012**

<u>Name</u>	<u>Title</u>	<u>Agency</u>
Deborah Carrillo	Executive Director	Turning Point Of Central California
Wayne Clark	Behavioral Health Director	Monterey County Health Department, Behavioral Health
James Egar	Public Defender	Monterey County Public Defender's Office
Ken Feske	At-large Community Representative	
Dean Flippo	District Attorney	Monterey County District Attorney's Office
Siobhan Greene	Executive Director	C.A.S.A. of Monterey County
Nancy Kotowski	Superintendent of Schools	Monterey Co. Office of Education
Earl Lawson	Chief of Police, CSUMB	Monterey County Chief Law

	<b>MCCLEOA President</b>	<b>Enforcement Officers Association (MCCLEOA)</b>
<b>Robyn McCrae</b>	<b>Executive Director</b>	<b>Community Human Services (CHS)</b>
<b>Scott Miller</b>	<b>Sheriff</b>	<b>Monterey County Office of the Sheriff</b>
<b>Jane Parker</b>	<b>Supervisor, District 4</b>	<b>Monterey County Board of Supervisors</b>
<b>Manuel Real</b>	<b>Chief Probation Officer</b>	<b>Monterey County Probation Department</b>
<b>Jim Rear</b>	<b>Executive Director</b>	<b>Sunrise House</b>
<b>Elliott Robinson</b>	<b>Director, DSES</b>	<b>Monterey County Department of Social and Employment Services (DSES)</b>

## SECTION V: BOARD OF SUPERVISORS' RESOLUTION

As part of the grant application process, applicants must submit a resolution from the City Council/Board of Supervisors addressing specified issues. **Please see Attachment D for a Sample Resolution.** The resolution need not be submitted at the same time as the application document; however, the original resolution or copy thereof must be provided to the CSA prior to a grant award agreement being signed. Resolutions may be directed by mail to the JABG Coordinator, Colleen Stoner at Corrections Standards Authority, 600 Bercut Drive, Sacramento 95811.

## SECTION VI: AUDIT IDENTIFICATION

Grant recipients must submit an audit of expenditures within 120 days following the end of the grant period. Grantees may choose either a program specific audit or a single federal audit. Federal guidelines allow grant recipients receiving \$500,000 or more in federal funds (from all sources including pass-through sub-awards) in a fiscal year to use their federal juvenile justice grant funds to pay for the cost of the audit. Grantees falling below the \$500,000 threshold must use non-federal funds (i.e., match funds) to pay for audit costs. For purposes of this application, please **check one of the boxes** below to indicate the grantee's choice for meeting the audit requirement.

In conformance with Federal OMB Circular #A-133, and the California State Controller's Accounting Standards and Procedures Chapter 23, Grant Accounting Index, the identified grant will be included in the City/County **Single Federal Audit Report**, which will be submitted to the CSA within the required timeframe of 120 days from the end of the 12-month grant period. NOTE: Should an extension be needed, please provide in advance of the deadline a written justification that indicates reasons for the extension and the timeframe needed.

**OR**

In conformance with Federal OMB Circular #A-133, and the California State Controller's Accounting Standards and Procedures Chapter 23, Grant Accounting Index, the grantee will provide a **Program Specific Final Audit Report** to the CSA within the required timeframe of 120 days from the end of the 12-month grant period.

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**PLEASE E-MAIL YOUR COMPLETED APPLICATION  
BY JUNE 1, 2012**

**To**

**[Colleen.Stoner@cdcr.ca.gov](mailto:Colleen.Stoner@cdcr.ca.gov)**

**APPENDIX A – FFY 2012/13 DIRECT ALLOCATIONS FOR ELIGIBLE LOCALITIES  
(THE 2012/13 DIRECT ALLOCATIONS ARE BASED ON CALIFORNIA'S 2011/12 FEDERAL ALLOCATION)**

<b>LOCALITY</b>	<b>DIRECT ALLOCATION</b>	<b>DIRECT ALLOCATION WITH INCREASE</b>	<b>10% CASH MATCH</b>	<b>TOTAL PROJECT COST</b>
Alameda, County of	\$83,724	\$125,586	\$13,954	\$139,540
Butte, County of	\$11,906	\$17,859	\$1,984	\$19,843
Contra Costa, County of	\$48,973	\$73,460	\$8,162	\$81,622
El Dorado, County of	\$10,633	\$15,950	\$1,772	\$17,722
Fresno, City of	\$10,488	\$15,732	\$1,748	\$17,480
Fresno, County of	\$42,394	\$63,591	\$7,066	\$70,657
Kern, County of	\$47,206	\$70,809	\$7,868	\$78,677
Long Beach, City of	\$12,674	\$19,011	\$2,112	\$21,123
Los Angeles, City of	\$115,964	\$173,946	\$19,327	\$193,273
Los Angeles, County of	\$549,885	\$824,828	\$91,648	\$916,476
Marin, County of	\$13,833	\$20,750	\$2,306	\$23,056
Merced, County of	\$13,308	\$19,962	\$2,218	\$22,180
Monterey, County of	\$22,274	\$33,411	\$3,712	\$37,123
Oakland, City of	\$28,151	\$42,227	\$4,692	\$46,919
Orange, County of	\$133,974	\$200,961	\$22,329	\$223,290
Placer, County of	\$17,897	\$26,846	\$2,983	\$29,829
Riverside, County of	\$91,685	\$137,528	\$15,281	\$152,809
Sacramento, City of	\$17,668	\$26,502	\$2,945	\$29,447
Sacramento, County of	\$99,907	\$149,861	\$16,651	\$166,512
San Bernardino, County of	\$88,219	\$132,329	\$14,703	\$147,032
San Diego, City of	\$29,402	\$44,103	\$4,900	\$49,003
San Diego, County of	\$145,947	\$218,921	\$24,325	\$243,246
San Francisco, City of/County of	\$78,546	\$117,819	\$13,091	\$130,910
San Joaquin, County of	\$37,046	\$55,569	\$6,174	\$61,743
San Jose, City of	\$12,982	\$19,473	\$2,164	\$21,637
San Luis Obispo, County of	\$12,532	\$18,798	\$2,089	\$20,887
San Mateo, County of	\$40,444	\$60,666	\$6,741	\$67,407
Santa Barbara, County of	\$27,405	\$41,108	\$4,568	\$45,676
Santa Clara, County of	\$108,635	\$162,953	\$18,106	\$181,059
Santa Cruz, County of	\$14,523	\$21,785	\$2,421	\$24,206
Shasta, County of	\$11,258	\$16,887	\$1,876	\$18,763
Solano, County of	\$20,445	\$30,668	\$3,408	\$34,076
Sonoma, County of	\$33,758	\$50,637	\$5,626	\$56,263
Stanislaus, County of	\$24,558	\$36,837	\$4,093	\$40,930
Stockton, City of	\$14,885	\$22,328	\$2,481	\$24,809
Tulare, County of	\$23,042	\$34,563	\$3,840	\$38,403
Ventura, County of	\$49,916	\$74,874	\$8,319	\$83,193
Yolo, County of	\$10,073	\$15,110	\$1,679	\$16,789
<b>TOTALS</b>	<b>\$2,156,160</b>	<b>\$3,234,248</b>	<b>\$359,362</b>	<b>\$3,593,610</b>



## APPENDIX B – JABG PROGRAM PURPOSE AREAS

- 1) **Graduated sanctions:** Developing, implementing, and administering graduated sanctions for juvenile offenders.
- 2) **Corrections/detention facilities:** Building, expanding, renovating, or operating temporary or permanent juvenile corrections, detention or community corrections facilities.
- 3) **Court staffing and pretrial services:** Hiring juvenile court judges, probation officers, and court-appointed defenders and special advocates, and funding pretrial services (including mental health screening/assessment) for juvenile offenders to promote the effective, expeditious administration of the juvenile justice system.
- 4) **Prosecutors (staffing):** Hiring additional prosecutors so that more cases involving violent juvenile offenders can be prosecuted and backlogs reduced.
- 5) **Prosecutors (funding):** Providing funding to enable prosecutors to address drug, gang, and youth violence problems more effectively and for technology, equipment, and training to assist prosecutors in identifying and expediting the prosecution of violent juvenile offenders.
- 6) **Training for law enforcement and court personnel:** Establishing and maintaining training programs for law enforcement and other court personnel with respect to preventing and controlling juvenile crime.
- 7) **Juvenile gun courts:** Establishing juvenile gun courts for the prosecution and adjudication of juvenile firearms offenders.
- 8) **Juvenile drug courts:** Establishing drug court programs to provide continuing judicial supervision over juvenile offenders with substance abuse problems and to integrate administration of other sanctions and services for such offenders.
- 9) **Juvenile records system:** Establishing and maintaining a system of juvenile records designed to promote public safety.
- 10) **Information sharing:** Establishing and maintaining interagency information-sharing programs that enable the juvenile and criminal justice systems, schools, and social services agencies to make more informed decisions regarding the early identification, control, supervision, and treatment of juveniles who repeatedly commit serious delinquent or criminal acts.
- 11) **Accountability:** Establishing and maintaining accountability-based programs designed to reduce recidivism among juveniles who are referred by law enforcement personnel or agencies.
- 12) **Risk and needs assessment:** Establishing and maintaining programs to conduct risk and needs assessments of juvenile offenders that facilitate effective early intervention and the provision of comprehensive services, including mental health screening and treatment and substance abuse testing and treatment, to such offenders.
- 13) **School safety:** Establishing and maintaining accountability-based programs designed to enhance school safety.
- 14) **Restorative justice:** Establishing and maintaining restorative justice programs.
- 15) **Juvenile courts and probation:** Establishing and maintaining programs to enable juvenile courts and juvenile probation officers to be more effective and efficient in holding juvenile offenders accountable and reducing recidivism.
- 16) **Detention/corrections personnel:** Hiring detention and corrections personnel and establishing and maintaining training programs for such personnel, to improve facility practices and programming.
- 17) **Reentry systems and programs:** Establishing, improving and coordinating pre-release and post-release systems and programs to facilitate the successful reentry of juvenile offenders from state and local custody into the community.

**ATTACHMENT C – SAMPLE RESOLUTION**

**Applicants must submit a resolution from the governing body (City Council/Board of Supervisors) that includes, at a minimum, the language and assurances outlined in the following sample:**

WHEREAS the *(insert name of applicant city/county)* desires to receive and utilize federal grant funds available through the Juvenile Accountability Block Grant (JABG) Program administered by the Corrections Standards Authority (hereafter referred to as CSA).

NOW, THEREFORE, BE IT RESOLVED that the *(insert title of designated official)* is authorized on behalf of the *(insert City Council/Board of Supervisors)* to submit the JABG application and sign the Grant Agreement with the CSA, including any amendments thereof.

BE IT FURTHER RESOLVED that the *(city/county)* agrees to provide all matching funds required for said project, and abide by the statutes and regulations governing the JABG Program as well as the terms and conditions of the Grant Agreement as set forth by the CSA.

BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

Passed, approved, and adopted by the *(insert City Council/Board of Supervisors)* of *(insert name of city/county)* in a meeting thereof held on *(insert date)* by the following:

Ayes:

Notes:

Absent:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

ATTEST: Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Unit of local government's official seal or notary stamp is required below.

**ATTACHMENT D – WAIVER OF DIRECT GRANT AWARD**

**The following template/information must be provided on any waiver document submitted with a grant application. Original waiver documents must be submitted by mail to the Corrections Standards Authority (600 Bercut Drive, Sacramento, CA 95811).**

I, (name/title), the legally authorized administrative officer (city manager or county administrator) representing the (name of waiving unit of local government) authorize the Corrections Standards Authority to transfer award funds allocated under the Juvenile Accountability Block Grants 2007 in the amount of \$(grant amount) to (name of receiving unit of local government).

\_\_\_\_\_  
Authorized Official's Signature

\_\_\_\_\_  
Authorized Official's Typed Name

\_\_\_\_\_  
Authorized Official's Typed Title

\_\_\_\_\_  
Date Executed

Waiving unit of local government's official seal or notary stamp is required below